

DI EACE DOINT

TOWN OF CROSSFIELD PRE-AUTHORIZED UTILITY PAYMENT APPLICATION

PLEASE PRIINI	Othity Account No.
Customer Name:	
Mailing Address:	City/Town:
Residence Phone:	Business Phone:

- The Utility Collector may refuse a utility payer's request to be included in payment plan due to outstanding balances on the account.
- Utility payers will continue to receive a utility notice showing the utility amount.
- All utility notice payments are due on the due date as indicated on the utility notice and shall be paid by automatic bank withdrawal from an account at a bank designated by the utility payer within Canada. No foreign bank accounts permitted.
- If for any reason the utility payer needs to change or cancel the utility payment plan, the utility payer must send written notice to the Town Office a minimum of ten (10) working days prior to the due date of the notice.
- If two consecutive payments are missed, the utility collector shall cancel the agreement upon default and all
 unpaid utilities become due and payable and are subject to penalties in accordance with the towns more
 current Fees and Rates bylaw
- In the event a utility payer requests removal from payment plan pursuant to the above section, all utility notice balances will then become due and owing on the due date for that notice and penalties will apply to all unpaid utilities due after the due date.

Service Agreement: I/we authorize the Town of Crossfield (utility collector) to begin automatic withdrawals for payment of my/our bi-monthly utility bill from the bank account identified on the enclosed cheque/bank draft. This authority is to remain in effect until there is written notification of termination from the utility payer.

AUTHORIZATION	
Authorized Signature:	Date Signed (MM/DD/YYYY)
**Authorized Signature:	Date Signed (MM/DD/YYYY)
** For joint accounts where more than one signature is required on cheques, both are required.	

Please attach a VOID cheque of bank draft or complete the banking information below.

