

2026



# QUARTERLY CORPORATE REPORT

FOR THE QUARTER ENDED JUNE 2026



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# About the Corporate Quarterly Report

The Corporate Quarterly Report is produced three times per year to provide updates on key corporate activities, significant initiatives, and the Town's financial position for the reporting period.

On April 7, 2026, Council approved the Town's 2025–2029 Strategic Plan. During Q2, Administration advanced the development of the Corporate Business Plan, which establishes the operational priorities, key initiatives, performance measures, and resource requirements needed to implement the Strategic Plan. The Corporate Business Plan was presented to Council in July 2026 and will be reported on annually. The first annual Corporate Business Plan report is expected to be presented to Council in Q1/Q2 2027 and will provide a comprehensive update on progress toward implementing the Town's 2025–2029 Strategic Plan.

This report introduces a Strategic Plan Reporting section to establish the framework for future reporting. Beginning with subsequent quarterly reports, Administration will provide regular updates on progress toward Council's strategic priorities as implementation of the Corporate Business Plan advances.

## **This report contains the following sections:**

1. Key Activities
2. Strategic Plan Reporting
3. Grant Funding Activity
4. Capital Plan Implementation Highlights
5. Financial Reporting

## Key Activities

### Property Tax & Assessment Public Education Campaign

Administration delivered the **Tax Tuesdays** public education campaign throughout May and June in conjunction with the mailing of the 2026 Property Assessment and Tax Notices in mid-May. Through weekly social media posts and a customized educational video, “*Understanding Property Assessment & Taxation in Crossfield*”, the campaign provided timely and accessible information about property assessments, municipal taxation, provincial education requisitions, key dates, and available resources. A total of 11 posts were shared across the Town's Facebook and Instagram accounts to help residents better understand property assessment and taxation, answer common questions, and direct them to additional support. To further support residents during the assessment and taxation period, Administration hosted two **drop-in question-and-answer sessions** on May 26, 2026. These sessions gave residents direct access to Town staff and property assessment professionals to discuss assessments, taxation, and related questions.

Together, these initiatives enhanced transparency, encouraged public engagement, and improved public understanding of the annual property assessment and taxation process.

**Watch the educational video:** [Understanding Property Assessment & Taxation in Crossfield](#)

### RCMP Community Policing Priorities Engagement

To help inform the development of the RCMP's 2026-2027 Community Policing Priorities, Administration conducted comprehensive engagement initiatives. Through an online survey, a public Open House, and a targeted communications campaign, residents were invited to provide feedback on community safety, enforcement priorities, traffic concerns, and opportunities to enhance safety throughout Crossfield.



The engagement campaign generated strong community participation, with 249 survey responses and valuable feedback gathered during the public Open House. Community input identified key themes including enforcement visibility, traffic safety, property crime, and pedestrian safety.

The findings were compiled into a "What We Heard" report and provided to the RCMP to support the development of policing priorities that reflect local needs, concerns, and community expectations. The RCMP will use the engagement findings, together with operational data and policing considerations, to develop proposed Community Policing Priorities, which will be presented to

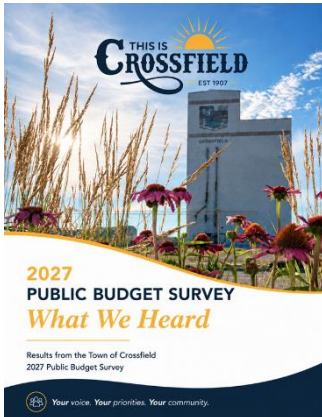
Council for review and discussion.

**What We Heard Report:** A summary of community feedback received through this engagement initiative has been compiled into the *RCMP Community Policing Priorities 2026–2027 – What We Heard Report*, available on the Town's website.

[RCMP 2026/2027 Community Policing Priorities - What We Heard Report](#)

## 2027 Budget Survey

From May 11 to June 8, 2026, Administration conducted the 2027 Budget Survey to gather community input on municipal priorities, service levels, taxation, and infrastructure investment. The survey provided residents and business owners with an opportunity to help inform Council's budget planning process and future service delivery decisions. Feedback received through the survey was summarized in a report to Council in early Q3 2026 to support the development of the Town's 2027 operating and capital budgets.



**What We Heard Report:** A summary of community feedback received through this engagement initiative has been compiled into the [2027 Budget Survey – What We Heard Report](#), available on the Town's website.

**Budget Survey Highlights:** A summary of the survey results and key findings is also available in the [2027 Budget Survey Highlights](#), available on the Town's website.

## Bike Skills & Pump Track Sponsorship Program

On May 25, 2026, Administration launched the Bike Skills & Pump Track Sponsorship Program, providing a one-time opportunity for local businesses, organizations, and community members to become Founding Sponsors of the Town's newest recreational amenity. The program was designed to encourage community investment, strengthen partnerships with local stakeholders, and provide meaningful recognition opportunities for sponsors. Sponsorship contributions will support future enhancements and additional features as the Bike Skills & Pump Track continues to evolve.

The sponsorship campaign was promoted through the Town's website, social media channels, community newsletter, and direct outreach to local businesses and organizations. By the end of Q2, Expressions of Interest had been received from several organizations, with successful sponsors confirmed in early Q3. The Town looks forward to recognizing its inaugural Founding Sponsors through future project communications and at the official opening of the Bike Skills & Pump Track.



## Annual Amery Park Community Garden Program

The Community Garden at Amery Park provides residents with an opportunity to garden and make community connections, while encouraging local food production, environmental

stewardship, while enhancing the use of a valued public space. The garden was opened for the 2026 growing season, including the promotion of available plot rentals, resident communications, and volunteer engagement. Of the 30 garden plots available within the Community Garden, 18 were available for rental based on anticipated demand. As of the end of Q2, 10 plots had been rented, representing a significant increase in participation compared to 2025, when only one plot was occupied. The increased uptake demonstrates growing community awareness and interest in the program.



### Pete Knight Days Event

On June 12<sup>th</sup> and 13<sup>th</sup>, the community came together to celebrate the 49th annual Pete Knight Days rodeo festival, hosted by the Crossfield Rodeo Society. As one of Crossfield's signature events, Pete Knight Days celebrates the community's western heritage, attracts visitors to the community, and provides opportunities for residents and community organizations to come together in a shared community tradition.

Town Council and Administration supported the event in a variety of ways throughout the weekend. On June 12, Council and staff hosted the community

pancake breakfast, serving pancakes, eggs, ham, coffee, and juice while residents enjoyed live entertainment.



## New & Updated Bylaws

Council approved several bylaw updates, and one new bylaw, supporting continued community growth, municipal service delivery, and infrastructure investment:

- On April 21, 2026, Council adopted the annual **2026 Taxation Bylaw**, establishing the property tax rates required to support the 2026 Operating Budget. The municipal tax levy increased by 6.69% over 2025, while the provincial education requisition increased by approximately 15% and the Rocky View Foundation requisition decreased by approximately 10%. Continued assessment growth and new development expanded the Town's assessment base, helping distribute the tax levy across more properties.
- On June 2, 2026, Council approved the **Laut Avenue Reconstruction and Deep Utility Replacement Borrowing Bylaw**, enabling the Town to proceed with a significant infrastructure investment that will replace aging underground utilities, improve drainage, and enhance a key transportation corridor. The \$4.68 million project is supported through provincial grant funding, off-site levies, and municipal borrowing, helping ensure the long-term sustainability and reliability of essential municipal infrastructure.
- The **Emergency Management Bylaw** was amended on June 2, 2026. The updated bylaw modernizes the Town's emergency management framework by aligning it with current provincial requirements, clarifying emergency management roles and responsibilities, and strengthening the Town's governance structure through the reinstatement of the Emergency Advisory Committee. These updates support ongoing emergency planning, preparedness, response, and recovery efforts.
- On June 16, 2026, Council adopted an updated **Business License Bylaw** containing administrative amendments to improve clarity, consistency, and enforceability. The updates included revised definitions, clearer licensing requirements, and enhanced provisions related to hawkers and temporary businesses.

## Development & Building Permit Activities

| <b>Development Permits</b>  | <b>2023</b><br>(full year) | <b>2024</b><br>(Q2) | <b>2025</b><br>(Q2) | <b>2026</b><br>(Q2) |
|-----------------------------|----------------------------|---------------------|---------------------|---------------------|
| Received                    | 116                        | 19                  | 51                  | 27                  |
| Issued                      | 115                        | 19                  | 50                  | 27                  |
| New Home Start Permits      | --                         | 14                  | 30                  | 7                   |
| Fees (100% to Town)         | --                         | \$2,900             | \$9,975             | \$6,960             |
| <b>Building Permits</b>     | <b>2023</b><br>(Q2)        | <b>2024</b><br>(Q2) | <b>2025</b><br>(Q2) | <b>2026</b><br>(Q2) |
| Issued                      | 37                         | 70                  | 65                  | 35                  |
| Est. Construction Value     | \$5,784,085                | \$10,365,251        | \$14,428,619        | \$4,913,151         |
| Fees (30% to Town)          | \$38,810                   | \$55,379            | \$84,269            | \$25,925            |
| <b>Safety Codes Permits</b> | <b>2023</b><br>(Q2)        | <b>2024</b><br>(Q2) | <b>2025</b><br>(Q2) | <b>2026</b><br>(Q2) |
| Electrical                  | 60                         | 67                  | 95                  | 61                  |
| Gas                         | 24                         | 39                  | 37                  | 22                  |
| Plumbing                    | 29                         | 39                  | 52                  | 29                  |
| Total Fees (30% to Town)    | \$21,254                   | \$27,007            | \$40,218            | \$23,092            |

Development activity continued throughout Q2 2026, with the Town issuing 27 Development Permits, including 7 new home starts. During the quarter, 35 Building Permits were issued with an estimated construction value of \$4.9 million, generating \$25,925 in permit revenue. Safety Codes services supported ongoing construction through the issuance of 61 electrical, 22 gas, and 29 plumbing permits, generating an additional \$23,092 in revenue to the Town while helping to ensure construction met provincial safety standards.

## Social Needs

The **Food Security** chart illustrates the number of Crossfield and Madden residents who accessed the Crossfield-Madden Food Bank during April, May, and June 2026. Eligible residents may access a food hamper once every 30 days, subject to program guidelines.

During Q2 2026, 52 households accessed food hampers through the food bank, representing a 23.5% decrease compared to the same period in 2025. In addition to the hampers, 220 households received supplementary top-ups to assist with ongoing food needs. These top-ups are provided independently of the hamper program and may not have been received by the same households.

*The Crossfield-Madden Food Bank serves residents of Crossfield and Madden who identify a need for food support. Proof of residency is required, and household information is confidentially collected to help prepare appropriate food hampers.*

*2023 volumes were provided by the Airdrie Food Bank, while 2024 to 2026 volumes are from the Crossfield Madden Food Bank.*

**Social Preventative Programming** is available to families and youth in Crossfield, supporting overall community well-being. The data reflects the total number of families and youth engaged in these programs on a quarterly basis. It is important to note that youth-based programs vary each quarter depending on seasonal offerings and initiatives.

**Family-based programs** include Crossfield Mom Co. (formerly Mothers of Preschoolers), Parent and Tot Playgroup, Story Hour, Family Movie Days, etc., while **youth-based programs** include Craft Club, Lego Club, Adulging 101 Workshops, After-School Youth programs, Crossfield Summer Adventures Day Camp, etc.

*For consistency in reporting, it is important to note that 2023 to 2025 Social Preventative Programming data was previously tracked as year-to-date totals and have been averaged into quarterly figures by evenly distributing annual volumes across four quarters.*

*Participation totals include all FCSS-funded programming delivered by Town of Crossfield staff, as well as eligible programming delivered by the Crossfield Municipal Library through FCSS funding provided by the Town.*



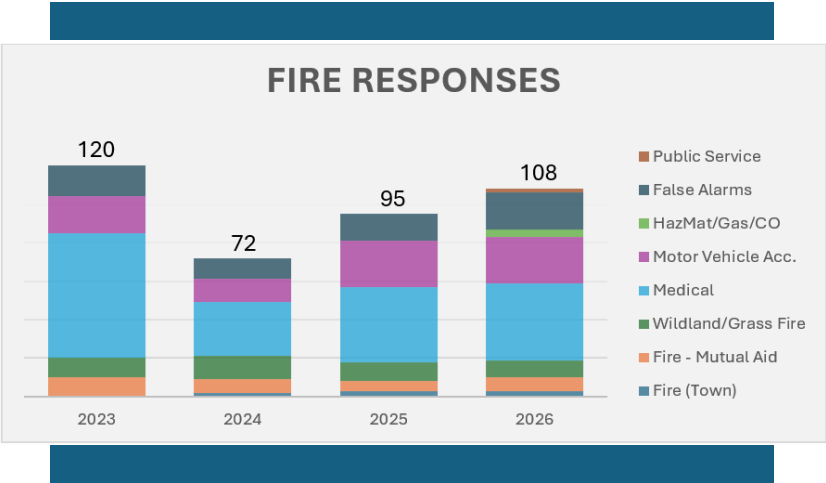
Youth and Family Program participation remained strong during the second quarter of 2026 despite the temporary pause in Town-delivered FCSS programming resulting from the brief FCSS Coordinator vacancy. Participation during the quarter was supported through FCSS-funded programming delivered by the Crossfield Municipal Library. Following the appointment of the new FCSS Coordinator in early June, registration reopened on June 18 , with Town-led programming resuming in mid-July.

### Protective Services

The following outlines key Q2 activities related to Fire Services and Municipal Enforcement.

The **Fire Department** continued to provide essential fire protection and emergency response services to help safeguard life, property, and the environment throughout the community.

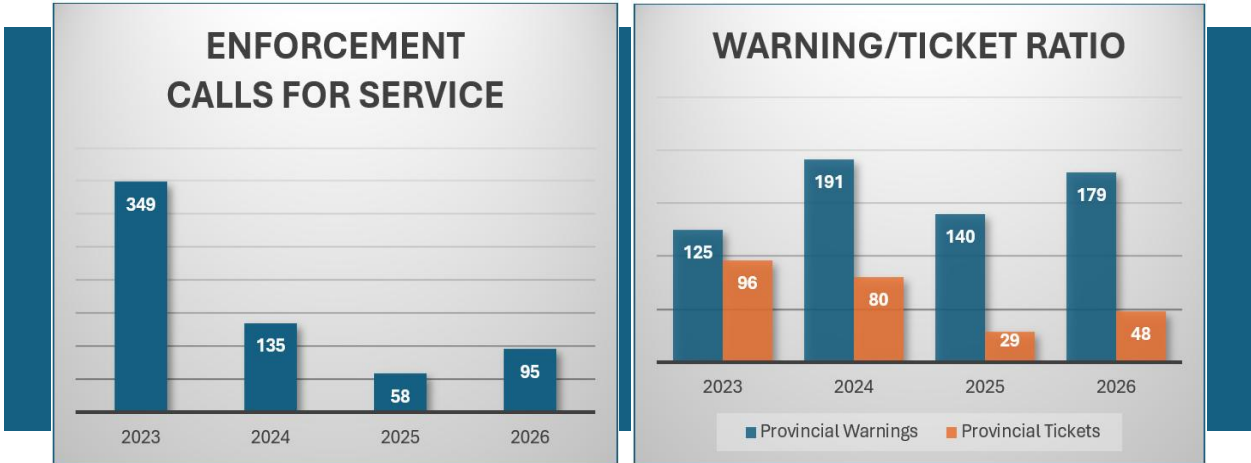
During Q2 2026, the Department responded to **108 incidents**, a 13.7% increase over the 95 incidents recorded during the same period in 2025.



Medical emergencies (40) continued to account for the largest share of responses, with all medical calls classified as Delta or Echo, which is the highest-priority medical response category. Motor vehicle collisions (24) and false alarms (19) remained the second and third most common incident types. Fire crews also responded to 9 wildland/grass fires, 7 mutual aid responses to neighbouring jurisdictions, 4 hazardous materials, gas, or carbon monoxide incidents, and 3 structure fires within the community.

Mutual aid responses continued to demonstrate the importance of regional emergency response partnerships. Wildland and grass fire activity was lower than in previous years, while several false alarms were attributed to smoke detectors installed too close to showers, resulting in unnecessary alarm activations.

The **Municipal Enforcement** department delivers professional and effective services through a balanced approach that emphasizes education and regulatory compliance. Its focus includes enforcing municipal bylaws, upholding community standards and public safety, promoting traffic safety, and protecting Town infrastructure to ensure Crossfield remains a safe and secure place to live, work, and play.



During Q2 2026, **Municipal Enforcement** responded to **95 calls for service**, a 63.8% increase over the same period in 2025. Following the appointment of a new Bylaw Officer in mid-May to the position approved by Council in January 2026, the Department increased its capacity to respond to community concerns and undertake proactive enforcement. While balancing onboarding and training, officers maintained service delivery and focused seasonal enforcement efforts on community standards, including long grass and weed complaints, as well as parking concerns involving trailers and RVs. Consistent with the Department's education-first approach, officers emphasized voluntary compliance when addressing these matters.

The Community Peace Officer also issued **179 warnings and 48 tickets** under provincial statutes during the quarter. Tickets represented approximately 21% of all enforcement actions, or roughly **one ticket for every four warnings** issued, reflecting the Department's practice of reserving tickets primarily for repeat offences or situations involving public safety. Provincial enforcement activities focused on speeding on Highway 2A and in school zones, as well as stop sign violations and vehicle registration offences.

The Department also advanced several service improvements during the quarter, including the launch of the **Positive Ticket Program** to recognize positive community behaviours and the development of a new animal impound services agreement with a local animal rescue organization to strengthen animal control services.

*Peace Officers and Bylaw Officers do not have the authority to handle Criminal Code matters. Their role focuses on bylaw enforcement, traffic enforcement, public education, and community engagement to maintain peace and enhance resident quality of life.*

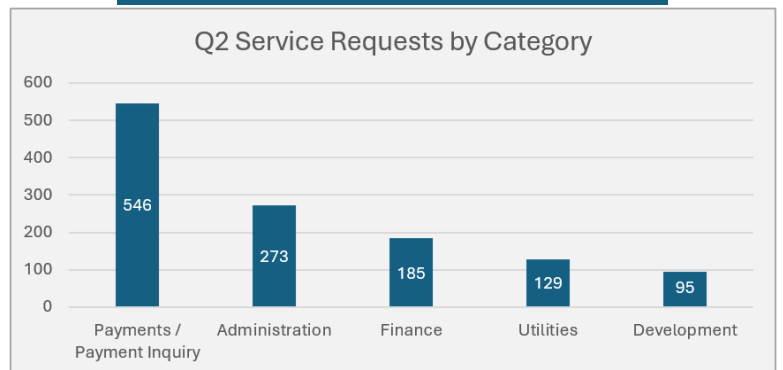
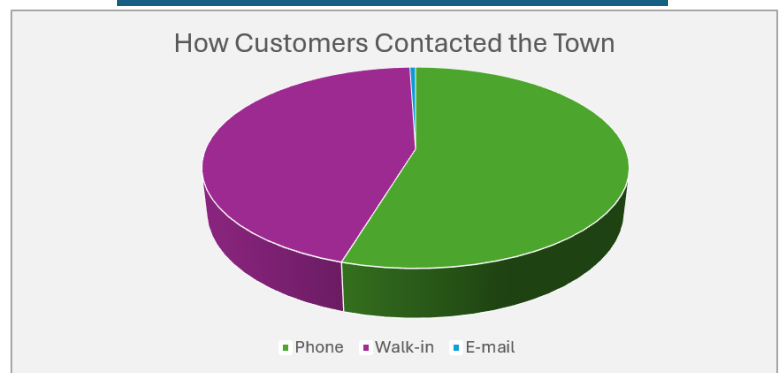
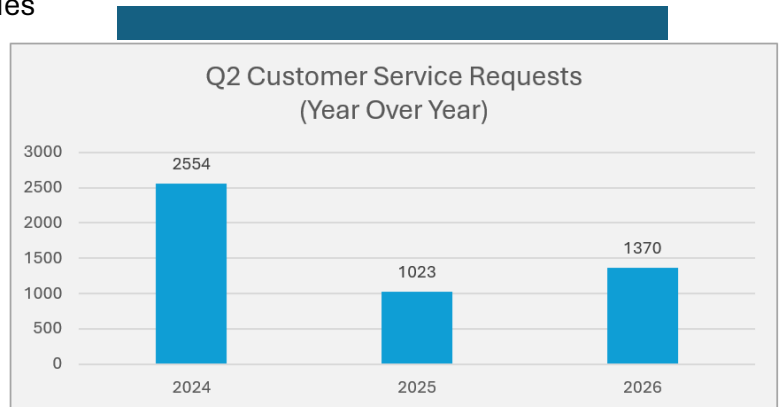
## Customer Engagement

In Q2 2026, the Town received **1,370 customer inquiries** across a wide range of municipal services, averaging approximately 22 inquiries each business day. Overall, customer inquiry volumes increased by 34% compared to Q2 2025, reflecting a higher level of interaction between residents and the Town during the reporting period.

Since 2024, Administration has continued to strengthen its communications approach through more frequent, proactive notifications, public education campaigns, and expanded community engagement opportunities. While customer inquiry volumes are influenced by a variety of factors, these initiatives have improved access to municipal information and provided residents with multiple avenues to stay informed and engage with the Town.

Of the inquiries received during Q2, **748** were by telephone, **613** were through walk-in visits, and **7** were received by email. Telephone and in-person interactions accounted for more than **99%** of all customer inquiries, underscoring the continued importance of accessible, responsive front-line customer service.

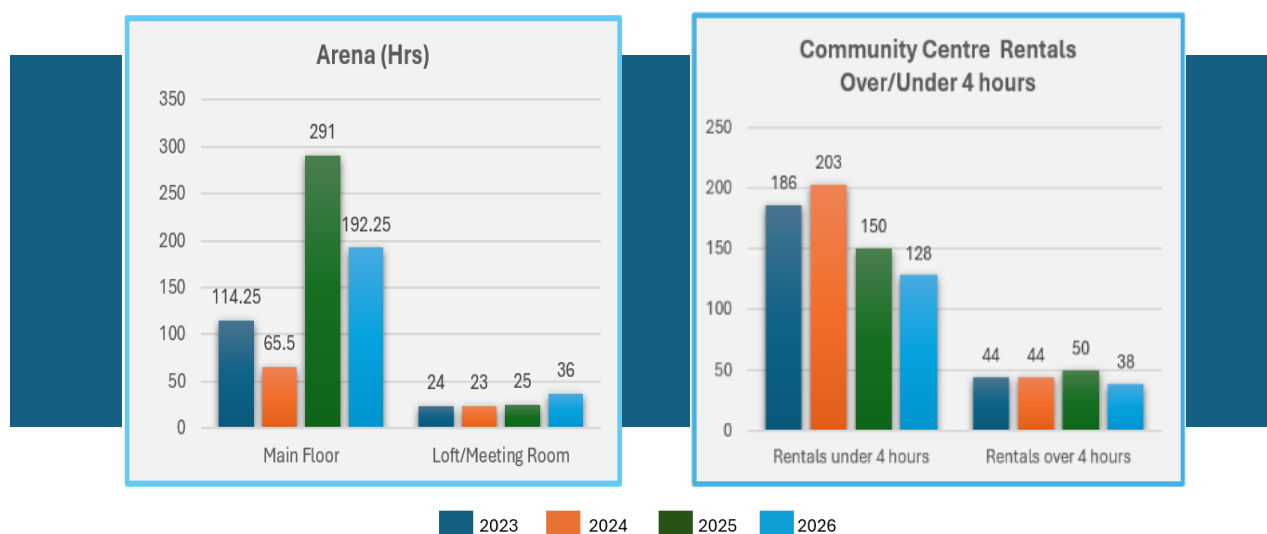
The distribution of inquiries provides insight into the municipal services residents accessed most frequently during the quarter. Payment-related inquiries accounted for the largest share of customer interactions, driven primarily by utility and property tax payments leading up to the June 30 tax deadline. Other frequently accessed services included administration, finance, utilities, and development, reflecting continued demand for front-line customer service across a broad range of municipal operations.



## Facility/ Amenity Statistics and Trends

The Town of Crossfield operates two primary community facilities and six athletic fields that are available for public rental. Rentable amenities include the Pete Knight Memorial Arena, the Crossfield & District Community Centre, four baseball diamonds, and two soccer fields.

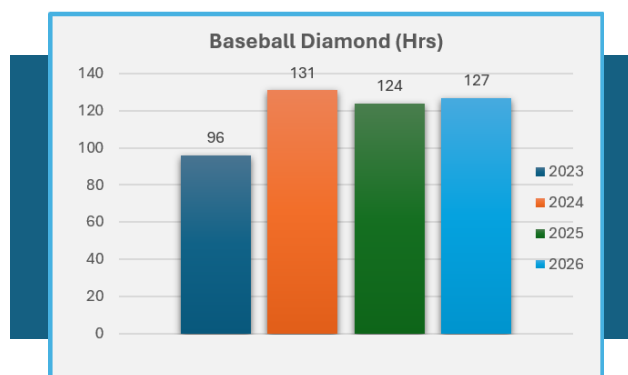
The charts below present 2026 Q2 utilization trends for the Pete Knight Memorial Arena and the Crossfield & District Community Centre over the past four years.



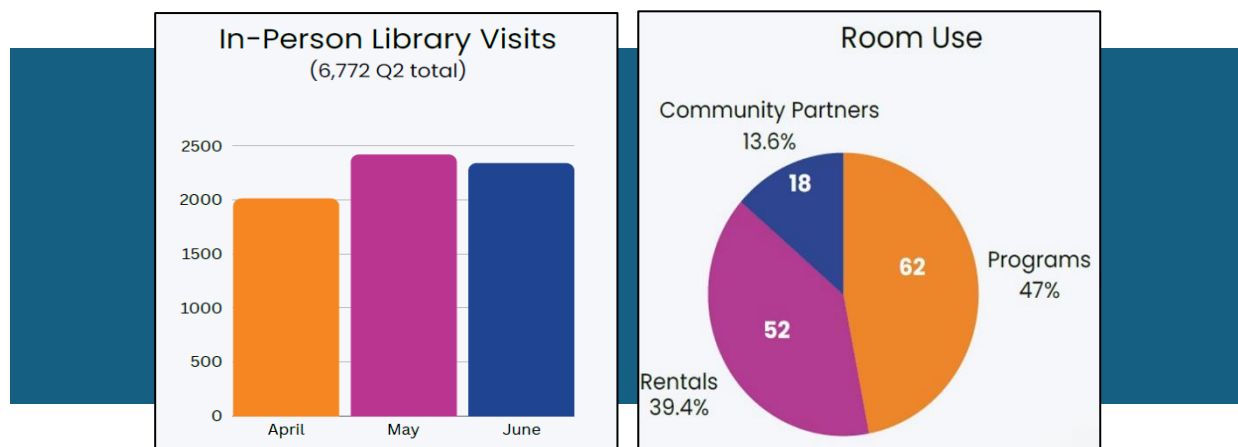
The **Pete Knight Memorial Arena** continued to see steady community use during the second quarter. The main floor recorded 192.25 hours of bookings, remaining above Q2 2023 and 2024 levels. While bookings were lower than the same period in 2025, the decrease primarily reflects the return of senior lacrosse teams to Airdrie following the opening of their new regional lacrosse facilities. Use of the Loft/Meeting Room continued to trend upward, with 36 hours of rentals recorded, representing the highest Q2 usage over the past four years.

The **Crossfield & District Community Centre** continued to support a wide range of community programs, meetings, and private events throughout Q2 2026. The facility recorded 128 short-duration rentals (under four hours) and 38 longer-duration rentals (over four hours). While overall bookings were lower than in Q2 2025, the decrease was primarily due to seasonal changes in recurring daily exercise classes during late May and June.

Outdoor sports fields continued to experience steady community use during the second quarter. The Town began tracking **soccer field** rentals in 2026, recording 122 hours of field use. **Baseball diamond** bookings totalled 127 hours, remaining consistent with recent years and reflecting continued demand for outdoor recreation facilities.



The **Crossfield Municipal Library** continued to serve as a valued community resource, supporting literacy, lifelong learning, digital access, and community connection. The Crossfield Municipal Library is governed locally by a Library Board appointed by Council and supported through the Marigold Library System, providing residents with access to expanded collections, digital services, and shared resources beyond what a local library could offer independently.



In Q2 2026, the Crossfield Municipal Library welcomed 23 **new cardholders** and recorded 6,772 in-person visits. While new card registrations were lower than during the same period in 2025, **in-person visitation** increased by 16%, reflecting continued community use of library services and resources.

**Library circulation** totalled 6,392 physical items, including books, DVDs, and other materials, representing a modest decrease compared to Q2 2025.

Community engagement through Library programming remained strong throughout the quarter. **Youth participation** increased to 240 attendees across 36 programs, compared to 195 attendees across 23 programs during the same period in 2025. **Adult programming** also expanded, with seven programs attracting 46 participants, up from two programs with 11 participants in Q2 2025. **Family-focused programming** remained well attended, with 99 families participating in initiatives such as Story Hour, Homeschool Zone, and Community Junction. While this was slightly lower than the estimated 117 families who participated in Q2 2025, participation remained strong.

The Library also provides two community meeting spaces: the **Program Room**, which accommodates up to 50 people, and the **Boardroom**, which accommodates up to 12 people. These spaces support Library programming, community partner activities, and external rentals. During Q2 2026, 47% of room bookings were allocated to Library programming, 39.4% were fee-based rentals, and 13.6% were used by community partners.

### Communication Statistics



### Community Investment & Support

In addition to the Community Support Program, the Town of Crossfield provides a variety of financial and operational supports to community organizations through reduced facility rental rates, lease agreements, operational partnerships, and other Council-approved initiatives. These supports contribute to the delivery of programs and services that benefit Crossfield residents while strengthening community capacity.

#### Community Support Program

During the second quarter, Council approved the Community Support Program Policy (C-306-26) during the June 16, 2026, Regular Council Meeting. The policy establishes a transparent and consistent framework for providing one-time financial assistance and in-kind support to eligible non-profit organizations, registered charities, and recognized community groups serving Crossfield residents.

During the quarter, Administration completed the supporting program materials, including application forms, evaluation criteria, and applicant resources, in preparation for the inaugural intake period beginning June 1, 2026.

## **Facility Rental Assistance**

During the second quarter, the Town of Crossfield continued to support local community organizations by reducing the financial barriers to accessing municipal facilities through the Facility Rental Assistance program at the Crossfield Community Center.

Through complimentary meeting space and reduced non-profit rental rates established in the Fees and Rates Bylaw, the Town provided \$4,866 in community support through reduced and waived facility rental fees.

Facility Rental Assistance during Q2 included:

- Complimentary meeting space;
- Reduced non-profit rental rates for the Main Hall and Multi-Purpose Room;
- Reduced early set-up fees; and
- Reduced kitchen rental fees.

This assistance helps reduce financial barriers for local organizations while supporting programs, meetings, events, and services that benefit Crossfield residents. In Q2, approximately 60% of the value of eligible facility rentals was provided as community support through reduced rates and complimentary meeting space.

## **In-Kind Support**

### Pete Knight Days Community Support

On June 13, Town staff provided operational support for the annual parade, contributing 161 hours across 23 staff to install road barriers, assist with traffic control, staff barricades, and complete post-event street clean-up, helping ensure the event was delivered safely and successfully for participants, volunteers, and spectators.

## **Lease & Occupancy Support**

### Crossfield & Madden Food Bank

The Town provides support to the Crossfield & Madden Food Bank by providing approximately 1,755 sq. ft. of municipally owned space within the Old Library Building under a two-year lease agreement.

This partnership allows the Food Bank to dedicate more of its resources toward food security initiatives and supporting residents in need, rather than facility occupancy costs.

### Crossfield Municipal Library

The Town provides support to the Crossfield Municipal Library by leasing municipally owned space under a five-year lease agreement.

This partnership helps ensure continued access to library services, literacy programming, lifelong learning opportunities, and community gathering space for residents of all ages.

#### Crossfield Rodeo Grounds

The Town supports community events and recreation through a lease agreement with the Crossfield Rodeo Society, for the use of municipally owned land comprising the Rodeo Grounds.

This partnership enables the Crossfield Rodeo Society to maintain and steward the grounds while providing a venue for rodeo and other community events throughout the year. The arrangement supports the continued use of the property as a community gathering space and contributes to the Town's western heritage.

#### Collicutt Siding Golf Club

The Town continues to support recreational opportunities in the community through a five-year lease agreement with the Collicutt Siding Golf Club, a non-profit organization, for the use of municipally owned land on which the golf course operates.

This partnership supports the continued operation of a valued community recreational amenity by enabling the Collicutt Siding Golf Club to operate and maintain the golf course, helping ensure residents and visitors continue to have access to local golf and outdoor recreation opportunities.

Together, these initiatives demonstrate the Town's ongoing commitment to supporting community organizations, preserving important community assets, and reducing financial barriers that enable programs and services to benefit Crossfield residents.



# Strategic Plan Reporting

## Reporting Framework

Council adopted the [2025–2029 Strategic Plan](#) on April 7, 2026. During Q2 2026, Administration completed development of the Corporate Business Plan, which was subsequently presented to Council in July. The [2026-2029 Corporate Business Plan](#) translates Council's Strategic Plan into measurable initiatives, performance measures, and resource requirements that will guide Administration's work over the remainder of Council's term. The first annual Corporate Business Plan Report is expected to be presented to Council in Q1/Q2 2027.



As implementation of the Corporate Business Plan commenced following the Q2 reporting period, there are no strategic performance updates to report for this quarter. Beginning with the **Q3 2026 Corporate Quarterly Report**, Administration will provide updates organized under each of Council's four Strategic Priorities.

## Grant Funding

The following section provides a snapshot of the Town's grant funding activities as of Q2 2026, including funding awarded and grant applications currently pending. The table includes grant submissions from previous reporting periods that have not yet received a funding decision, as well as new applications submitted during Q2.

Definitions of formula-based and competitive grants are included for context, alongside information that outlines how each grant supports municipal programs, services, and capital projects within the 2025–2029 Council term.

### Grant Funding Definitions

The Town receives grant funding through a mix of programs, which generally fall into two main categories:

**Formula-Based Grants** are funds allocated based on a predetermined formula, such as population, service levels, or demonstrated need. These grants provide predictable and ongoing funding to support municipal programs and services.

**Competitive Grants** are funds awarded through an application process, where proposals are evaluated against set criteria and program priorities. These funds are less certain, as they depend on available funding and program demands.

### Funding Status & Activity

To date, the Town of Crossfield has secured **\$104,185** in grant funding during the 2025-2029 Council term. Of this amount, **\$26,385** was awarded in Q2 2026.

| Approved Grant Funding             |               |                                                      |                  |                                                                                                                                 |
|------------------------------------|---------------|------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Funding Source                     | Funding Type  | Grant Name                                           | Amount Awarded   | Use of Funds                                                                                                                    |
| Province of Alberta                | Formula-Based | Family and Community Support Services (FCSS) Program | \$37,770         | Supports community services and outreach                                                                                        |
| Canadian Mental Health Association | Competitive   | Rural Mental Health Project                          | \$15,000         | Supports Crossfield Wellness Network's "Connected & Capable" workshop series                                                    |
| Rocky View County                  | Competitive   | Recreation & Culture Capital Assistance Grant        | \$43,315         | Supports Bike Skills and Pump Track Project (25% of total cost)                                                                 |
| Province of Alberta                | Competitive   | National Volunteer Week Enhancement Fund             | \$600            | Supports National Volunteer Week recognition and appreciation advertising                                                       |
| Fortis                             | Competitive   | Fortis Alberta Tree Planting Program                 | \$2,500          | Supports tree planting at Murdoch Park to enhance green space                                                                   |
| Province of Alberta                | Competitive   | Fire Services Training Program                       | \$5,000          | Supports Firefighter training, including Level II Firefighter Certification and Hazardous Materials (HazMat) response training. |
| Total =                            |               |                                                      | <b>\$104,185</b> |                                                                                                                                 |

| Grant Funding Applications Pending Decision |              |                                                              |                          |                                                                                          |
|---------------------------------------------|--------------|--------------------------------------------------------------|--------------------------|------------------------------------------------------------------------------------------|
| Funding Source                              | Funding Type | Grant Name                                                   | Requested Funding Amount | Intended Use of Funds                                                                    |
| Government of Canada                        | Competitive  | Active Transportation Grant                                  | \$87,900                 | Supports walking, cycling, and other non-motorized transportation infrastructure         |
| Province of Alberta                         | Competitive  | Alberta Municipal Water & Wastewater Partnership Grant       | \$3,393,488              | Supports the construction of the Lagoon polishing system to increase wastewater capacity |
| Province of Alberta                         | Competitive  | Strategic Transportation Infrastructure Program (STIP) Grant | \$328,725                | Supports repairs to culvert bridge on Western Drive crossing Nose Creek                  |

|              |                     |             |                                               |             |                                                                                                                         |
|--------------|---------------------|-------------|-----------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------|
| NEW<br>in Q2 | Alberta Blue Cross  | Competitive | Community Wellbeing Grant                     | \$1,000     | Supports senior's chair yoga sessions to promote health and wellbeing                                                   |
|              | TC Energy           | Competitive | Build Strong Fund                             | \$10,000    | Supports benches and picnic areas at the Bike Skills and Pump Track to promote active lifestyles and social connection. |
| NEW<br>in Q2 | Province of Alberta | Competitive | Community Facility Enhancement Program (CFEP) | \$27,232    | Supporting accessibility enhancement at the Pete Knight Memorial Areana                                                 |
| Total =      |                     |             |                                               | \$3,848,345 |                                                                                                                         |

## Capital Plan Implementation Highlights

### Parks & Recreation & Community Amenities

#### ***Bike Skills Park and Pump Track***

***Project Status: 70% complete***

The design and construction of the Bike Skills Park and Pump Track was awarded to Bike Track Ltd., and site preparation work commenced in May 2026. During Q2, the project site in Murdoch Park was stripped, excavated, and backfilled, and shaping of the track features began, resulting in significant progress toward the development of this new recreational amenity.

During construction, a deeper-than-anticipated layer of topsoil was encountered, requiring additional excavation and backfilling to achieve the required design grades and ensure a stable foundation for the track. The excavated areas were backfilled with clay material, and additional landscaping work will be completed as part of the final site restoration.

The project is now awaiting asphalt paving, which is anticipated to begin in early Q3, subject to suitable weather conditions and temperatures. Following paving, final landscaping and site restoration work will be completed in preparation for opening. The facility is anticipated to open by the end of August 2026.

#### ***Arena Dressing Room Showers & Vanity***

***Project Status: 80% complete***

Work on the Arena Dressing Room Showers and Vanity Updates project began in May 2026 and progressed significantly throughout Q2. The existing shower areas in dressing rooms 1 through 4 were demolished and renovated with new plumbing, fixtures, epoxy flooring, painted shower walls, upgraded lighting, and replacement urinals and flush valves.

Remaining work includes the installation of updated vanities and sinks, upgraded water bottle filling stations, new restroom stall doors, and steel access plates required to complete plumbing wall repairs. The project will also add dedicated cleaning spigots beneath the sinks, providing staff with direct water access for cleaning dressing rooms and shower areas. This functionality was not previously available and will improve the efficiency of routine maintenance activities.

### ***Dog Park Improvements***

***Project Status: 75% complete***

The Dog Park Improvements project remained focused on establishing healthy grass growth at the new off-leash dog park location at 1317 Laut Avenue. Previous seeding efforts were impacted by dry conditions and the lack of an available water source, resulting in limited grass establishment.

During Q2 2026, the site was re-seeded and benefited from the above-average rainfall experienced throughout May and June. The Town also began using a converted water truck to provide regular watering and support grass growth. Conditions have improved significantly, and the grass is now becoming established.

Once sufficient grass coverage is achieved, the existing fencing will be relocated to the new site and waste receptacles will be installed. Completion of the remaining work is anticipated in Q3 2026.

## **Water & Wastewater Infrastructure**

### ***Laut Avenue Reconstruction & Deep Utilities***

***Project Status: 35% complete***

As planning and detailed engineering progressed, the project scope was expanded to include approximately 520 metres of water and wastewater infrastructure renewal, roadway reconstruction, and improvements to the Bulk Water Station and RV Dump Station, allowing multiple infrastructure needs to be addressed through a single coordinated project.

During Q2, Allnorth Consultants Ltd. completed the detailed engineering design and tendering process, and WRD Borger Construction Ltd. was awarded the construction contract.

Preparatory activities were completed during the quarter, with construction commencing in early Q3. The project will improve the reliability of underground infrastructure, roadway conditions, and municipal service facilities for years to come.

## **Fire & Protective Services**

### ***Fire Services Master Plan***

***Project Status: 95% complete***

The Fire Service Master Plan project continued through Q2 2026. Building on the Community Risk Assessment completed in 2025, the consultant, BEHR Integrated Solutions, finalized the Fire Service Master Plan, which will provide a long-term roadmap for the delivery of fire and emergency services in Crossfield.

During the quarter, Administration worked with the consultant to review the final recommendations and prepare the plan for Council consideration. The completed plan is anticipated to be presented to Council in Q3 2026. Following Council review, Administration will incorporate the recommendations into future corporate planning processes to help guide long-term service delivery, capital investment, and operational priorities.

### ***AFRRCS Radio System Upgrade***

***Project Status: 100% complete***

Building on the successful implementation of the Alberta First Responders Radio Communication System (AFRRCS) in 2025, the Fire Department continued replacing outdated radio equipment during Q2 2026 through the purchase of additional AFRRCS-compatible radios.

The 2026 project budget originally anticipated the purchase of six radios. By acquiring quality surplus equipment from the City of Calgary, the Town was able to purchase 14 radios while remaining within the approved budget. This approach maximized value for taxpayers and significantly expanded the department's communications capacity.

The additional radios improve operational readiness, support equipment standardization, and enhance communication capabilities during emergency response and mutual aid operations. All radios were placed into service on April 23, 2026.

## **Fleet and Equipment**

### ***Portable Industrial Steam Cleaner***

***Project Status: 100% complete***

The Town completed the replacement of its portable industrial steam cleaner in May 2026. The new unit consists of a diesel-powered steam cleaner mounted within an enclosed trailer and connected to an existing 150-gallon water tank.

The equipment is used year-round to clean municipal equipment and infrastructure, and during winter months it plays an important role in keeping stormwater systems functioning. Staff use the steam cleaner to thaw frozen culverts and drainage lines beneath roads, helping to maintain water flow and reduce the risk of ice-related drainage issues.

The replacement provides a more reliable and efficient solution than the previous unit, which had reached the end of its service life and required frequent maintenance. The enclosed trailer allows the equipment to remain protected from the elements while keeping the water and equipment warm and ready for use during winter operations.

The project was completed under budget, with total expenditures of \$18,051, resulting in approximately \$1,949 in savings from the approved budget of \$20,000.

## **Planning & Community Growth**

### ***Land Use Bylaw Renewal***

***Project Status: 15% complete***

Work on the Town's new Land Use Bylaw commenced during Q2 2026. The project will create a modernized Land Use Bylaw aligned with the Town's 2025 Municipal Development Plan and provide a clear framework to guide future development throughout the community. During the quarter, the Town issued a Request for Proposals and awarded the consulting contract to ISL Engineering in June 2026. The project will include a review of the current Land Use Bylaw, stakeholder and public engagement, preparation of a new bylaw, and supporting amendments to the Municipal Development Plan. Work is expected to continue through 2026, with final adoption anticipated in Q1 2027.

## Procurement Activity

Represents procurement awarded between April 1 – June 30, 2026, over a value of \$25,000.

| Description                                                                        | Awarded Vendor               | # of Bids/<br>Quotes | Local<br>Vendor | Awarded<br>Value |
|------------------------------------------------------------------------------------|------------------------------|----------------------|-----------------|------------------|
| Laut Ave – Water & Wastewater Main Replacement & Bulk Water Station Improvements** | WRD Borger Construction Ltd. | 5                    | no              | \$3,938,064      |
| IT Contract (3-year term)*                                                         | Trinus Technologies Inc.     | 11                   | no              | \$232,200        |
| Land Use Bylaw Renewal*                                                            | ISL Engineering              | 4                    | no              | \$114,965        |

\*Awarded on highest evaluated proposal

\*\*Awarded on lowest cost meeting specifications



Construction progress along Laut Avenue - 2026

# Financial Reporting

## Operations Variance Report



### TOWN OF CROSSFIELD Operating Variance Report From January to June 2026

|                                        | 2026<br>Budget   | 2026<br>Actuals  | Variance<br>\$   | Variance<br>% | 2026 YE<br>Forecast |
|----------------------------------------|------------------|------------------|------------------|---------------|---------------------|
| <b>REVENUE</b>                         |                  |                  |                  |               |                     |
| Net municipal taxes                    | 5,893,268        | 3,101,205        | (2,792,062)      | 47%           | 5,893,268           |
| Government transfers for operating     | 424,711          | 58,370           | (366,341)        | 86%           | 445,311             |
| Sales and user fees                    | 4,009,778        | 2,300,806        | (1,708,972)      | 43%           | 4,491,977           |
| Franchises and concessions             | 960,000          | 520,563          | (439,437)        | 46%           | 1,000,000           |
| Investment income                      | 312,500          | 172,910          | (139,590)        | 45%           | 315,000             |
| Penalties income                       | 149,000          | 50,688           | (98,312)         | 66%           | 111,000             |
| Other income                           | 177,437          | 246,240          | 68,804           | -39%          | 304,313             |
| Licences and permits                   | 182,250          | 60,286           | (121,964)        | 67%           | 103,250             |
|                                        | 12,108,943       | 6,511,068        | (5,597,875)      |               | 12,664,119          |
| <b>EXPENSES</b>                        |                  |                  |                  |               |                     |
| Salaries, wages & benefits             | 3,882,555        | 1,845,346        | (2,037,208)      | 52%           | 3,856,905           |
| Contracted & general services          | 2,351,370        | 1,068,264        | (1,283,107)      | 55%           | 2,275,271           |
| Materials, goods, supplies & utilities | 2,869,126        | 1,429,089        | (1,440,037)      | 50%           | 3,124,579           |
| Transfer to local boards and agencies  | 306,304          | 236,784          | (69,520)         | 23%           | 306,304             |
| Bank charges and short-term interest   | 24,000           | 8,311            | (15,689)         | 65%           | 20,000              |
| Interest on capital long-term debt     | 193,516          | 99,376           | (94,140)         | 49%           | 193,516             |
| Provision for allowances               | 4,500            | -                | (4,500)          | 100%          | 4,500               |
|                                        | 9,631,371        | 4,687,169        | (4,944,202)      |               | 9,781,075           |
| <b>EXCESS (SHORTFALL) BEFORE OTHER</b> | <b>2,477,572</b> | <b>1,823,899</b> | <b>(653,674)</b> |               | <b>2,883,043</b>    |
| <b>OTHER</b>                           |                  |                  |                  |               |                     |
| Add:                                   |                  |                  |                  |               |                     |
| Transfer from Reserves                 | 50,700           | 15,000           | (35,700)         | 70%           | 65,700              |
| Less:                                  |                  |                  |                  |               |                     |
| Debt Repayment                         | 676,047          | 368,610          | (307,437)        | 45%           | 676,047             |
| Transfer to Reserves                   | 1,852,226        | 88,290           | (1,763,936)      | 95%           | 1,865,515           |
|                                        | (2,477,572)      | (441,899)        | 2,035,673        |               | (2,475,862)         |
| <b>NET SURPLUS (DEFICIT)</b>           | <b>-</b>         | <b>1,382,000</b> | <b>1,382,000</b> |               | <b>407,181</b>      |

## Operating Variances

At the end of Quarter 2, it is generally expected that approximately 50% of annual revenues will have been collected and about 50% of expenditures committed. However, revenues and expenditures do not always occur evenly throughout the year due to seasonal factors, timing of grant receipts, and the scheduling of major projects or operational activities.

As a result, variances identified at this stage are often timing-related and may not be indicative of year-end outcomes. To improve comparability and accuracy, Administration may apply accruals to recognize revenues and expenses in the period in which they are earned or incurred, ensuring a more consistent representation of the Town's financial position.

Administration continues to monitor trends and assess whether variances are temporary or indicative of emerging pressures or opportunities that may impact the year-end forecast.

The following provides explanations for several of the more significant variances.

|                                        | Variance<br>% | Explanation                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REVENUE</b>                         |               |                                                                                                                                                                                                                                                                                                                                                                      |
| Government Transfers                   | 86%           | Unfavorable – due to timing of government transfer payments.                                                                                                                                                                                                                                                                                                         |
| Sales and User Fees                    | 43%           | Favorable – due to higher than anticipated industrial water and sanitary sewer sales along with strong sales at the bulk water station.                                                                                                                                                                                                                              |
| Licences & Permits                     | 67%           | Unfavorable – development permit activity has slowed compared to this time last year.                                                                                                                                                                                                                                                                                |
| Other Income                           | -39%          | Favorable – unbudgeted Fortis Street Light rebate combined with the WCB Personal Injury Reduction program rebate and unplanned receipt of donations and revenue recoveries.                                                                                                                                                                                          |
| <b>EXPENDITURES</b>                    |               |                                                                                                                                                                                                                                                                                                                                                                      |
| Salaries, Wages & Benefits             | 52%           | Favorable – due to position vacancies and timing of recruitment for newly budgeted positions and summer student activity continuing in Q3.                                                                                                                                                                                                                           |
| Contract & General Services            | 55%           | Favorable – due to the timing of maintenance and repair activities, including tree maintenance planned for Q3, as well as variable timing for projects requiring professional services.                                                                                                                                                                              |
| Materials, Goods, Supplies & Utilities | 50%           | On Track – overall, expenditures are on track. Bulk water purchases are over budget, consistent with higher-than-anticipated sales to industrial customers and increased activity at the bulk water station. This variance is partially offset by the timing and seasonality of other expenditures, including maintenance programs and summer recreation activities. |
| Transfer to Local Boards and Agencies  | 23%           | Unfavorable – due to timing of payments, specifically referencing the annual transfer to the Crossfield Library Board. Anticipate being on budget at year end.                                                                                                                                                                                                       |

## 2026 Year End Forecast

Included with the operating variance report is Administration's year-end forecast, which reflects informed assumptions, professional judgement, and current operating trends to project anticipated revenues and expenditures as of December 31, 2026.

Through a review of financial performance and operational trends, Administration has assessed the likelihood of any material variances from the approved annual operating budget. As of the end of the second quarter, administration has projected a year-end surplus of approximately \$407,000.

**Revenue Forecast:** Approximately \$555,000 of the anticipated surplus is attributable to higher-than-budgeted revenues. Notable favourable variances include increased sales and user fee revenues associated with industrial water and sewer activity, as well as higher-than-anticipated revenues from the Extended Producer Responsibility (EPR) program.

Other income is also forecast to exceed budget due to unbudgeted revenues, including the WCB Prevention Incentive Rebate (PIR), Fortis streetlight rebates, and grant funding received for initiatives such as fire training and Rural Mental Health Association programs. Additional favourable variances are anticipated in franchise fees and investment income.

These increases are partially offset by lower-than-budgeted tax penalty revenues and reduced building and development activity, resulting in lower associated permit and development-related revenues.

**Expenditure Forecast:** Expenditures are forecast to exceed the approved budget by approximately \$125,000, primarily due to increased water purchase costs and power costs associated with higher industrial water demand. These pressures are partially offset by anticipated savings in salaries, wages and benefits, and contracted services.

**Impact of Increased Utility Activity:** The year-end forecast is influenced by higher-than-anticipated industrial water demand. While the additional water sales generate significant revenue, this is substantially offset by the corresponding water purchase and power costs required to meet the increased demand.

To provide a more normalized view of the Town's underlying financial position, excluding the impact of the additional water sales and associated water purchase and power costs would result in an anticipated year-end surplus of approximately \$180,000. Accordingly, the forecasted \$407,000 surplus reflects, in part, the elevated level of industrial utility activity experienced during 2026 rather than an equivalent improvement in the Town's underlying operating position.

## Capital Budget Variance

At the end of the second quarter, it is typical to observe lower-than-expected capital expenditures when compared to the full year budget. This is a normal trend and reflects the seasonality and timing associated with capital project lifecycles. Many capital projects enter the execution and construction phase during Q2, following the planning, procurement, and permitting activities of Q1. As a result, we typically see an increase in commitments during this period, even if the actual expenditures have not yet been recognized in the financial system.

Second quarter capital variances are anticipated, and lower spending at this stage does not indicate project inactivity. It is anticipated that expenditures will accelerate in the second half of the year as weather stabilizes and more progress invoices are submitted.



### 2026 CAPITAL BUDGET SUMMARY From January to June 2026

| Project Description                                                         | 2026 Budget      | 2026 Actual    | Budget Remaining | % Complete | Project Status                                                                                                                                                          |
|-----------------------------------------------------------------------------|------------------|----------------|------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Carry Forward Projects</b>                                               |                  |                |                  |            |                                                                                                                                                                         |
| Active Transportation Plan                                                  | 7,600            | 773            | 6,827            | 90%        | Reviewing draft report prior to finalization in Q3.                                                                                                                     |
| Amery Park Rink Upgrades                                                    | 152,500          | 136,750        | 15,750           | 95%        | All major rink upgrade work is complete. Rubberized coating to be applied to exposed metal posts in Q3.                                                                 |
| Dog Park Improvements                                                       | 10,000           | 562            | 9,438            | 50%        | Waiting for grass seed to take. Rainfall in Q2 was beneficial, and is watering continues with the converted watering truck. Expect public opening in Q3.                |
| Banta Park Revitalization Design                                            | 50,000           | -              | 50,000           | 5%         | Community engagement materials developed with an open house scheduled for Q3. Input will be used to inform future design concepts                                       |
| Bike Skills Park/Pump Track                                                 | 238,315          | 125,068        | 113,248          | 70%        | Site preparations and track shaping completed in Q2. Anticipate public opening in Q3.                                                                                   |
| Effluent Storage Cell Invasive                                              | 100,000          | -              | 100,000          | 20%        | Administration continued to evaluate options to prevent the release of Prussian Carp. Several options exist, with the preferred approach expected to be selected in Q3. |
| Fire Services Master Plan*                                                  | 17,972           | 17,972         | -                | 95%        | The final deliverables are under Administrative review. Presentation to Council is anticipated in Q4.                                                                   |
| Asphalt Overlay Program                                                     | 180,000          | -              | 180,000          | 15%        | Detailed design and cost estimates underway with construction anticipated to be complete by early Q4.                                                                   |
| Laut Ave Reconstruction & Deep Utilities + Bulk Water Station Improvements* | 1,072,931        | 47,782         | 1,025,149        | 15%        | Preparatory work completed in Q2, with construction to begin in early Q3.                                                                                               |
| Water & Wastewater Main Replacement                                         | 25,000           | -              | 25,000           | 95%        | Contractor scheduled to complete deficiency work identified during the maintenance period.                                                                              |
| <b>Carry Forward Projects</b>                                               | <b>1,854,318</b> | <b>328,907</b> | <b>1,525,411</b> |            |                                                                                                                                                                         |

\*Projects will appear in both Carry Forward and 2026 Capital Projects Tables

| Project Description                                                           | 2026 Budget      | 2026 Actual    | Budget Remaining | % Complete | Project Status                                                                                                                              |
|-------------------------------------------------------------------------------|------------------|----------------|------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Asset Assessment</b>                                                       |                  |                |                  |            |                                                                                                                                             |
| Fire Services Master Plan                                                     | 36,000           | 23,113         | 12,887           | 95%        | The final deliverables are under Administrative review. Presentation to Council is anticipated in Q4.                                       |
| <b>Asset Improvement</b>                                                      |                  |                |                  |            |                                                                                                                                             |
| Arena Front Door And Bleacher Accessibility Improvements                      | 25,000           | -              | 25,000           | 0%         | Delayed until confirmation of grant funding is received.                                                                                    |
| West Lift Station New Pump + Digester                                         | 100,000          | -              | 100,000          | 10%        | Lift station capacity analysis complete. Pump assessments and preliminary design for replacement pumps underway.                            |
| Cemetery Expansion Design, Build                                              | 100,000          | -              | 100,000          | 0%         | RFP to be issued later in 2026 for cemetery expansion design.                                                                               |
| Tymco Sweeper Conversion                                                      | 15,000           | 11,841         | 3,159            | 100%       | Converted existing street sweeper into a 1,000-gallon water truck. Complete/In-service                                                      |
| Twp Rd 284A Resurfacing - Hwy 2A To Industrial Park (730 M)                   | 50,000           | -              | 50,000           | 5%         | MCEIhanney was engaged to complete an engineering assessment of Twp Rd 284A to support design development and future construction planning. |
| <b>Asset Maintenance</b>                                                      |                  |                |                  |            |                                                                                                                                             |
| Arena Dressing Room Shower & Vanity Updates                                   | 72,000           | 23,926         | 48,074           | 80%        | Renovations are substantially complete, remaining work includes installation of vanities, stall doors and water bottle filling stations.    |
| Pathway Repair & Replacement                                                  | 50,000           | -              | 50,000           | 5%         | RFQ to be issued to selected contractors in Q3.                                                                                             |
| Sidewalk Repair & Replacement Program                                         | 50,000           | -              | 50,000           | 5%         | RFQ to be issued to selected contractors in Q3.                                                                                             |
| Wastewater Facility - Desludging                                              | 175,000          | -              | 175,000          | 5%         | RFQ to be issued to selected contractors in Q3, desludging to occur in Fall 2026.                                                           |
| <b>Asset Replacement</b>                                                      |                  |                |                  |            |                                                                                                                                             |
| Peace Officer Patrol Vehicle Dash Camera                                      | 21,850           | -              | 21,850           | 5%         | Collecting quotes.                                                                                                                          |
| Computer Purchase & Replacement Program                                       | 17,000           | 14,828         | 2,172            | 90%        | Purchases for new hires complete.                                                                                                           |
| Street Sweeper                                                                | 200,000          | 192,750        | 7,250            | 100%       | Complete/In Service                                                                                                                         |
| Mccaskill Drive Reconstruction - Maple Ave To Iron Landing (185 M)            | 500,000          | -              | 500,000          | 5%         | McElhanney was engaged in May 2026 to complete a conceptual design for the project.                                                         |
| Bridge File 75095                                                             | 548,000          | 29,360         | 518,640          | 15%        | Engineering design and contract documentation completed, contract to be tendered in Q3 with construction completion in Q4.                  |
| Portable Industrial Steam Cleaner                                             | 20,000           | 18,051         | 1,949            | 100%       | Diesel steam cleaner and trailer were placed into service in Q2.                                                                            |
| Laut Ave Reconstruction & Deep Utilities + Bulk Water Station Improvements    | 3,580,000        | -              | 3,580,000        | 15%        | Preparatory work completed in Q2, with construction to begin in early Q3.                                                                   |
| <b>New Asset</b>                                                              |                  |                |                  |            |                                                                                                                                             |
| Afracs Radio System Upgrade                                                   | 11,000           | 6,400          | 4,600            | 100%       | Complete/In Service                                                                                                                         |
| Recycling & Waste Cart Procurement                                            | 26,000           | -              | 26,000           | 0%         | Waste and recycling carts procured as needed in response to growth.                                                                         |
| Water Meter Procurement                                                       | 36,000           | 18,093         | 17,907           | 50%        | Water meters installed in new construction.                                                                                                 |
| Lagoon Polishing System + Aeration Cell Transfer Pump                         | 330,000          | -              | 330,000          | 0%         | Engaging engineering support to evaluate treatment technologies and develop a project strategy.                                             |
| Vista Crossing Phase 5 - Sanitary Sewer Oversizing Cost Recovery To Developer | 30,000           | -              | 30,000           | 0%         | Awaiting construction completion of sanitary sewer by developer.                                                                            |
| <b>New Project/Initiative</b>                                                 |                  |                |                  |            |                                                                                                                                             |
| Safe Roads Improvement Program                                                | 30,000           | -              | 30,000           | 15%        | Several crosswalk safety improvements have been identified with signs ordered. 2 additional speed radar signs have been deployed.           |
| New Land Use Bylaws                                                           | 150,000          | -              | 150,000          | 5%         | ISL Engineering and Land Services awarded contract, project kicked off June 23, 2026.                                                       |
| Infrastructure Master Planning Update & Off-Site Levy Review                  | 150,000          | -              | 150,000          | 0%         | Town Engineer reviewing master plans to advise on targeted updates.                                                                         |
| <b>Totals:</b>                                                                | <b>6,322,850</b> | <b>338,362</b> | <b>5,984,488</b> |            |                                                                                                                                             |

## Long-Term Debt & Debt Servicing

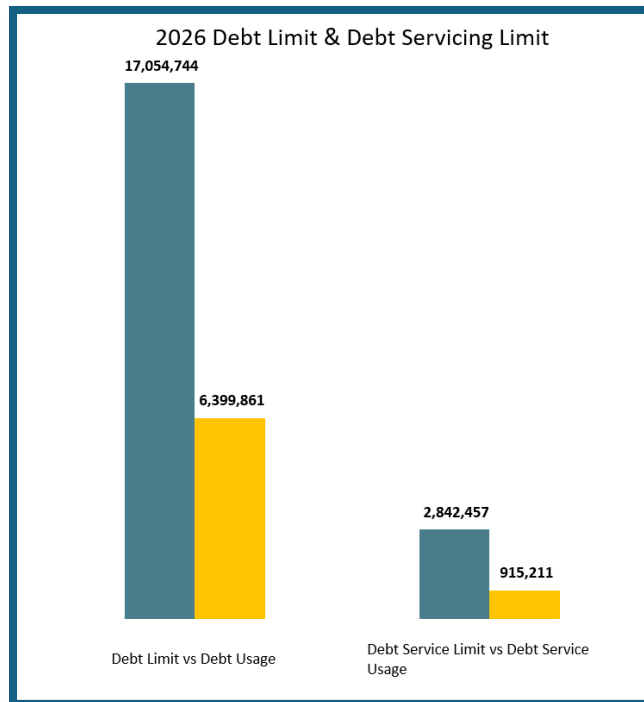
The Town of Crossfield recognizes that high debt levels reduce flexibility and can impair financial sustainability and thus works to maintain a balance between financial needs and minimizing undue pressure on future revenue requirements. Some of the ways the Town does this is by only using debt financing for major capital projects and by ensuring that provincially imposed debt limits are strictly adhered to.

The provincial debt limit, as defined in Alberta Regulation 255/2000, is calculated at 1.5 times the revenue of the municipality while the debt service limit is 0.25 times such revenue.

The Town has \$6.399M debt outstanding which relates to:

- **Water Reservoir:** \$2.113M (expiring in 2032)
- **Railway Street Revitalization:** \$3.569M (expiring in 2039)
- **Fire Engine 155:** \$553K (expiring in 2030)
- **Equipment leases:** \$164K (expiring in 2027)

The Town has \$915K in debt servicing payments, which is considerably lower than the provincial limit. The debt servicing costs represent approximately 8% of the Town's total annual revenues.



A scene from the 2026 Pete Knight Rodeo

## Reserves

Council's commitment to long-term financial sustainability is supported through the deliberate use of both operating and capital reserves. These reserves play a critical role in stabilizing annual operations, funding future infrastructure needs, and ensuring the Town is well-positioned to respond to unforeseen pressures. Maintaining appropriate reserve levels enables Council to balance current service delivery with long-term asset management, while reducing reliance on debt and minimizing impacts to taxpayers over time.

Reserve activity remains consistent with the approved budget and Reserve Policy.

- **Health & Safety Reserve:** The 2025 WCB Performance Incentive Rebate (PIR) of \$13,290 has been received and allocated to the Health & Safety Reserve. This ensures the rebate is reinvested into future workplace health and safety initiatives.
- **Recreation Board Reserve:** During Q2, \$75,000 was transferred from the reserve to support construction of the pump track, along with a further \$15,000 transfer to support the Whoo's Crew playground replacement project. Both transfers reflect the intended use of the dedicated reserve funds.

Additional reserve activity is anticipated later in the year as capital projects progress and year-end surplus allocations (if any) are considered in accordance with the Reserve Policy.

The reserve balance as of June 30, 2026 is \$6.46 million, of which:

- 17% = property tax stabilization and contingency funding
- 82% = replacement of existing equipment, infrastructure and future capital projects
- 1% = externally restricted

### 2026 Reserve Schedule

| Reserve Type                          | Balance at<br>Dec. 31, 2025 | Additions<br>2026 | Reductions<br>2026 | Balance at<br>Mar. 31, 2026 |
|---------------------------------------|-----------------------------|-------------------|--------------------|-----------------------------|
| Municipal Stabilization & Contingency | 972,000                     | -                 | -                  | 972,000                     |
| Operating Carry Forward               | 49,485                      | -                 | -                  | 49,485                      |
| Health & Safety                       | 4,949                       | 13,290            | -                  | 18,238                      |
| RCMP Policing Cost Reserve            | -                           | 75,000            | -                  | 75,000                      |
| Capital Project                       | 2,858,940                   | -                 | -                  | 2,858,940                   |
| Capital Carry Forward                 | 335,272                     | -                 | -                  | 335,272                     |
| Cemetery Perpetual Care               | 75,000                      | -                 | -                  | 75,000                      |
| Infrastructure Lifecycle Management   | 2,008,450                   | -                 | -                  | 2,008,450                   |
| Externally Restricted*                | 156,231                     | -                 | (90,000)           | 66,231                      |
|                                       | <b>6,460,326</b>            | <b>88,290</b>     | <b>(90,000)</b>    | <b>6,458,616</b>            |

# Investments

Council’s commitment to prudent financial management extends to the strategic investment of municipal funds, balancing liquidity needs with opportunities for long-term growth. The Town’s structured approach allocates funds between a professionally managed investment portfolio and high-interest savings accounts, ensuring both stability and accessibility.

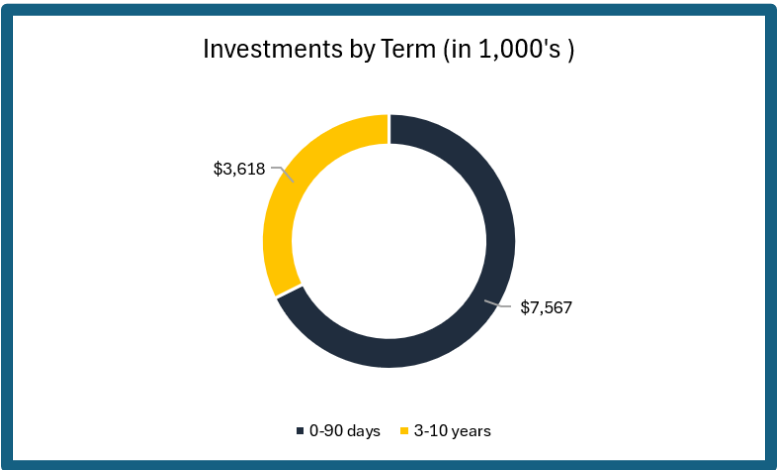
Initiated in late 2025, the investment portfolio generates returns on funds not immediately required for operations while aligning with Council’s risk tolerance and long-term financial objectives. High-interest savings accounts provide the liquidity needed to meet short-term obligations and operational requirements.

Together, this approach supports responsible stewardship of public funds, strengthens financial resilience, and maximizes the value of the Town’s financial assets over time. As of June 30, 2026, the Town has \$11.2 million in cash and investments and earned \$172,910 in investment income.

The main objectives of the Town of Crossfield’s Investment Policy C 303-25 are:

## Maintenance of Liquidity

To support the objective of maintaining liquidity, the Town manages its investment portfolio to align with ongoing cash flow requirements. Funds are strategically allocated between short- and long-term investments to ensure sufficient liquidity is available to meet anticipated operational needs while optimizing returns on surplus funds.



## Rate of Return

To support the objective of achieving a reasonable rate of return, the Town’s investment portfolio is managed to optimize earnings within an acceptable level of risk. Portfolio performance is measured against relevant benchmarks, such as Bank of Canada treasury bill and bond rates, to ensure returns remain competitive and aligned with market conditions.

| Type                          | Term        | Crossfield Average Portfolio Rate | Bank of Canada T-Bill & Bond Rates |
|-------------------------------|-------------|-----------------------------------|------------------------------------|
| Cash & Short-term Investments | 0-90        | 2.79%                             | 2.24%                              |
| Long-Term Investments         | >3-10 years | 4.92%                             | 3.37%                              |

## Mayor and Council Expenditures

As part of the Town's ongoing commitment to transparency and accountability, the following summary outlines expenditures incurred by the Mayor and Council in 2026. This includes costs related to remuneration, travel, training, and other activities undertaken in the service of the community.

All expenditures are incurred in accordance with approved Council policies and budgets and are subject to established internal controls and review processes. Where applicable, travel and training activities support Council's ability to effectively govern, make informed decisions, and advocate on behalf of the community.

Administration monitors these expenditures throughout the year to ensure alignment with budget, and any material variances or notable items will be highlighted as part of quarterly reporting.

| Operating Budget Summary - Mayor & Council<br>From January to June |                    |                |                     |                      |
|--------------------------------------------------------------------|--------------------|----------------|---------------------|----------------------|
|                                                                    | 2026<br>Actual YTD | 2026<br>Budget | 2026<br>\$ Variance | Budget<br>% Variance |
| Remuneration                                                       | 59,990             | 128,217        | 68,227              | 53%                  |
| Travel, Training & Meetings                                        | 1,720              | 17,775         | 16,055              | 90%                  |
| <b>Total Expenditures</b>                                          | <b>61,710</b>      | <b>145,992</b> | <b>84,282</b>       | <b>58%</b>           |

| Operating Summary - Mayor & Council<br>From January to June |               |                                |                 |
|-------------------------------------------------------------|---------------|--------------------------------|-----------------|
| Member                                                      | Remuneration  | Travel, Training &<br>Meetings | 2026 Actual YTD |
| Mayor Harris                                                | 12,061        | 1,643                          | 13,704          |
| Councillor Benson                                           | 7,658         | -                              | 7,658           |
| Councillor Brennan                                          | 8,054         | -                              | 8,054           |
| Councillor Cosh                                             | 8,054         | -                              | 8,054           |
| Councillor Gustafson                                        | 8,054         | -                              | 8,054           |
| Councillor Knight                                           | 8,054         | -                              | 8,054           |
| Councillor Nielsen                                          | 8,054         | 77                             | 8,131           |
| <b>Total Expenditures</b>                                   | <b>59,990</b> | <b>1,720</b>                   | <b>61,710</b>   |

