



TOWN OF CROSSFIELD EMPLOYMENT OPPORTUNITY

Operations Department: Water/Wastewater Operator I

Work with us!

We are looking for someone who is committed to public service and who will enjoy delivering services to the Town of Crossfield, while working within a dynamic team environment, and operating facilities that make a difference in our community.

Reporting to the Water/Wastewater Foreman the Water/Wastewater Operator I is responsible for performing duties related primarily to water and sewer systems followed by the general repair and maintenance of Town owned facilities and equipment including streets, sidewalks, and cemetery maintenance.

Duties and Responsibilities

- Assisting in the operation and maintenance of the Town water distribution and wastewater collection systems (lagoons);
- Conducts service checks and performs housekeeping duties at all times of the water reservoir, hydrant flushing, valve checking, and curb stop operations as directed;
- Conduct water sampling and pressure tests as required;
- Repair water breaks, valves and curb stop as directed;
- Responsible for the maintenance of pump stations, reservoirs, and sanitary lift stations;
- Responsible for the installation and repairs of water meters, and bi-monthly meter reading;
- Conducts sewer flushing, inspections and repairs as directed;
- Assist or carry out infrastructure locates as required;
- Assisting in the Operations and Parks Departments when needed to include:
 - Street maintenance (winter and summer).
 - Cemetery operations including excavation, internment, landscaping, headstones.
 - Operation and maintenance of equipment and vehicles inclusive of tandem gravel truck, snow removal equipment, flushing truck, loader backhoe, skid-steer.
 - Perform other operational related duties as assigned by the Operations Foreman or the Water/Wastewater Foreman.
 - Work cooperatively towards an efficient and effective work environment.

Required Qualifications

- Grade 12 or equivalency (GED)
- Water Distribution Certificate – Level 2 Preferred, Minimum Level 1
- Wastewater Collection Certificate – Level 2 Preferred, Minimum Level 1
- Wastewater Treatment Certificate – Level 1
- Valid Class 3 Alberta Operator's License with Air Brake Endorsement with clear driver's abstract
- Ability to operate a variety of equipment and hand tools
- Mechanical aptitude
- Demonstrated computer literacy inclusive of Excel and Word
- Ability to work in a team environment or independently
- Ability to interact with the public in a courteous and professional manner
- Strong work ethic and self-motivated
- Ability to work outside in all types of weather conditions

- Willing to receive ongoing training
- Must provide a current, acceptable Criminal Records Check, including Vulnerable Sector and drivers abstract upon hire.

The incumbent will be required to work 5 days per week (40 hours) (overtime may be required). Stand-by and On-call rotation are required which includes occasional evenings and weekends.

The Town of Crossfield offers an excellent benefits plan and competitive wage.

Interested parties are invited to submit resumes outlining their qualifications to:

Town of Crossfield

Joe Holstein – Water/Wastewater Foreman

Box 500, Crossfield, Alberta T0M 0S0

Email: town@crossfieldalberta.com

The position will remain open until a suitable applicant is selected.

Please Note: All applicants must be legally entitled to live and work in Canada.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.