



SIGN PERMIT APPLICATION

NOTE: THIS IS NOT A BUILDING PERMIT

TO BE COMPLETED BY PERMIT APPLICANT

Application Date:		Town File #:
Applicant:		
Phone:	(Alternate):	Fax #:
Email:		
Mailing Address:		Postal Code:
Registered Owner of Land: (if applicant is other than owner)		
Mailing Address:	Same: ____	Other:

PROJECT INFORMATION

Address of Property (Municipal Address):

Legal Description:	Lot _____ Block _____ Reg. Plan No. _____	
	All or part of the _____ ¼ Sec. _____ Township _____ Range _____	
Tax Roll #:	Land Use District:	
Existing use of land or building:		
Estimated date of commencement:		
Estimated date of completion:		

DESCRIPTION OF THE WORK *(describe in as much detail as possible what is being constructed or altered with the site):*

I/We hereby make application under the provisions of the Land Use Bylaw section 4.1 for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Signature of Applicant: _____

Signature of Registered Owner: _____

IMPORTANT NOTICES

- More information on the sign permit process can be found in the **Development Permit FAQ** on the Town's Website.
- This application **does not** permit the signs to be put up on the site until a decision has been made and a permit has been released regarding the proposed development by the Development Officer or Municipal Planning Committee.

PLEASE REMEMBER TO ATTACH YOUR APPLICATION CHECKLIST, APPLICATION FEE, SITE PLAN AND OTHER SUPPORTING MATERIAL TO YOUR APPLICATION.

INCOMPLETE APPLICATIONS WILL NO BE PROCESSED

*****FOR OFFICE USE ONLY*****

Application No.: _____

Statement of Decision:

Approved by: MPC / DO / SDAB (with conditions attached on separate cover)

Date: _____

Refused by: MPC / DO / SDAB (with conditions attached on separate cover)

Date: _____

Tabled by: MPC / DO / SDAB (with conditions attached on separate cover)

Date: _____

Date of Permit Decision: _____

Date of Permit Release: _____

DEVELOPMENT OFFICER/ASSISTANT DEVELOPMENT OFFICER: