



LAND USE BYLAW AMENDMENT/ REDESIGNATION APPLICATION FORM

Town of Crossfield
1005 Ross Street, Box 500
Crossfield, AB T0M 0S0
Tel: 403-946-5565
Fax: 403-946-4523
town@crossfieldalberta.com

APPLICANT: Name: _____
Mailing Address: _____
Phone: _____ Fax _____ Email _____

LANDOWNER: Name: _____
(If different than above) Mailing Address _____
Phone: _____ Fax _____ Email _____

LEGAL DESCRIPTION: Lot(s) _____ Block _____ Plan _____
Quadrant: _____ Section: _____ Township: _____ Range: _____ Meridian: _____

MUNICIPAL ADDRESS: _____

CURRENT LAND USE DESIGNATIONS (S): _____

PROPOSED LAND USE DESIGNATIONS (S): _____

In addition to completing this application form, please submit all information to support the proposed amendment, such as current copy (ies) of title(s), letter(s) of authorization from landowner(s), preliminary drawings of proposed development, real property report, studies, and assessments in accordance with the Municipal Development Plan, other statutory planning documents, and the Land Use Bylaw.

APPLICANT'S SIGNATURE: _____ DATE: _____

REGISTERED OWNER'S SIGNATURE: _____ DATE: _____

NOTE: This personal information is being collected under the authority of the *Municipal Government Act* and will be used in the processing of this application. It is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collecting of this information, please contact The Town Office, Box 500, 1005 Ross Street (403) 946-5565.

FOR OFFICE USE

File No.: _____ Bylaw Number: _____

Fee: _____ First Reading Date: _____

Date completed application received: _____ Public Hearing Date: _____

Council Decision: _____



REDESIGNATION APPLICATION REQUIREMENT LIST

**Please ensure all materials submitted are completed, legible and precise.
Please include this form when submitting your application**

Completed by applicant	Office use only	Required Items
<input type="checkbox"/>	<input type="checkbox"/>	1. Completed Application Form
<input type="checkbox"/>	<input type="checkbox"/>	2. Fee prescribed in Fee Schedule
<input type="checkbox"/>	<input type="checkbox"/>	3. Current copy of Certificate(s) of Title (searched within 30 days)
<input type="checkbox"/>	<input type="checkbox"/>	4. Current copies of any Restrictive Covenants, Utility Rights-of-Way, Easements or Caveats on the Title(s)
<input type="checkbox"/>	<input type="checkbox"/>	5. One physical and one digital copy of plans showing: i. land involved in the application, ii. current and proposed classifications of land, iii. areas of affected land in hectares and acres, iv. any proposed new land uses; and v. and existing land uses and development within a 90 metre radius of the site boundary. An electronic copy of submissions may be required upon request
<input type="checkbox"/>	<input type="checkbox"/>	6. Applications for a Direct Control District (DC) must include the following: i. An explanation as to why none of the existing Land Use Districts can be used to achieve the desired use; and ii. Draft DC guideline
<input type="checkbox"/>	<input type="checkbox"/>	7. Reasons for requested amendments

Please Note:

- All dimensions must be provided in metric.
- Additional information may be required from the applicant after Planning Services has reviewed the submitted application.

For Office Use Only

File # _____ Fee _____ Receipt # _____