

2025 Municipal Election

CANDIDATE NOMINATION PACKAGE



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Election 2025 - Town of Crossfield

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General Information

This is an information package only and has no legislative sanction. For certainty, the Local Authorities Election Act and other relevant statutes and regulations should be consulted.

Contact Information

Town Office
1005 Ross Street
Box 500
Crossfield, Alberta
T0M 0S0

Returning Officer
Lindsey Nash
Phone: 403 946 5565
lindseyn@crossfieldalberta.com

Town of Crossfield website:
www.crossfieldalberta.com

Freedom of Information and Protection of Privacy Act

The personal information that is being collected under the authority of the Local Authorities Election Act will be used for the purposes under that Act. It is protected by the privacy provision of the Freedom of Information and Protection of Privacy Act.

Information Sources

The material that follows is the Town's understanding of the meaning of the legislation. This summary is not intended to replace the candidate's responsibility for reading and understanding this legislation, or to seek appropriate legal or accounting advice from professionals as required. The candidate is responsible for ensuring that their campaign complies with all provincial laws. Any person wanting a complete copy of the Local Government Election Act or the Education Act, may obtain a copy from:
The Alberta King's Printer.
<https://www.qp.alberta.ca>.

Frequently Cited Reference Materials

[Alberta Municipal Affairs](#)
[Local Authorities Election Act](#)
[Municipal Government Act](#)

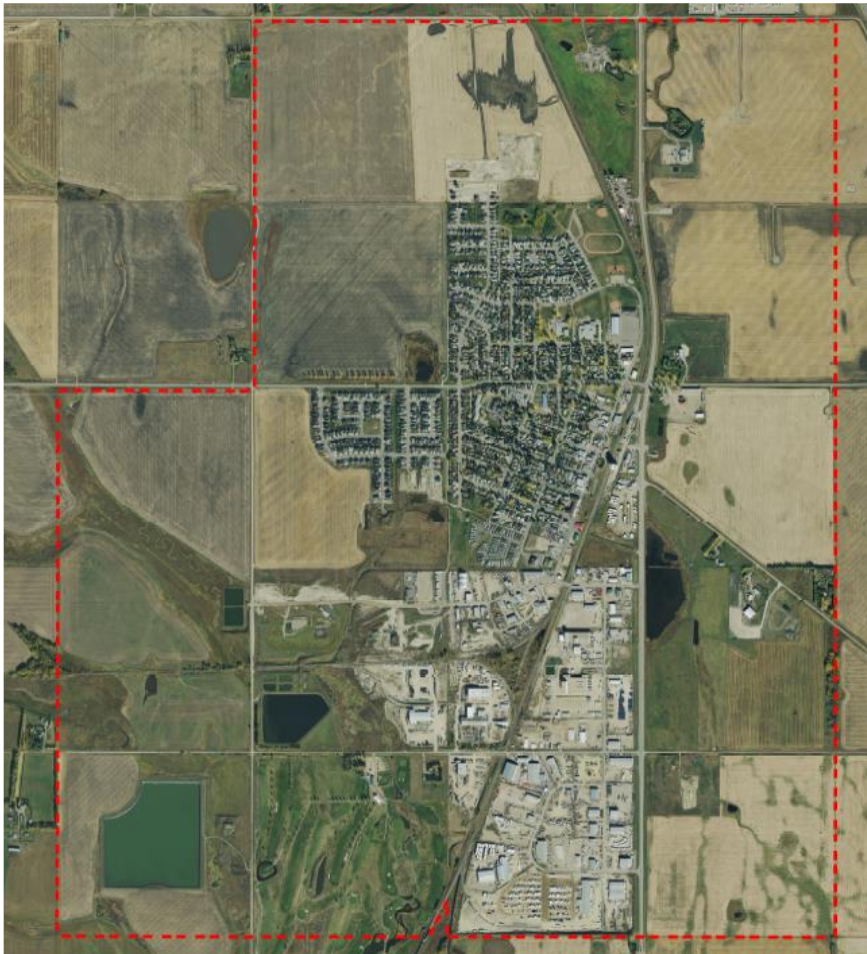
Additional Resources

The best way to learn about the role of a member of Council is to view or listen to:

- Past Council agendas and minutes on the Town's Website: (Bottom of page)
<https://www.crossfieldalberta.com/p/agendas-and-minutes>
- The Town's live stream on our YouTube channel as meetings occur:
<https://www.youtube.com/@townofcrossfield3912>
- Current Town Bylaws & Policies:
<https://www.crossfieldalberta.com/p/bylaws-and-policies>
- Alberta Municipalities: Running for Municipal Office:
<https://www.abmunis.ca/advocacy-resources/governance/running-municipal-office>

You can also talk to current or past members of Council and attend Council meetings as well. Attending Council meetings is a great opportunity for you to see the Municipal Council in action.

Town of Crossfield Boundaries



Introduction

Municipal Council Positions

The Town of Crossfield is governed by 1 Mayor and six (6) Councillors, all elected for a term of four (4) years. Serving on the Council involves your time, energy, and commitment. It can be both a rewarding experience and sometimes a challenge. As a member of Council, you'll have the chance to contribute to make a meaningful impact on the future of your community.

Understanding the position

As an individual member of Council, you will not have the power to commit your municipality to any expenditure or to direct the activities of municipal employees. Any promise you make as part of your election campaign that involves municipal expenditures, or the activities of employees can only be carried out if a majority of Council votes in favor of the matter at a meeting.

The role of Council is to work together to set the overall direction of the municipality through their position as a policy maker. The policies that Council sets are the guidelines for administration to follow as they perform the day-to-day operations of the town.

Council's principal role in municipal organization

s. 201 of the Municipal Government Act (MGA)

(This section was copied from the most current MGA version available at the time this package was released)

201(1) A council is responsible for

- (a) developing and evaluating the policies and programs of the municipality;*
- (b) repealed 2015 c8 s20;*
- (c) carrying out the powers, duties and functions expressly given to it under this or any other enactment.*

(2) A council must not exercise a power or function or perform a duty that is by this or another enactment or bylaw specifically assigned to the chief administrative officer or a designated officer

In Alberta, a Council has 1 employee, which is the Chief Administrative Officer (CAO). All employees, also known as Administration, fall under the direction of the CAO.

The Chief Administrative Officer (CAO) is the administrative head of the municipality. The CAO's responsibilities include ensuring that the municipality's policies and programs are implemented, advising and informing Council on the operation of the municipality, performing other duties as assigned by Council, and ensuring appropriate staffing is in place.

Roles and Responsibilities

Council (Governance)	Administration (Management)
<ul style="list-style-type: none"> ✓ Strategic Plan Development Vision Strategic Priorities Strategic Objectives 	<ul style="list-style-type: none"> ✓ Strategic Plan Execution Mission Values Strategic Actions Department Business Plans
<ul style="list-style-type: none"> ✓ Approve Policies 	<ul style="list-style-type: none"> ✓ Implement Policies (development of procedures)
<ul style="list-style-type: none"> ✓ Approve Bylaws 	<ul style="list-style-type: none"> ✓ Enforce Bylaws
<ul style="list-style-type: none"> ✓ Approve Budget Total Revenue & Expenditures 	<ul style="list-style-type: none"> ✓ Manage Budget Financial Reporting
<ul style="list-style-type: none"> ✓ Set Direction 	<ul style="list-style-type: none"> ✓ Implements Direction Provide Information and Recommendations
<ul style="list-style-type: none"> ✓ Key Relationships Premiers, MP's, MLA's, Cabinet Ministers, other Mayor's/Reeve's and Councillors 	<ul style="list-style-type: none"> ✓ Key Relationships Deputy Ministers, Provincial & Federal Administration, other Municipal CAO's & Staff

Duties and Responsibilities of Elected Officials

General Duties of Councillors

s. 153 of the Municipal Government Act (MGA).

(This section was copied from the most current MGA version available at the time this package was released)

153 Councillors have the following duties:

- (a) *to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;*
- (a.1) *to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;*
- (b) *participate generally in developing and evaluating the policies and programs of the municipality;*
- (c) *to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;*
- (d) *to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;*
- (e) *to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;*
- (e.1) *to adhere to the code of conduct established by the council under section 146.1(1);*
- (f) *to perform any other duty or function imposed on councillors by this or any other enactment or by the council.*

General Duties of a Mayor (Chief Elected Official)

s. 154 of the Municipal Government Act (MGA).

(This section was copied from the most current MGA version available at the time this package was released)

- 154 (1) *A chief elected official, in addition to performing the duties of a councillor, must*
- (a) preside when in attendance at a council meeting unless a bylaw provides that another councillor or other person is to preside, and*
 - (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.*
- (2) Repealed 2022 c16 s9(40).*
- (3) The chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.*

Time Commitment

Becoming a member of Council is a challenging and rewarding experience. As a member of Council, there will be demands on your time, energy and commitment. In addition to regular meetings, you will be required to attend special meetings, committee and board meetings and various public meetings and functions and require attendance during the evening or weekend.

During your four-year term there are several commitments that must be met by members of Council:

- Regular meetings of Council (typically held on the first and third Tuesday commencing at 7:00 P.M.) You will be required to prepare for these meetings by reviewing the agenda and any attachments that will be provided to you prior to the meeting in order to make informed decisions.
- Special meetings of Council that may be called from time to time to deal with time sensitive matters.
- Public Hearings.
- Meetings of other boards, commissions, and agencies to which you are appointed as the Towns' representative.
- Conferences, conventions, seminars, and workshops.
- Social and other events promoting the town.
- Strategic planning sessions and budget discussion sessions.

The Deputy Mayor position is appointed by Council at the October organizational meeting held each October. The Deputy Mayor performs the duties of the Mayor in his/her absence.

Council Orientation and Training

After the election, the first gathering of the new Council will be the Council Organizational meeting and swearing-in ceremony.

Council orientation will be held in the first few weeks after the election. The key orientation sessions will give Councillors critical information about their roles and responsibilities, Town functions, processes and plans, as well as providing an opportunity to become acquainted

with fellow Councillors, Administration, services, operations, and facilities. Councillors will also gain an understanding of the strategic plan and budget process as part of the orientation.

Conferences

As an urban municipality, the Town of Crossfield is a member of Alberta Municipalities (ABmunis). ABmunis annual convention and trade show will be held on November 12-14, 2025 in Calgary, AB. This association plays a key role in representing municipal interests to the provincial government. In an election year, the convention usually is focused on education and sessions for new Mayors and Councillors. For this reason, all of Council should attend this conference. As a support, the CAO also attends this conference.

Strategic Plan and Budget Process

Development of the corporate budget is one of the most critical initiatives undertaken by Administration each year as it involves detailed fiscal analysis and substantial planning efforts across the organization. The approved multi-year budget (operational and capital) acts as the authority for Administration to utilize the resources necessary to achieve Council's priorities and to deliver key programs and services to residents.

Consistent with the requirements outlined in the MGA, the Town of Crossfield recommends a multi-year budget to Council for approval each year. This involves the development of a 3-year operating plan and a 10-year capital plan where the first year is formally approved by Council and the following years are approved in principle. This process allows Administration to communicate to Council their department priorities for the upcoming year. Council has the final input into the budget and decides the priorities based on recommendations from Administration.

2025 Regular Council meeting schedule

July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
							31													
October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

Regular Council Meetings

2025 Municipal Election

No Council Meeting

ABmunis Fall Convention - Calgary

Council Summer Recess

Council Organizational Meeting

Statutory Holidays

Remuneration and Benefits

Council remuneration and benefits is outlined within the Council Remuneration Policy 2024-05.

Monthly Honorariums	<p>Monthly honorariums will be adjusted yearly in accordance with the Alberta Rate of Inflation.</p> <p>Monthly honorariums are paid to cover attendance to and performing the duties and services as Elected Officials including, but not limited to:</p> <ul style="list-style-type: none"> • All Council and Committee meetings ; • Public Hearings and meetings • Preparation time for all meetings; • Meetings with CAO and Staff; • Dealing with and responding to residents; • Meetings with external agencies; • Town-related activities 	<p>Mayor: \$1,680.00 per month (\$20,160.00 per year)</p> <p>Deputy Mayor: \$1,200.00 per month (\$14,400.00 per year)</p> <p>Councillors: \$1,200.00 per month (\$14,400.00 per year)</p>
Per diems	<p>Pre-diems are paid to cover attendance and performing the duties and services as elected officials including, but not limited to:</p> <ul style="list-style-type: none"> • A seminar; • A Convention; • A retreat; • Or other meetings/events as sanctioned by council. <p>For taking a full or half day off work to attend.</p>	<p>For a full day: \$300.00 6 a.m. – 8 p.m. including travel time.</p> <p>For a half day: \$200.00 consisting of 6 hours or less, including travel time.</p> <p><i>If another honorarium or fee has been accepted for that meeting, the amount will be deducted from the per-diem.</i></p>
Special meetings	For attending any special meetings where a waiver form for Council is used.	\$75.00 per meeting
Monthly committee meetings	For attending monthly committee meetings as outlined and approved at the yearly council organizational meeting	\$75.00 per meeting
Equipment and Supplies	Members of Council are each provided with a Town owned laptop computer and will receive reimbursement for use of personal phone.	\$75.00 per month for cell phone reimbursement
Benefits Package:	Town Council is provided with Accidental Death and Dismemberment Insurance (AD&D), Group Life Insurance, and Employee Family Assistance Program (EFAP).	

Qualifications of a Candidate

In the *Local Authorities Election Act*, a candidate is defined as an individual who has been nominated to run for election in a local jurisdiction as a councillor or school board trustee.

Qualifications of candidates

s. 21 of the Local Authorities Election Act (LAEA)

(This section was copied from the most current LAEA version available at the time this package was released)

A person may be nominated as a candidate in any election under this Act if on nomination day the person

- (a) is eligible to vote in that election,*
- (b) has been a resident of the local jurisdiction and the ward, if any, for the 6 consecutive months immediately preceding nomination day, and*
- (c) is not otherwise ineligible or disqualified.*

Ineligibility

s. 22 of the Local Authorities Election Act (LAEA)

(This section was copied from the most current LAEA version available at the time this package was released)

A person is not eligible to be nominated as a candidate in any election under this Act if on nomination day

- (a) the person is the auditor of the local jurisdiction for which the election is to be held;*
- (b) subject to subsection (4), the person is an employee of the local jurisdiction for which the election is to be held unless the person takes a leave of absence under this section;*
- (c) the person is indebted to the municipality of which the person is an elector for taxes in default exceeding \$50, excluding from that amount
 - (i) any indebtedness for current taxes, and*
 - (ii) any indebtedness for arrears of taxes for which the person has entered into a consolidation agreement with the municipality, unless the person is in default in the payment of any money due under the agreement;**
- (d) the person is indebted to the local jurisdiction for which the election is to be held for any debt equalling or exceeding \$500 and in default for more than 90 days;*
- (d.1) the person has, within the previous 10 years, been convicted of an offence under this Act, the Election Act, the Election Finances and Contributions Disclosure Act or the Canada Elections Act (Canada).*
- (e),(f) repealed 2006 c22 s13.*

Nomination Process

Updates by the Province are being made to the *Local Authorities Election Act* forms. These forms include the Nomination Paper and Candidate's Acceptance form based on the recent *Local Authorities Election Act* amendments. Our website will be updated when the Returning Officer receives the updated forms.

Nominations must be filed on the prescribed form, which you will find enclosed with this package.

Nomination Forms

Nomination papers must include:

- ***Nomination Paper and Candidate's Acceptance (Form 4)***. The Nomination Paper must be signed by a minimum of five (5) eligible voters as outlined in the *Local Authorities Election Act* :

Eligibility to vote

s. 47 (1) of the Local Authorities Election Act (LAEA)

(This section was copied from the most current LAEA version available at the time this package was released)

A person is eligible to vote in an election held pursuant to this Act if the person

- (a) is at least 18 years old,*
- (b) is a Canadian citizen, and*
- (c) resides in Alberta and the person's place of residence is located in the local jurisdiction on election day.*

To ensure the validity of their Nomination Papers, a Candidate is encouraged to submit more than the required five (5) electors' signatures. An additional form for signatures for Nomination Papers is attached to this package.

- All portions of the nomination form must be completed, and the Candidates acceptance sworn or affirmed before a Commissioner for Oaths or the Returning Officer or Substitute Returning Officer.
- ***A criminal record check*** (at the sole expense of the Candidate, completed at least six months prior to the date the nomination is submitted) as required by Bylaw 2024-10 – Election Municipal Election Bylaw.
- ***Notice of Intent***. All portions of the Notice of Intent form must be completed before accepting campaign contribution or incurring expenses. (New for Election 2025).
- ***Town of Crossfield Candidate Contact Information form***. All portions of the Candidate information form must be completed.
- ***Local Authorities Election Forms*** - Form 5 – Candidate Financial Information, Form 11 – Enumerator, Official Agent and Form 26 – Campaign Disclosure Statement.

Filing of Nomination Papers

Nomination Period: All candidates for Mayor and Councillor must file their Nomination Papers within the period of January 2, 2025, and ending on **Monday September 22, 2025 by Noon (12:00 p.m.)** at the Town of Crossfield Administrative Office, 1005 Ross Street, Crossfield, AB

Hours: Monday to Friday (except Statutory holidays)
8:30 a.m. – 4:30 p.m.

NOTE: Mailed, facsimile transmission or other electronically submitted Nomination Paper papers will not be accepted.

Nominations papers can be submitted by a person other than the candidate provided that the Candidate's Acceptance (Form 4) is signed and sworn before a Commissioner for Oaths before filing.

It is the candidate's responsibility to be aware of the nomination requirements and comply with them. Forms that do not meet the above requirements and s. 27 of the *Local Authorities Election Act* will be returned.

The Returning Officer **CANNOT** accept late submissions. Candidates are encouraged to file their nomination papers well in advance of the nomination deadline.

Examination of Nomination Papers

Within 48 hours after the close of the Nomination Day, a person eligible to vote in the election may request to examine filed nominations during regular business hours and in the presence of the Returning or Deputy Returning Officer.

s. 28(6.1) of the Local Authorities Election Act (LAEA)

(This section was copied from the most current LAEA version available at the time this package was released)

(6) At any time after the commencement of the nomination period until the term of office to which the filed nomination papers relate has expired, a person may request to examine the filed nomination papers during regular business hours and in the presence of the returning officer, deputy or secretary.

(6.1) A filed nomination paper referred to in subsection (6) must be made available in a partial or redacted form as necessary to ensure that the following is not disclosed:

- (a) the mailing address of the candidate and of the candidate's official agent;*
- (b) any personal information that in the opinion of the returning officer, deputy or secretary would compromise the personal safety of the candidate.*

(6.2) If a criminal record check accompanies a candidate's nomination papers, the results of the criminal record check must not be withheld or redacted under subsection (6.1) except to ensure that the mailing address of the candidate and of the candidate's official agent is not disclosed.

Be reminded that it is not the Returning Officer's responsibility to rule on the validity of the information contained in the nomination form. Ineligible nomination forms can be challenged by an elector.

Withdrawal of nomination

s. 32 of the Local Authorities Election Act (LAEA)

(This section was copied from the most current LAEA version available at the time this package was released)

32(1) A person nominated as a candidate may withdraw as a candidate at any time during the nomination period.

(2) At any time within 24 hours after the close of the nomination period, if more than the required number of candidates for any particular office are nominated, any person so nominated may withdraw as a candidate for the office for which the candidate was nominated by filing with the returning officer a withdrawal in writing.

Forms

Below are the various Government of Alberta (Local Authorities Election Act) and Town of Crossfield forms included in this package. Updates by the Province are being made to the ***Local Authorities Election Act*** forms. These forms include the Nomination Paper and Candidate's Acceptance form based on the recent ***Local Authorities Election Act*** amendments. Our website will be updated when the Returning Officer receives the updated forms.

- Notice of Intent
- Town of Crossfield Candidate Contact Information Form
- Nomination Paper and Candidate's Acceptance (LAEA Form 4)
- Candidate Financial Information (LAEA Form 5)
- Enumerator, Candidate or Official Agent Proof of Identification (LAEA Form 11)

The Government of Alberta (Municipal Affairs) forms are legislated forms and must not be modified in any way. Please visit Municipal Affairs at http://www.municipalaffairs.alberta.ca/mc_elections for all election forms.

Important Dates

Date	Description	Location
Jan. 1, 2025	Nomination opens (Office closed)	n/a
Jan. 2, 2025	First Day that nomination paper can be submitted	Town of Crossfield Administrative Office
May 1, 2025	Candidate Election Advertising begins	n/a
Sept. 22, 2025	Nomination period ends at 12 p.m. - noon	Town of Crossfield Administrative Office
Sept. 23, 2025	Deadline to withdraw Nomination is by 12 p.m. - noon	Town of Crossfield Administrative Office
Oct. 1, 2025	Candidates Forum	Crossfield & District Community Center
Oct 9, 2025	Advance Polls (4 – 8 p.m.)	Crossfield & District Community Center
Oct. 20, 2025	Election Day (10 a.m. – 8 p.m.)	Crossfield & District Community Center
Oct. 24, 2025	Results of Election declared and published	n/a
Oct. 28, 2025	Council mandated orientation training (1 - 4 p.m.)	Council Chambers
Oct. 28, 2025	Swearing-In Ceremony and Council Organizational Meeting	Council Chambers
Oct. 29, 2025	Council mandated orientation training (1 - 4 p.m.)	Council Chambers
Nov. 4, 2025	First Council Meeting	Council Chambers
Nov. 12 – 14, 2025	Alberta Municipalities Annual Convention	Calgary

Notice of Intent

Local Authorities Election Act (Section 147.22)

LOCAL JURISDICTION: CROSSFIELD, PROVINCE OF ALBERTA

Election Date: October 20, 2025

I, _____ of

_____ intend to be nominated,

complete address and postal code

or have been nominated, to run for election as a candidate in the Town of Crossfield.

I understand that by completing this form, I am declaring my intent to become a candidate as defined in the *Local Authorities Election Act*, which carries with it certain obligations and responsibilities.

Candidate Information

Title	Candidate Last Name	Candidate First Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender	Telephone Number	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address of place(s) where candidate records are maintained:

Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable):

Name(s) of signing authorities for each depository listed above (if applicable):

SWORN (AFFIRMED) before me at the _____

Of _____, in the Province of Alberta, this _____

Day of _____, 2025.

Signature of Returning Officer or Commission for
Oaths or Notary Public in and for Alberta

Commissioner for Oaths Stamp

Signature of Candidate

RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form.

Signature of Returning Officer

IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT

The personal information collected through this form is for administering the election. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact your local municipal office.

NAME: _____

CIVIC ADDRESS: _____

E-MAIL: _____

I, _____, (print name).

Signature

Date _____

Form 4 - Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
(Sections 12, 21, 22, 23, 27, 28, 47,
68.1, 151, Part 5.1)
Education Act (Sections 4(4), 74))

LOCAL JURISDICTION: TOWN OF CROSSFIELD, PROVINCE OF ALBERTA

We, the undersigned electors of Crossfield, nominate

_____ of
(candidate's surname) (given names)
_____ as a candidate
(complete address and postal code)

at the election about to be held for the office of _____ for the Town
of Crossfield. (office nominated for)

Signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable). If a city or a board of trustees under the *Education Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

CANDIDATE'S ACCEPTANCE

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and section 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents;
- THAT I am appointing

(Name, contact information or complete address and postal code, and telephone number of official agent) (if applicable)
as my official agent;

- THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

Print name as it should appear on the ballot

(Candidate's Surname)

(Given Names) (may include nicknames, but not titles.i.e. Mr., Ms., Dr.)

SWORN (AFFIRMED) before me

at the _____ of

_____,

in the Province of Alberta,

this _____ day of _____, 2025.

Candidate's Signature

Signature of Returning Officer or Commissioner for Oaths
or Notary Public in and for Alberta
(Also include printed or stamped name and expiry date)

Commissioner for Oaths Stamp

RETURNING OFFICERS ACCEPTANCE

Returning Officer signals acceptance by signing this form:

Signature of Returning Officer

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT
CONTAINS A FALSE STATEMENT**

To ensure validity of their nomination paper, a candidate may submit more than the required five elector's signature.

[illegible]

Form 5 - Candidate Financial Information

Local Authorities Election Act
(Section 27)

Candidate's Full Name _____

Candidate's Address and Postal Code _____

Address of place(s) where candidate records are maintained _____

Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable): _____

Name(s) of signing authorities for each depository listed above (if applicable): _____

Where there is any change in the above-mentioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.

NOTE:

The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact Lindsey Nash, Returning Officer at 403-946-5565.

Form 11 - Enumerator, Candidate or Official Agent Proof of Identification For Section 52 Access

Local Authorities Election Act
(Section 52)

LOCAL JURISDICTION: TOWN OF CROSSFIELD, PROVINCE OF ALBERTA

ELECTION DATE: October 20, 2025

VOTING SUBDIVISION OR WARD (If Applicable):

For the purposes of access authorized under section 52 of the *Local Authorities Election Act*, this constitutes identification for _____
(name)

of _____ serving in the
(complete address and postal code)

capacity of _____.
(office)

This appointment is in effect for the 2025 campaign period.

Section 52 of the *Local Authorities Election Act* states that a person to whom an enumerator, a candidate, an official agent or a campaign worker on behalf of a candidate has produced identification in the prescribed form, indicating that the person is an enumerator, a candidate, an official agent or a campaign worker, shall not

- (a) obstruct or interfere with, or
- (b) cause or permit the obstruction or interference with

the free access of the enumerator, candidate, official agent or campaign worker to each residence in a building containing 2 or more residences or to each residence in a mobile home park.

(Signature of Enumerator, Candidate
or Official Agent named above)

(Signature of Returning Officer
or Deputy Returning Officer)