

TOWN OF CROSSFIELD FEES AND RATES BYLAW BYLAW NO. 2021-10

Being a bylaw of the Town of Crossfield, in the Province of Alberta, for the purpose of setting fees for services provided by the Town in accordance with the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto:

WHEREAS, in accordance with the Municipal Government Act, 2000, Chapter M-26., as amended; and the Freedom of Information and Protection of Privacy Act, S.A., 1994, Chapter F-18.5, as amended, a municipality must make certain information available to the public; and

WHEREAS, in accordance with the Municipal Government Act, and the Freedom of Information and Protection of Privacy Act, a municipality may pass a bylaw establishing fees to charge for providing information.

WHEREAS, in accordance with the Municipal Government Act, and amendments thereto, a municipality may pass a bylaw establishing fees to charge for providing goods and services.

NOW THEREFORE, the Council of the Town of Crossfield in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 TITLE

1.1 That bylaw shall be known as the “**Fees and Rates Bylaw 2021-10**”

2.0 DEFINITIONS

- a) “**Chief Administrative Officer**”: shall mean a person appointed as Chief Administrative Officer under the Municipal Government Act, 2000, Chapter M-26 and amendments thereto.
- b) “**Council**”: shall mean the Council of the Town of Crossfield.
- c) “**Town**”: the Municipality Corporation of the Town of Crossfield.
- d) “**Formal Request**”: shall mean the request for information, which is not routinely provided and requires the completion of a form in accordance with the access to information by the Town of Crossfield.

3.0 APPLICATION

Unless prior written approval is obtained from the Chief Administrative Officer, when information is released or services performed, or goods sold by the Town, the Town shall charge fees as established in Schedule A, attached hereto.

The fees and rates are effective January 1, 2022.

Water and Sewer Utility and Residential Garbage & Recycling rates will be effective for the March 25, 2021 billing.

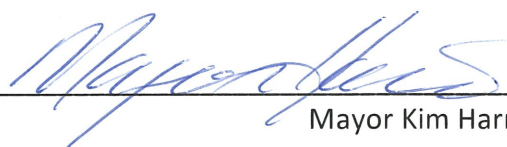
4.0 REPEAL

Bylaw No. 2020-19 and 2009 -13 are hereby repealed in their entirety.

Given first reading this 21 day of December, 2021

Given a second reading this 21 day of December, 2021

Read a third and passed unanimous consent of Council this 21 day of December, 2021



Mayor Kim Harris

Sue Keenan
Chief Administrative Officer

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Schedule A Fees & Rates

Administrative

GST	Service Description	Fee
T	A copy of any bylaw or resolution or a part thereof written or printed or otherwise reproduced and used the seal of the Municipality certified to be a true copy by the Chief Administrative Officer.	\$2.00/ Page
T	Administrative Personnel	\$26.00/hr
E	Certificate of Compliance – non-residential property	\$165.00 /property
E	Certificate of Compliance – Residential property	\$108.00/property
T	Computer printed sheets	\$1.00/page
	Inspection of the Assessment Roll	No Charge
E	NSF Charges	\$38.00per clearing item
E	Property Tax Assessment Complaint (Local Assessment Review Board)	\$100.00/property
E	Composite Assessment Complaint	\$250.00/property
T	Public Request of Photocopies	\$1.00/copy
E	Request for removal of registered instruments from Title Tax Certificates	\$26.00/title \$43.00/property
T	Tax records (photocopy/emailed)	\$1.00/page
T	Town of Crossfield Land Use Bylaw – Hard Copy	\$55.00

Any Elector or Owner or Purchaser of Land within the Municipality may obtain a copy of:

- i. Any contract approved by Council or an executive committee and any bylaw or account after it has been submitted to the council,
- ii. Any report of the Council or of any committee or of any official of the Municipality after it has been submitted to the Council, other than an opinion or report of the Municipal Solicitor or of any legal Counsel engaged by the Municipality,
- iii. The minutes of Council after they have been adopted by the Council,

Freedom of Information and Protection of Privacy (FOIP) requests

NOTE: Alberta's FOIP legislation and regulations set out the services that a public body may charge when processing a request for access and the maximum fees that may be charged for each service. The Town of Crossfield's schedule is in accordance with section 10 - Fees of the FOIP Regulation.

GST	Service Description	Fee
	<i>Non – Personal Information</i>	
E	Request for access to a record other than the applicant's own personal information	\$25.00 - one-time request
E	Continuing request for access to a record other than the applicant's own personal information	\$50.00 for a continuing request
E	Where the amount estimated exceeds \$150.00 for general request.	The total amount is charged
E	In addition to the initial fee, fees in accordance with Schedule 2 of the FOIP Regulations may be charged if the amount of the fees, as estimated by the Town to which the request has been made, exceeds \$150.00.	
E	<i>Personal Information</i>	
E	Request for access to a record for an applicant's information	Free
E	Where estimated fees exceed \$10, for personal information request.	The total amount is charged.
E	Only fees for producing a copy of a record in accordance with items 3 to 6 of Schedule 2 of the FOIP Regulations will be charged if the amount of the fees as estimated by the Town to which the request has been made exceeds \$10.	

Water & Wastewater Utility

GST	Service Description	Fee
Residential & Commercial		
E	Bi-Monthly minimum Service Charges – Residential & Commercial	\$46.00 for 22.7 m ³ (5,000 gallons)
	Over the minimum 22.7 m ³ (5000 gallons)	\$3.40 per cubic meter (m ³) (220 gallons)
E	Wastewater Services	75% of water charges levied
Industrial		
E	Bi-Monthly minimum Service Charges – Industrial	\$57.50 for 22.7 m ³ (5,000 gallons)
	Over the minimum 22.7 m ³ (5000 gallons)	\$3.80 per cubic meter (m ³)
E	Wastewater Services	95% of water charges levied
E	Paper Utility Bill - residents 60 years of age & over are exempt	\$2.00/bill
E	Meter Accuracy Test	\$225.00
E	Administration Fee - transferring of outstanding utility accounts to tax roll accounts	\$55.00
E	Administrative Fee - new utility account for utility services	\$55.00
E	Minimum utility charge - where there is no inside water meter, outside meter, remote read, MXU transceiver unit.	90.08 m ³ (20,000 gallons)
	Penalties on all amounts in arrears	7% per Bi monthly bill

Water Meters: Purchasing of a Remote Water Read System must be completed at the Town Office. Fees for Remote Water read systems are subject to change due to fluctuations in market prices and are subject to a 10% administration fee – this applies for any new construction within the Town of Crossfield.

Information regarding meter prices is available at the Town Operational Services Department or the Town Administration Office.

Bulk Water

GST	Service Description	Fee
E	Resident	\$5.60/m ³
E	Non-Resident	\$8.00/m ³

Recycling

GST	Service Description	Fee
E	Curbside Recycling - Residential	\$20.00 bi-monthly
E	Recycling Fee Commercial/Industrial	\$10.65 bi-monthly
	Lost or Stolen Recycling Cart – 1 st Incident	No Charge
	Lost or Stolen Recycling Cart – 2 nd Incident	\$40.00
	Lost or Stolen Recycling Cart Replacement thereafter	\$76.00
	Damaged Recycling Cart Replacement caused by services provider	At cart replacement cost
	Damaged Recycling Cart Replacement caused by property owner - 1 st incident	No Charge
	Damaged Recycling Cart Replacement caused by property owner 2 nd incident	\$40.00
	Damaged Recycling Cart Replacement caused by Property owner thereafter	\$76.00

Residential Garbage

GST	Service Description	Fee
E	Residential & Commercial weekly garbage pick-up**	\$31.75 bi-monthly
	Lost or Stolen Recycling Cart – 1 st Incident	No Charge
	Lost or Stolen Recycling Cart – 2 nd Incident	\$40.00
	Lost or Stolen Recycling Cart Replacement thereafter	\$76.00
	Damaged Recycling Cart Replacement caused by services provider	At cart replacement cost
	Damaged Recycling Cart Replacement caused by property owner - 1 st incident	No Charge
	Damaged Recycling Cart Replacement caused by property owner 2 nd incident	\$40.00
	Damaged Recycling Cart Replacement caused by Property owner thereafter	\$76.00
E	Rocky View Garbage Bag Tags Books (Purchased at the Town Office)	\$15.00 (Book of 5 tags) \$65.00 (Book of 25 tags) \$2.00/bag to a max of five (5) bags, thereafter
E	Transfer Site users	\$20.00 for a ½ ton truck or \$35.00 for over a ½ ton truck load.

** Weekly garbage pick-up may be waived for commercial and Industrial businesses if the businesses provide to the Town Administration Office a copy of their written contract with an alternate service provider confirming that garbage pick-up services will be provided by a private firm.

Cemetery

GST	Service Description	Fee	GST	Total Fee
T	Plot Purchase			
	In Town Residents Plot Purchases	\$570.00	\$29.00	\$598.50
	Out of Town Residents Plot Purchase	\$790.00	\$40.00	\$829.50
	Military Veterans Plot Purchases	Half of stated price		
T	Columbarium Niches			
	Columbarium Niches <i>(Includes Niche for 2 people, Niche Plate Wreath, engraving, 1st Opening and Closing of Niche and perpetual care)</i>	\$2,210.00	\$111.00	\$2,320.50
T	Columbarium Niche for Military Veterans	Half of stated price		
T	2 nd Open & Close of Niche	\$120.00	\$6.00	\$126.00
T	Internment			
	Open and Close Plot (Full Casket)	\$410.00	\$21.00	\$430.50
	Open and Close Plot (Cremations)	\$180.00	\$9.00	\$189.00
T	Disinterment			
	Casket	\$870.00	\$44.00	\$913.50
	Cremation (Urn)	\$410.00	\$21.00	\$430.50
T	Additional Charge for funerals held on a weekend, statutory holiday or afterhours	\$240.00	\$12.00	\$252.00
T	Monument Placement Permit	\$40.00	\$2.00	\$42.00

Operational Services

GST	Service Description	Fee
T	#6 Kenworth Tandem Gravel Truck	\$202.00/hr
T	#7 Street Sweeper	\$212.00/hr
T	#8 Operator and Truck	\$131.00/hr
T	#9 Ford ½ Ton	\$106.00/hr
T	#12 Foreman and Truck	\$161.00/hr
T	#13 1 Ton truck w/dump box	\$161.00/hr
T	# 18 JCB 2145 Backhoe	\$227.00/hr
T	#23 18 Flat Deck trailer	\$76.00/hr
T	#40 Portable Steamer	\$86.00/hr
T	#101 140H Cat Grader	\$324.00/hr
T	#102 International 5 Ton	\$212.00/hr
	Salt/sand mixture (full load 4 tons)	\$61.00/ton
T	#103 Sewer Flushing unit with 2 personnel	\$262.00/hr
T	#104 Skid Steer	\$152.00/hr
T	#109 Line Painter	\$101.00/hr
T	#110/111 22" Weed Trimmer	\$96.00 each/yr
T	Barricades (max 10)	\$54.00/day
T	2" 110 Volt Pump	\$66.00/hr
T	Sewer Camera	\$197.00/usage
	Evening/Weekends	\$317.00/usage
T	Skid Steer with powered attachments	\$187.00/hr
T	Cat Wheel Loader	\$212.00/hr
T	Cat Snow Blower	\$187.00/hr
T	Walk behind gas power broom	\$85.00/hr
T	Backpack blower	\$65.00/hr
T	Personnel Rates - Skilled Laborer	\$40.00 /hr

All equipment will be charged per hour and at a 1-hour minimum.

Parks Equipment

GST	Service Description	Fee
T	#200 John Deere 110 Tractor	\$131.00/hr
T	Kubota ZD 331 Zero Turn Mower	\$121.00/hr
T	John Deere Rough Cut Mower	\$172.00/hr
T	Kubota RTV x 1100c	\$66.00/hr
T	Toro Self-Propelled Push Mower	\$86.00/mower/hr
T	Weed Whipper, Gas Powered	\$86.00/weed whipper/hr
T	Walk behind snow blower	\$85.00/hr
T	Echo Rototiller	\$121.00/hr
T	Personnel Rates - Skilled Laborer	\$40.00/hr

All equipment will be charged per hour and at a 1-hour minimum.

Sports Field User Fees (Ball Diamonds)

GST	Service Description	Fee
	Ball Diamonds	
	Minor Baseball	
T	Local Minor Baseball	\$22.00/game
T	Non-local minor Baseball	\$30.00/game
	Slo-Pitch	
T	Local Slo-Pitch Teams	\$222.00/team/year
T	Non-local Slo-pitch	\$250.00/team/year
	Hardball/Fastball	
T	Local Men's Hardball & Ladies Fastball	\$35.00 /game
	Non-local Men's Hardball & Ladies Fastball	\$60.00/game
	Tournaments (all diamonds):	
T	Local Youth	\$85.00 /day
T	Non-local Youth	\$100.00/day
T	Local Adult	\$120.00/day
T	Non-local Adult	\$200.00/day
	One Time Rentals	
T	One Time Rentals (local)	\$30.00
T	One Time Rentals (non-local)	\$60.00/game

Pete Knight Arena

GST	Service Description	Fee		
		Rental Rate	GST	Total Rental
	Ice Surface			
	Local Minor Hockey and Figure Skating	\$127.00/hour	\$6.35	\$133.53
	Men's and Ladies Hockey	\$165.00/hour	\$8.25	\$173.25
	Non-Prime Time Ice	\$99.00/hour	\$4.95	\$103.95
	Out of Town Users	\$210.00/hour	\$10.50	\$220.50
	Other Rates			
	Dry pad floor rate (e.g., Lacrosse, floor hockey)	\$85.00/hour	\$4.25	\$89.25
	Dry pad floor rate – Daily Rate (e.g., non – recreational activities, - fundraisers, tradeshow, etc.)	\$730.00	\$36.50	\$766.50
	Max 8 hours (over 8 hours will be charged the hourly rate)			
	Lions Loft	\$95.00/day	\$4.75	\$99.75
	Lions Loft Hourly Rate	\$32.00/hour	\$1.60	\$33.60
	Lions Loft Damage Deposit – Full Day	\$300.00		
	Ag Room (non-user group)	\$32.00/meeting	\$1.60	\$33.60

Arena Rates will be effective for the 2022-2023 season.

Crossfield Community Centre

GST	Service Description	Fee		
		Rental Rate	GST	Total Rental
	Main Hall (includes Kitchen)			
T	Local Users	\$795.00	\$39.75	\$834.75
T	Local Weekend Rate (Friday 3:00pm to Sunday 12:00pm)	\$1,117.00	\$55.85	\$1,172.85
T	Out-of-Town Users	\$1,050.00	\$52.50	\$1,102.50
T	Out-of-Town Weekend Rate (Friday 3:00pm to Sunday 12:00pm)	\$1,280.00	\$64.00	\$1,344.00
T	Early Set-Up (Day before event at 3:00pm, includes kitchen)	\$215.00	\$10.75	\$225.75
T	Late Clean-Up (Day after event until 12:00pm, includes kitchen)	\$215.00	\$10.75	\$225.75
	Damage Deposits			
E	Local Damage Deposit	\$1,000.00		
E	Out-of-Town Damage Deposit	\$2,500.00		
	Multi-Purpose Room			
	Local Users	\$200.00	\$10.00	\$210.00
	Out of Town Users	\$250.00	\$12.50	\$262.50
	Add Kitchen with Room Rental	\$110.00	\$5.50	\$115.50
	Early Set-Up (Day before event at 3:00pm)	\$80.00	\$4.00	\$84.00
	Late Clean-Up (Day after event until 12:00pm)	\$80.00	\$4.00	\$84.00
	Damage Deposits			
	Local Damage Deposit:	\$500.00		
	Out-of-Town Damage Deposit:	\$1,000.00		
	Arts & Crafts Room			
	Local Users	\$75.00	\$3.75	\$78.75
	Out of Town Users	\$100.00	\$5.00	\$105.00
	Early Set-Up (Day before event at 3:00pm)	\$38.00	\$1.90	\$39.90
	Late Clean-Up (Day after event until 12:00 pm)	\$38.00	\$1.90	\$39.90
	Damage Deposits			
	Local Damage Deposit	\$250.00		
	Out of Town Damage Deposit	\$500.00		
	Funeral (Main Hall & Kitchen)			
	Local User	\$325.00	\$16.25	\$341.25
	Out of Town User	\$425.00	\$21.25	\$446.25
	Other Rates			
	Kitchen Use Only	\$215.00	\$10.75	\$225.75
	Bridal Shower Local Rate (Multi-Purpose Room & Kitchen)	\$165.00	\$8.25	\$173.25
	Bridal Shower Out of Town Rate (Multi-Purpose Room & Kitchen)	\$200.00	\$10.00	\$210.00
	Hourly Rate – Max = 3 hours			
	Local (over 3 hours = charged daily rate for that room)	\$24.00/hr	\$1.20	\$25.20
	Out of Town (over 3 hours = charged daily rate for that room)	\$30.00 /hr	\$1.50	\$31.50 hr
	Cleaning Surcharge (withdrawn from Damage Deposits)	\$250.00/hr		
	Lost Hall Keys (per set – front door key & room key)	\$58.00	N/A	

Fire Services and Personnel

GST	Service Description	Fee	Alberta Transportation Fees Fees are charged for first full hour then by ¼ hours
E	154 Aerial	\$955.00/hr	\$630.00/hr
E	154 Bush Buggy	\$415.00/hr	\$185.00/hr
E	154 Engine	\$955.00/hr	\$630.00/hr
E	154 ERU	\$955.00/hr	\$185.00/hr
E	154 Fire Engine Primary	\$955.00/hr	\$630.00/hr
E	154 Rescue	\$955.00/hr	\$630.00/hr
E	154 Tender (Water Tanker)	\$955.00/hr	\$630.00/hr
E	155 Engine	\$955.00/hr	\$630.00/hr
E	Fire Personnel – Volunteer	\$85.00 /hr	
T	Fire Hall Rental for Training Room	\$85.00 /day \$58.00/half day	

Animal Control

GST	Service Description	Fee
E	Spayed or Neutered Dogs	\$25.00 /dog –Annually Jan- Dec
E	Other	\$40.00 /dog –Annually Jan – Dec
E	Replacement Tag	\$2.00/tag
E	Restricted Dog License	\$105.00/dog
E	Hobby License -	\$30.00
	For Fines, please refer to the most recent Dog Control Bylaw	

Business Licenses

GST	Service Description	Fee
E	In Town Business and Out of Town Business	\$55.00
E	After July 1 of the calendar year (Pro-rated licensing fee for new businesses only)	\$35.00
E	Temporary Business License (72 hrs)	\$45.00

Sign Permits

GST	Service Description	Fee
E	Sign Permits	\$110.00/sign

Development Permits

GST	Service Description	Fee
Residential		
New	Single Detached/Duplexes/Semi- Detached	\$40.00
Construction	Single Detached (with Secondary Suites)	\$300.00
	Modular Home/Manufactured homes/Pre-Fabricated homes	\$200.00
	Triplex/Fourplex	\$300.00
	Apartments/Attached Housing/Dwelling Groups	\$480.00
	Variances (except on existing development where a variance is granted to a non-conforming building in which case there is no charge)	\$300.00/variance
Addition	Includes: Addition to home, mobile home, deck expansion, run room, deck enclosure	\$300.00
Accessory Building		\$100.00
Secondary Suite to an existing residential building		\$500.00
Residential Move On – In-Fill		\$350.00
Home Occupations/Home Offices		\$120.00
Non-Residential		
New Construction	Industrial/Commercial/Mixed Use	\$480.00
Addition and Renovations		\$320.00
Accessory Building		\$100.00
Variances (except on existing development where a variance is granted to a non-conforming building in which case there is no charge)		\$300.00/variance
Mobile and temporary food vendors/trucks & mobile and temporary sales and services		\$120.00
Change of Use		
Change of Use – Commercial		\$250.00
Change of Use – Industrial		\$350.00
Misc.		
Development Permit (Pre-submission Review with Planners/Engineers)		\$225.00

Statutory Plans

GST	Service Description	Fee
E	Area Structure Plan Review	\$7,500.00
E	Amendments (MDP, ASP, LUB)	
	Minor (no changes in use or density)	\$3,000.00
	Major (new districts, change in use, change in density,)	\$5,000.00

Amendment (Land Use Bylaw Redesignation)

GST	Service Description	Fee
E	Flat fee for the first 5 lots	\$2,000.00
E	<u>Plus, per lot</u> fee for each additional up to 100 lots	\$100.00
E	<u>Plus, per lot</u> fee for each additional lot thereafter	\$50.00
E	Municipal and Institutional District/Urban Reserve	\$1,085.00/district
E	Direct Control District	\$2,000.00 /district

Subdivision

GST	Service Description	Fee
E	Subdivision Application	\$2,500.00 + \$170.00 /lot
E	Subdivision – Instrument (subdivision of existing lots)	\$2,500.00
E	Subdivision Approval Time Extension	\$200.00
E	Subdivision Appeal Fee	\$1,000.00
E	Subdivision Endorsements	
E	Per lot fee, first 10 lots	\$500.00
E	Per lot fee for each additional lot	\$75.00
E	Per unit fee for Building Condominium Plan	\$50.00

Stripping and Grading Permits

GST	Service Description	Fee
E	Stripping and Grading Permits- if separate from Development Agreement (less than 20 acres)	\$1,000.00
E	Stripping and Grading Permit- if separate from Development Agreement (more than 20 acres)	\$2,500.00

Miscellaneous Applications & Fees

GST	Service Description	Fee
E	Zoning Confirmations Letter	\$100.00
E	Environmental & Tax Roll File Search	\$100.00
E	Condominium Certificate	\$55.00/unit
E	Encroachment Agreement	\$500.00
E	Road Closure (permanent)	\$1,075.00
E	Discharge of Caveat	\$50.00

Servicing/Indemnification Agreement

Please refer to the most recent Servicing/Indemnification Agreement for current fees & deposits.

Building/Demolition Permits

GST	Service Description	Fee
	Building Permit Fee – Residential – New Construction	\$ per sq ft
E	Main Floor	\$0.95
E	Finished Basement	\$0.55
E	Unfinished Basement	\$0.35
E	Additional Floors	\$0.65
E	Garage/Shed/Accessory	\$0.65
E	Deck - uncovered	\$0.40
E	Deck - covered	\$0.50
E	Fireplace/Woodstove	\$165
E	Minimum Fee	\$165
	Renovations	
E	Basement Development	\$0.40
E	General/ Interior Renovations	\$0.50
	Other	
E	Mobile Home/ Ready to Move	\$0.35
	Building Permit Fee Schedule - Commercial	
	New work and renovations	\$8/\$1,000 of project value*
	Minimum Fee	\$200

Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560

**Project value to be verified by industry calculator as included in this bylaw as a minimum project cost.*

Electrical Permits

GST	Service Description	Fee
Electrical Permit Fee – Residential		
E	New work/Renovations	\$0.15/sq ft of wired space
E	Service Connection	\$115
E	Panel Change	\$115
E	Temporary Service	\$115
E	Minimum Fee	\$115
Electrical Permit Fee – Commercial/Public / Industrial		
Value of Material & Labor		
E	Minimum Fee	\$125
E	0-1,000	\$125
E	1,001-2,500	\$130
E	2,501-5,000	\$150
E	5,001-10,000	\$190
E	10,001-15,000	\$275
E	15,001-20,000	\$335
E	20,001-30,000	\$395
E	30,001-40,000	\$455
E	40,001-50,000	\$525
E	50,001-75,000	\$825
E	75,001-100,000	\$1,000
E	100,001-125,000	\$1,250
E	125,001-150,000	\$1,500
E	150,001-200,000	\$1,700
E	200,001-250,000	\$2,000
E	250,001-300,000	\$2,200
E	300,001-400,000	\$2,500
E	400,001-500,000	\$3,000
E	Over 500,000	\$3,000 + \$5/\$1,000

Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560

Gas Permits

GST	Service Description	Fee
E	Gas Permit - Residential	\$90 + \$10/ outlet
	Gas Permit – Commercial/Public/Industrial	
	Total BTU's	
E	0-100,000	\$110
E	100,001-200,000	\$135
E	200,001-400,000	\$165
E	400,001-600,000	\$200
E	600,001-800,000	\$230
E	800,001-1,000,000	\$265
E	1,000,001 and over	\$265+ \$15/100,000 BTU's over 1 million
	Misc.	
E	Propane Tank Set	\$110
E	Temporary Heat	\$130
E	Air Test	\$110

Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560

Plumbing Permits

GST	Service Description	Fee
E	Plumbing Permit	\$100 + \$10 / fixture

Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560

Private Sewage Permits

GST	Service Description	Fee
E	Holding Tank	\$235
E	Septic Field, Mound, Packaged Treatment Plant	\$450

Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560

Misc. Inspection Permits

GST	Service Description	Fee
		Prior to Plans review: 80% refunded, Minimum of \$100
E	Cancellation Fee: Building Permits/Applications	Review Complete or Permit Issued: 50% Refunded, minimum of \$100
		Any inspections conducted: 20% refund, minimum of \$100 Prior to Plans review: 80% refunded, Minimum of \$100
E	Cancellation Fee: Utility Permits/Applications	Review Complete or Permit Issued: 50% Refunded, minimum of \$100
		Any inspections conducted: 20% refund, minimum of \$100
E	Expiry	\$0 refund
E	Extension – 1 year (as per the timeframe noted within Muni QMP and Permit Conditions)	\$150
E	Re-opening File to add VOC (after 90 days from closure or after permit expiry date noted on permit)	\$100
E	Work started before permit	Double permit fee

Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560

Minimum Project Value Calculator (Commercial – Building)

GST	Service Description	Fee
E	Alterations, Additions, renovations - All	\$80
E	Commercial Buildings (Offices, restaurants, strip malls warehouses)	\$135
E	Institutional Buildings (Churches, hotels, schools, high rise apartments)	\$185
E	Hospitals	\$220
E	Parkades - above or below ground	\$125
E	Shops (Insulated/engineered) / industrial storage units	\$55
E	Pole sheds, Shops (Insulated, not engineered)	\$28
E	Shops (Not insulated)	\$18