



Town of Crossfield  
Box 500 Crossfield, Alberta T0M 0S0

This agreement is for the annual (seasonal) use of the Pete Knight Memorial Arena Ice between the following:

The Town of Crossfield  
And

\_\_\_\_\_  
Lessee

Contract Agreement for \_\_\_\_\_

\_\_\_\_\_  
Term

Organization Mailing Address: \_\_\_\_\_

Organization Email Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Organization Contact Person: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email Address: \_\_\_\_\_

Secondary Contact Person: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email Address: \_\_\_\_\_

Regular users of the ice will be invoiced monthly by the Town of Crossfield. Damage deposits will be waived, but if damage is done to the facility during your function, the renter will be billed for the entire cost to repair the damage(s). All other rental rules apply.

**Damages and Indemnity:** The Lessee assumes responsibility for any damage to the facility howsoever caused by the Lessee, its guests, invitees, agents, servants or employees and indemnifies the Pete Knight Memorial Arena and the Town of Crossfield from any action, or claims for loss, injury or damages whatsoever arising out of the rental of the facilities. The Town makes neither warranty nor guarantee, express or implied, relative to any duty of performance, promise, or thing respective to the premises (unless occasioned by the willful act or negligence of the Pete Knight Memorial Arena, the Town of Crossfield or their employees, agents or servants).

**I have read and agreed to the terms in this agreement, as well as received, read and understand the rules and regulations of the Pete Knight Memorial Arena. I am responsible to pay for any damage caused or extra cleaning incurred during my use of the Pete Knight Memorial Arena. Renters are responsible for their guests and any one attending the function with the exception of Minor Hockey events. The Renter hereby acknowledges, agrees, and covenants to release and HOLD HARMLESS and INDEMNIFY Town of Crossfield, its Officers, Directors, Employees and Contractors, both jointly and severally, from and against any and all suits, actions, damages, claims or costs including lawyer fees which arise from or relate to the use of the Premises by the Renter and by those persons attending the Premises at the invitation or with the consent, express or implied, of the Renter. The signatures below confirm agreement with the terms and content of this Agreement. Failure to comply with this Agreement or general regulations will result in cancellation**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Name of applicant(s)

Signature of applicant(s)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## **Pete Knight Memorial Arena**

***The Town of Crossfield strives to promote a safe and positive experience for all participants at the Pete Knight Memorial Arena. Arena users are expected to conduct themselves in a safe, responsible and respectful manner.***

### **General Rules and Regulations**

- Groups, as well as individuals, are responsible for any damage or vandalism to the facility.
- Use of profanity or inappropriate language will not be permitted or tolerated.
- Please keep the facility garbage-free and use appropriate receptacles provided.
- Pets are not permitted inside the facility.
- The Pete Knight Memorial Arena is a non-smoking facility.
- Spitting or chewing tobacco products or sunflower seeds is strictly prohibited.
- Removing Arena property from the building – even temporarily is strictly prohibited.
- Tossing rice, confetti or anything similar, decorating using small metallic decorations, straw, twigs, etc. is strictly prohibited.
- Putting tacks, staples, tape, etc., in or on the walls.
- Renters shall not exceed the occupancy capacity of the space that is being rented.
- Any user of the facility caught defacing or destroying Town property or in the facility, will be subject to disciplinary action as determined by the Arena Manager and the Town of Crossfield.
- Any damages to the facility or equipment shall be charged to the renter. If there are lost or missing items, they shall be charged out at proportionate costs.
- If cleaning is not completed to the satisfaction of the Arena Manager, cleaning services above the normal cleaning time required shall be charged at \$100.00 per hour.
- Renters are responsible for their guests, caterers and other persons.
- Tables and Chairs will not be rented or lent out for outside functions.
- Violations of the rules and regulations, by any users (participants, groups, spectators) could result in suspension from future use of the arena with damages, if any, being assessed to them. An adult must actively supervise all underage participants at all times (coach, teacher or parent).
- Concerns with booking of ice, facility operations, facility damage or any other issues following an event shall be addressed to the Pete Knight Arena Manager. If a resolution is not reached, the dispute may be brought forward to the CAO.
- Parents are responsible for their children at all times. For the safety and enjoyment of all arena patrons and insurance purposes, running throughout the facility, climbing stairs etc. is prohibited.

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### **Arena and Ice Surface Rules and Regulations**

- All persons participating in organized sports activities **MUST** wear a Canadian Standards Association approved helmet.
- For the safety of arena patrons and insurance purposes, pre-game or practice dry land/warm-ups i.e.: running, jogging, stair climbing throughout the facility is discouraged. Minor Hockey organizations and Skating Clubs are permitted only under the supervision of a coach or responsible adult.
- Shooting pucks, balls, or other objects in the arena dressing rooms, hallways and common areas is prohibited.
- **NO** alcoholic beverages allowed in the dressing rooms.
- **NO** food or drinks on the ice surface. Water is permitted at players' benches and penalty box.
- **NO** Strollers, chairs or items which may interfere with the safety of other skaters. Certified skating aids are permitted on ice.
- Anyone under the influence of drugs or alcohol will be refused entry and/or will be removed from the premises.
- The lobby, dressing rooms or any area used must be cleaned up ***immediately*** after the use and completed before the arena closes for the day.
- The Town is not responsible for any damage to or loss of any equipment or belongings of the organization brought into the facility.
- Teams must leave the ice surface promptly to help maintain our schedules.
- Users must vacate the dressing rooms within 45 minutes of using the ice.
- The representative shall confirm with Arena Management in writing their wish to secure the same rental time for the following year as soon as possible but no later than June 1st prior to Arena start-up (approximately October 1<sup>st</sup>).