

<b>Applicant</b>	
Name	
Business Name	
Mailing Address	
City	
Province	
Postal Code	
Phone	
Mobile	
Fax	
Email <i>(required)</i>	

<b>Application Info</b> <i>(for office use only)</i>			
<b>Permit #</b>			
Fees \$			
Receipt #			
		<b>Date</b>	
<b>Approved By</b>	<input type="checkbox"/> MPC / <input type="checkbox"/> DO / <input type="checkbox"/> SDAB		
<b>Refused By</b>	<input type="checkbox"/> MPC / <input type="checkbox"/> DO / <input type="checkbox"/> SDAB		
	Permit Issuance		
	Permit Expiry		

<b>Registered Land Owner</b> <i>(if not the applicant)</i>	
Name	
Company Name	
Mailing Address	
City	
Province	
Postal Code	
Phone	
Mobile	
Fax	
Email <i>(required)</i>	

<b>Property Information</b>	
<b>Municipal Address</b> <i>(if applicable)</i>	
<b>Legal Description</b> <i>(all/parts of)</i>	
Lot	
Block	
Registered Plan	

<b>Economic Development Survey Question</b>
Are you relocating your business from a commercial property? <input type="checkbox"/> YES / <input type="checkbox"/> NO

<b>Proposed Business Information</b>	
Type of business:	
What type of materials are stored at your home and how much is stored (if any)?	
What is the gross floor area of your dwelling?	
What is the size of the floor area to be used for the business?	
How many people will be employed at the residence other than yourself (if any)?	
How many clients/customers will be coming to your home at one time?	
How many clients/customers will be coming to your home during an average day and per week?	
How many parking stalls will be provided for clients/customers and delivery trucks? <b><i>(No off-site parking permitted)</i></b>	

How many courier deliveries will you be receiving per week?

How many commercial deliveries will you be receiving per week?

## Authorization & Consent

**Use of Information**

I hereby consent to the use of information included in this application for promotional purposes, news, research and/or educational purposes.

**Right of Entry**

I authorize Planning Department staff to access my property for the purposes of evaluating this application.

*The information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act and the Land Use Bylaw and is used solely for Planning, Engineering, Economic Development and Assessment/Taxation purposes. Questions about the collection of this information can be directed to the Team Leader, Planning & Development department at 400 Main Street SE, Airdrie, Alberta, T4B 3C3, telephone (403) 948-8848.*

***See below for application requirements***

## Declarations

Name of Applicant:

x \_\_\_\_\_

Signature of Applicant:

x \_\_\_\_\_

Date: \_\_\_\_\_

## Initial Application Requirements

- Application Fee (*See current Planning Fee Schedule*)
- Floor plan showing dimensions.
- A brief description of your business activities.
- An original letter of authorization from the registered landowner if other than the applicant.

***The above list is a generalized list of requirements. The Development Officer may require additional information (see Land Use Bylaw No. B-01/2016).***