

**TOWN OF CROSSFIELD
FIRE SERVICES BYLAW
BYLAW NO. 2026-02**

A Bylaw of the Town of Crossfield, in the Province of Alberta, to establish and operate a fire department, authorize the prevention and control of fires, and authorize the recovery of related fees, expenses, and charges.

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26, as amended, provides that a council of a municipality may pass bylaws for municipal purposes respecting the following matters:

- a. the safety, health and welfare of people, and the protection of people and property;
- b. services provided by or on behalf of the municipality; and
- c. the enforcement of bylaws;

AND WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26, as amended, further provides that a municipality may impose a system of licences, permits or approvals and may collect, pursuant to a bylaw, costs and expenses incurred by the municipality for extinguishing fires;

AND WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26, as amended, provides that a municipality may provide fire services for that municipality or on behalf of one or more municipal authorities;

AND WHEREAS Council for the Town of Crossfield wishes to establish fire service within the Town and provide for the efficient operation of such a service; and

NOW THEREFORE the Council of the Town of Crossfield, in the Province of Alberta, duly assembled, hereby enacts the following:

SECTION 1: TITLE

- 1.1 This Bylaw may be cited as the "Fire Services Bylaw".

SECTION 2: DEFINITIONS

2.1 In this Bylaw:

- a. **“Alarm System”** shall mean any device or series of devices that are designed to detect an unauthorized entry or other illegal act at an Alarm Site which, when activated, emits or transmits a local or remote audible, visual or electronic signal intended to act, or to summon the Police, Fire or Ambulance Service whether monitored by an alarm service provider or not, but specifically excludes an alarm installed in a vehicle.
- b. **“Agreement”** means any Agreement entered in to by the Town and another municipality or agency for the provision of Fire Protection or Emergency Services, including but not limited to mutual aid or contractual agreements.
- c. **“Apparatus”** means any vehicle provided with machinery, devices, equipment or materials for Fire/Rescue services as well as vehicles used to transport fire service resources or supplies.
- d. **“Building”** means a structure that is used or intended to be used for supporting or sheltering persons, animals or property.
- e. **“Building Waste”** means any scrap wood or other waste building materials produced in the process of constructing, altering or repairing a building.
- f. **“Chief Administrative Officer (CAO)”** means the person appointed to the position and title by Council, or their designate under the Municipal Government Act, 2000, Chapter M-26 and amendments thereto.
- g. **“Cost Recovery”** means fees charged to recover direct and indirect expenses incurred during response operations or service delivery during an incident.
- h. **“Council”** means the Council of the Town of Crossfield as defined by the Municipal Government Act, as amended.
- i. **“Dangerous Goods”** means any product, substance or organism specified in the regulations or included by its nature in any of the classes listed in the regulations under the Dangerous Goods Transportation and Handling Act, R.S.A. 2000 Chapter D-4, and any amendments thereto.
- j. **“Deputy Fire Chief”** means a person hired or appointed to act as the Fire Chief from time-to-time during their absence.

- k. **“Equipment”** means any tools, contrivances, devices or materials used by the Fire Department at an incident or other emergency.

- l. **“False Alarm”** shall mean any second or subsequent activation of an Alarm System which results in a response and attendance by the Fire Department at an Alarm Site no matter how that request for service is received and where no unauthorized entry or illegal act or other similar emergency condition has occurred, as determined by the Fire Department and includes, without limitation:
 - i. the testing of a Alarm System without prior notice to the Fire Department;
 - ii. a Alarm System which is activated by mechanical failure or malfunction, or faulty equipment;
 - iii. a Alarm System which is activated by the presence or movement of pets, or any other interior movement at the AlarmSite;
 - iv. a Alarm System which is activated by any act of negligence, error or omission; or
 - v. a Alarm System which is activated by atmospheric conditions, excessive vibrations, power failure or communications failure.

- m. **“Fire”** means combustion or burning, in which substances combine chemically with oxygen from the air and typically give out bright light, heat, and smoke.

- n. **“Fire Advisory”** means an order issued pursuant to this Bylaw for the purpose of fire prevention and cessation of Fire Permits for duration of the Advisory.

- o. **“Fire Ban”** means any order from the Province of Alberta of the Fire Chief or his/her delegate which prohibits outdoor fire within the Town limits.

- p. **“Fire Chief”** means the person, appointed as head of the Fire Department, directed to ensure the services identified in this bylaw.

- q. **“Fire Department (Department)”** means the Crossfield Fire Department responding on behalf of the Town as established by this bylaw.

- r. **“Fire Permit”** means a permit issued by an individual authorized by the Department to do so pursuant to this Bylaw, authorizing the setting of a specific type of fire, including the setting off fire works or Pyrotechnic Device as outline in Schedule “A”.

- s. **“Fire Pit”** means a freestanding contained metal vessel or enclosure used to burn material outdoors but does not include a barbeque or any device fueled only by natural gas or propane such as a propane fueled fire pit.

- t. **“Fireplace”** means an enclosed and permanently affixed fire receptacle that is used to burn material outdoors and that incorporates a permanently affixed chimney or flue of stone, brick or concrete.
- u. **“Fire Protection”** means those aspects of emergency response and fire safety the Department is authorized to perform, including but not limited to fire suppression, inspections/investigations, motor vehicle collisions, dangerous goods incidents, rescue, technical rescues, medical assistance, public education, public events, training and the dissemination of fire safety information.
- v. **“Garden Waste”** means shrubbery and tree pruning, weeds, grass trimmings, roots, tree stumps, turf and similar vegetation.
- w. **“Hazard”** means any condition, substance, or activity that increases the likelihood of a fire or explosion, or that may interfere with fire suppression, evacuation, or life safety.
- x. **“Incident”** means any emergency or non-emergency situation to which the Department or one of its Contracted Agencies has responded, due to actual or potential danger to the safety, health, or welfare of people, property, or the environment.
- y. **“Incident Commander”** means the first responding officer of the Department in attendance at an Incident who assumes command.
- z. **“Member”** means any person who is a duly appointed member in good standing of the Department, including paid on call, part-time or volunteer.
- aa. **“Officer”** means a member appointed by the Fire Chief to assist with management of the fire department.
- bb. **“Owner”** means the person or entity registered on title to a property and includes any person in possession, control, or charge of the property, or who is responsible for its maintenance or use.
- cc. **“Peace Officer”** as defined in the *Peace Officer Act* and includes a duly appointed Community Peace Officer employed by the Town.
- dd. **“Person”** means an individual, corporation, partnership, association, organization, firm, trust, cooperative, municipality, or other legal entity, and includes an owner, occupant, tenant, or agent.

- ee. **“Property”** means any real or personal property, which without limiting the generality of the foregoing includes land, vehicles, and structures.
- ff. **“Pyrotechnic Devices”** means fireworks or special effect materials that produce light, sound, smoke, flame, heat, or motion by combustion or explosion, including consumer fireworks, display fireworks, and special effect pyrotechnics, as classified by Natural Resources Canada.
- gg. **“Rescue”** means those emergency response activities identified in the most current Town of Crossfield Fire Department Levels of Service Policy and to the levels as indicated and amended from time-to-time.
- hh. **“Safety Codes Officer”** for the purpose of this bylaw means a person duly appointed by the Town of Crossfield as a Safety Codes Officer in the Fire Discipline.
- ii. **“Town”** means the Town of Crossfield in the Province of Alberta.
- jj. **“Violation Ticket”** means a municipal tag or violation ticket as defined in the *Provincial Offences Procedure Act*, c P-34, RSA, 2000.
- kk. **“Waste”** includes:
 - i. any rubbish, refuse, garbage, paper, packaging, containers, containers, bottles, cans, rags, clothing, petroleum products, manure, human or animal excrement, sewage or the whole or part of an animal carcass; or
 - ii. the whole or a part of any article, raw or processed material, vehicle or other machinery that is disposed of.
 - iii. animal or vegetable matter, including materials resulting from the handling, preparation, cooking, consumption and storage of food.
 - iv. building waste.
 - v. garden waste.
 - vi. anything that is designated as waste in the regulations under the *Environmental Protection & Enhancement Act*, RSA 2000., c E -12.

SECTION 3: INTERPRETATION

- 3.1 Crossfield Fire Department is primarily a paid on call fire service with limitations; therefore, it is unreasonable for residents, builders and developers to expect levels of service as they would from a large municipal fire service. As growth occurs the Fire Chief will strive to improve fire services in terms of staffing, equipment,

facilities, engineering, and performance measures within the financial capacity of the Town.

- 3.2 Where there is any conflict between the provisions of this Bylaw and any other Bylaw of the Town, the more specific Bylaw shall prevail.

SECTION 4: FIRE DEPARTMENT

- 4.1 Council hereby establishes Fire Services to:

- a. Prevent and extinguish fire to preserve life, property, environment and local economy from the threat of fire.
- b. Pre-fire and emergency planning.
- c. Fire and life safety inspections in accordance with the Quality Management Plan approved by Council and the Safety Codes Council.
- d. Provide community outreach and education programs.
- e. Investigations to determine cause, origin and circumstance in accordance with the Quality Management Plan approved by Council and the Safety Codes Council.
- f. Provide rescue/technical rescue.
- g. Provide medical first responder services in accordance with the approved levels of service.
- h. Enforce the provisions of the Safety Codes Act and its regulations in the fire discipline.

SECTION 5: FIRE CHIEF

- 5.1 The authority of the Fire Chief is granted by this Bylaw, Town Policy and the Safety Codes Act.
- 5.2 The Fire Chief shall be appointed and responsible to the CAO or designate.
- 5.3 The Fire Chief has complete responsibility and authority for the operations of the Fire Department and shall be responsible to ensure that all Fire Department activities are done safely and in the best interests of the Town of Crossfield.
- 5.4 The Fire Chief may establish rules, regulations, procedures, guidelines, and committees necessary for the proper organization and administration of the Fire Department.
- 5.5 Rules, regulations, standard operating guidelines and procedures made pursuant to this Bylaw shall not be inconsistent with Council policy and the legislation and regulations of the Province of Alberta.

- 5.6 The Fire Chief will, subject to budget approval by Council, purchase or otherwise acquire equipment, apparatus, materials and supplies necessary for the safe operation and maintenance of the Department in joint discussions with the Director of Community & Protective Services.
- 5.7 The Fire Chief or any other member in charge at an incident (Incident Commander) is empowered to cause a building, structure, or anything to be pulled down, demolished, or otherwise removed if they deem it necessary to prevent the spread of fire to other buildings, structures, or things.
- 5.8 The Fire Chief or any other member in charge at an incident (Incident Commander) is empowered to cause Fire Services to enter on any land or premises, including adjacent land or premises, to combat, control, or deal with the incident in whatever manner they deem necessary.
- 5.9 Upon approval of the CAO, the Fire Chief may negotiate with the Government of Alberta, other municipalities, and any other parties for the purpose of establishing, renewing, or amending mutual aid agreements and fire control agreements, and to provide recommendations and identify any concerns related to such agreements.

SECTION 6: JURISDICTION

- 6.1 The limits of the jurisdiction of the Department will extend to the area and boundaries of the Town of Crossfield and no part of the Department shall be used beyond the limits of the Town without:
 - a. The express authorization of a written Agreement providing for the supply of fire & rescue protection outside the Town's boundaries; or
 - b. Services made available at the request of the RCMP, Chief Officer of another Fire Department or Chief Administrative Officer of another Municipality.

SECTION 7: OUTDOOR FIRES – FIRE PITS, FIREPLACES AND BARBECUES

- 7.1 No person shall build, ignite, cause, or allow an outdoor fire unless one of the following conditions exists:
 - a. The person has been issued a permit in accordance with this bylaw.
 - b. The fire is contained on private property in a fire pit or fireplace that meets the requirements of this bylaw.

- c. The fire is contained in a barbecue or in a device fueled by natural gas or propane; or
- d. The fire is contained in a device explicitly provided for such use in a campground or public space.

7.2 No person shall burn, at any time, on any property, the following materials:

- a. treated or painted lumber.
- b. lumber products containing glue or resins.
- c. wet wood.
- d. leaves, brush or yard waste.
- e. trees or shrubs trunks still located within the ground.
- f. garbage and.
- g. rubber, tires or plastic, or any other materials that in the opinion of the Fire chief is emitting noxious odors, visible particulates or toxin, other than smoke.

7.3 Every person who builds, ignite or allows an outdoor fire in a fire pit, fireplace or a device explicitly provided for such use in a campground or public area must ensure that:

- a. the fire is attended continuously by at least one person 16 years of age or older.
- b. a means of extinguishing the fire is immediately available at all times while the fire is burning.
- c. the fire is fully contained within the fire pit, fireplace, or device explicitly provided for such use in a campground or public place at all times.
- d. once the fire is no longer being attended, it is extinguished completely to the point that no heat is radiating from the fire, charcoal, ashes or remains.

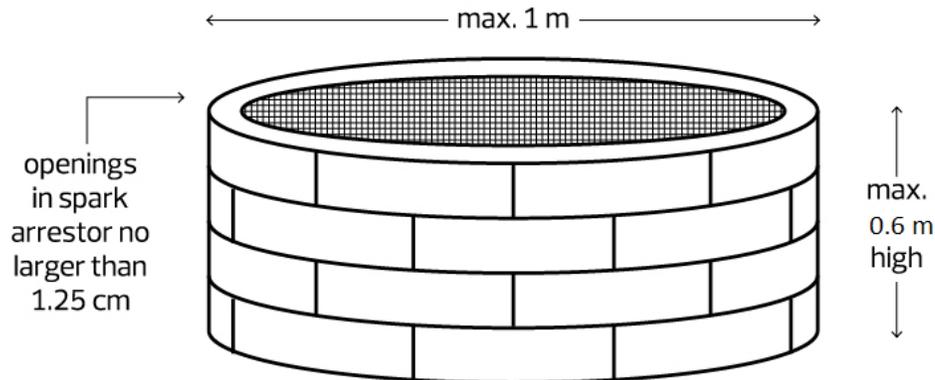
7.4 No person shall throw, place or leave upon the ground any burning material or substance.

7.5 No person shall permit, suffer or allow property under their ownership to control to be used in any manner that contravenes this bylaw.

7.6 A person may build, ignite, or allow an outdoor fire in a fire pit only if:

- a. It is located at least 3 meters (10 feet) from any building, property lines or combustible material; measured from the nearest edge of the fire pit.
- b. The fire pit must:

- i. Have an opening of no more than 1 meter (3 feet) wide.
- ii. Be less than 0.6 meters (2 feet) high.
- iii. A spark arrestor mesh screen of 1/2 inch expanded metal (or equivalent) to contain sparks shall be provided over the fire.



- c. The flames do not exceed 1 meter in height at any time.
- d. The sides are fully enclosed and constructed from a non-combustible material.
- e. It is set upon or built into the bare ground or set upon a non-combustible material.
- f. It is not located directly under any tree or overhanging branches.
- g. It is not located directly under any overhead powerlines or other overhead lines.

Small Program Fire Pits (using 20-pound propane bottles or less,):

- 7.7 The use of these items must follow the manufacturer's suggested minimum clearance from combustible items both vertically and horizontally.
- 7.8 The owner of the residence where these items are being used is responsible to provide documentation from the manufacturer showing the minimum clearances from combustibles to fire crews if requested.
- 7.9 If the documentation from the manufacturer is not available, the minimum distance from combustibles allowed by the Department will be 1.22 meters (4 feet) measured horizontally from any outer edge of the fire pit to any combustible item and 1.22 meters (4 feet) measured vertically from the burner of the device to any combustible item.

- 7.10 If documentation is not provided or the minimum clearance distance cannot be achieved, the fire pit must be extinguished and not used in that location for safety reasons.
- 7.11 No fire pit or device will be permitted to be fueled by anything larger than a 20-pound bottle of propane.

SECTION 8: PYROTECHNIC DEVICES

- 8.1 No person shall offer pyrotechnics' for sale, give away or otherwise distributed to be purchased, possessed within the Town boundaries.
- 8.2 No person shall sell, purchase, possess, handle, discharge, ignite, or set off fireworks or pyrotechnic devices within the Town except in accordance with a valid Fire Permit issued under this bylaw, and in a manner that complies with all terms and conditions of the permit.
- 8.3 An application for a Fire Permit shall be made in writing on the form approved by the Fire Chief, as may be amended from time to time.
- 8.4 The issuance of a Fire Permit shall be at the sole discretion of the Fire Chief.
- 8.5 No person under the age of eighteen (18) years shall apply for a Fire Permit.
- 8.6 A Fireworks Permit shall provide:
 - a. the time(s) and date(s) for which the Fire Permit is valid.
 - b. the location(s) where the Fireworks may be discharged.
 - c. the activity that the Fireworks Permit authorizes.all of which shall constitute terms and conditions of the Fire Permit.
- 8.7 A Fire Permit may include any further terms and conditions that the Fire Chief deems necessary for the safe use of the Fireworks.
- 8.9 Any Person selling, purchasing, possessing, handling, discharging, firing or setting off Fireworks shall keep the Fireworks Permit available for immediate production to an Enforcement Officer or Member upon demand.
- 8.10 The Fire Chief may revoke any Fireworks Permit issued pursuant to this Bylaw:
 - a. for reasons of non-compliance with the National Fire Code - Alberta Edition, the Explosives Act, this Bylaw or the terms and conditions of the Permit.
 - b. due to changes in environmental conditions; or

c. for any reason related to safety to life, limb or property.

8.11 No person shall have in his possession, sell, offer for sale, give away or otherwise distribute, discharge, fire or set off firecrackers within the Town.

8.12 The purchase, possession, handling, discharge, or use of Fireworks and Pyrotechnic Devices shall be conducted only in compliance with the Alberta National Fire Code, NRCan and Fire Code of Canada requirements, and performed solely by a certified fireworks supervisor holding a valid permit issued by the Town.

SECTION 9: FIRE PERMIT

9.1 The Department may issue a permit, at the fee indicated in the current fees and rates bylaw allowing:

- a. The discharge of fireworks.
- b. Burning of coal and straw.
- c. Burning of clean wood building waste; and
- d. Burning weeds, grass, and brush in road rights-of-way

where, in the Department's opinion, there is no hazard to persons or to other properties.

9.2 No person under the age of eighteen (18) years shall apply for a Fire Permit.

9.3 All Fire Permits, sites and materials must be inspected prior to permit being issued by the Fire Chief, Deputy Fire Chief or a Captain of the Crossfield Fire Department.

9.4 The person to whom a fire permit has been issued shall:

- a. comply with any terms or conditions of the Fire Permit.
- b. All fire permits, sites and materials MUST be inspected prior to the permit being issued by either, the Fire Chief, Deputy Fire Chief or a Captain of the Department.
- c. responsible for the safe control of the burn and ensure the fire does not create a hazard to persons or to other properties.
- d. keep the Permit at the site of the fire; produce and show the Permit to a Member or an Enforcement Officer upon request.
- e. ensure that the Permit holder, or a minimum of one (1) competent adult per burn pile capable of extinguishing the fire, must remain in attendance

and in charge at all times and ensure the area is barricaded or otherwise secured to limit access by unauthorized persons.

- f. be responsible for all above and below ground utilities.
- g. ensure sufficient tools, equipment or quantities of water must be readily available for the size of burn being conducted.
- h. post smoke signs if burning within 1/2 kilometer of a primary or secondary highway.
- i. not be carry out if the winds are over 10 kilometers per hour.
- j. Be considerate of neighbours. Burning may not be conducted when wind blows smoke towards residential or commercial structures within 1,000 meters of the burn site.
- k. ensure the burn site must be 30 Meters (100 feet) away from any structures or standing timbers.
- l. one half hour prior to the lighting of the fire, Fire Dispatch must be notified of the pending burn with required information at (403) 264-1022.
- m. be completely extinguished before dark and prior to the expiration or cancellation of the Permit unless otherwise approved by the Department.
- n. provide proof of liability insurance for any burn for which a permit has been issued, as requested.
- o. be responsible for any costs incurred by the Department when called upon to extinguish such fire if, in the opinion of the Fire Chief or his designate, the fire is a hazard to persons or property.
- p. indemnify and save harmless the Town from, of, and against all loss or damage to persons (including death) or property that may arise directly or indirectly from the fire.
- q. In case of an Emergency or to report a wildfire call 911.

9.5 The Department may revoke any permit if the permit holder breaches this bylaw or when, in its opinion, the continuation of burning would constitute a hazard to persons or to other properties.

9.6 It is a condition of any fire permit that the holder of such permit will fully indemnify and save harmless the Town from all claims for loss or damage that may arise from said burning.

9.7 A person who starts a fire, or who is in charge of a fire shall, upon demand, pay to the Town any and all costs incurred by the Town to extinguish such fire when, in the opinion of the Department, the fire is a hazard to persons or to other properties.

SECTION 10: FIRE ADVISORIES AND FIRE BANS

- 10.1 The Fire Chief is authorized to issue Fire Advisories and Fire Bans and determine the terms and conditions of those advisories and bans.
- 10.2 Notice of a Fire Advisory or Fire Ban shall be provided to the public. Notice may be in the form of signage, through a public service message on social media or by any means, which the Fire Chief determines is appropriate for the purpose of informing the public of the Fire Advisory or Fire Ban.

Fire Advisory

- 10.3 The Fire Chief may, from time to time, prohibit the issuance of any new Fire Permits and suspend all active Permits when, in the opinion the Fire Chief, the prevailing environmental conditions give rise to an increased risk of fire.
- 10.4 A Fire Advisory imposed pursuant to section 10.3 of the Bylaw shall remain in force until either the date provided in the notice of the Fire Advisory or until such time the Fire Chief provides notice to the public that the Fire Advisory is no longer in effect.
- 10.5 When a Fire Advisory is in effect, no person shall:
- a. build, ignite, cause or allow an outdoor fire or cause or allow a fire to be ignited on property under their control in the area affected by the fire ban.
 - b. Sell, purchase, possess, handle discharge fire or set off pyrotechnics within the affected area.
- 10.6 When a Fire Advisory is in place, the department shall not issue a Fire Permit.
- 10.7 Notwithstanding section 10.5 a., a person may build, ignite, cause or allow an outdoor fire if they fire is contained in a barbeque or in a device fueled by natural gas or propane, unless specifically stated in the fire advisory.

Fire Ban

- 10.8 The Fire Chief may, from time to time, prohibit all fires within the Town when in the Fire Chief's sole discretion, determines that the prevailing environmental conditions may give rise to an increased risk of fire or increased risk of a fire running out of control.

- 10.9 A Fire Ban imposed pursuant to section 10.8 of the Bylaw shall remain in force until either the date provided in the notice of the Fire Ban or until such time the Fire Chief provides notice to the public that the Fire Ban is no longer in effect.
- 10.10 When a Fire Ban is in place, no person shall:
- a. ignite a fire, whether or not the person is the holder of a Fire Permit, and every person shall immediately extinguish any fire lit once the person knows or ought reasonably to know of the Fire Ban;
 - b. or sell, purchase, possess, handle, discharge, fire or set off Fireworks within the Town.
- 10.11 All Fire Permits issued within the area affected by the Fire Ban are suspended for the duration of the Fire Ban.

SECTION 11: FALSE ALARM RESPONSE

- 11.1 The owner of a property shall be responsible for the proper use, installation, maintenance, and operations of any fire alarm system installed on or in the property in order to ensure the prevention of false alarms.
- 11.2 If in any 12 month period , the Department responds to two (2) or more false alarms originating from one (1) alarm system, the owner of that property to which the Department has provided services in response to a false alarm shall be notified and fined in accordance with the Town’s current Fees and Rates Bylaw.
- 11.3 If in any 12-month period, the Department responds to four (4) or more false alarms originating from one (1) alarm system, the property will be subject to a mandatory fire inspection conducted by a Fire Safety Codes Officer, with all associated costs at the property owner’s expense.
- 11.4 In the event that the Department causes forced entry to a premises due to a false alarm, all costs incurred to secure the building will be imposed on the occupant of the premises.
- 11.5 Where the Police Service has responded to a False Alarm and circumstances around the weather conditions or an extraordinary circumstance may have contributed to the False Alarm, the responding officer of the Police Service is given discretion under this Bylaw to charge or not charge fees as set out in Town’s current Fees & Rates Bylaw.
- 11.6 Any Person who is charged a fee pursuant to this Bylaw must pay the fee within the time and in the manner specified as outlined in Schedule “B”.

SECTION 12: FIRE AND DANGEROUS GOODS INCIDENT REPORTING REQUIREMENTS

- 12.1 The Owner or authorized agent of any property damaged by fire must immediately report the particulars of the fire to the Department in the manner and form prescribed by and to the satisfaction of the Fire Chief.
- 12.2 The Owner or authorized agent of any property containing Dangerous Goods which sustains an accidental or unplanned release of the Dangerous Goods must immediately report the particulars of the release to the Department in the manner and form prescribed by and to the satisfaction of the Fire Chief.

SECTION 13: BILLING ELIGIBILITY

- 13.1 Fees may be charged to one of the following:
 - a. The property owner or occupant involved in an incident.
 - b. The registered owner/operator of a motor vehicle involved in an incident.
 - c. Insurance companies representing the involved party.
 - d. Contracted partner agencies receiving support services.
 - e. Any individual or entity requesting fire department services.
- 13.2 At the Fire Chiefs discretion, the Town may charge fees for the following services:

INCIDENT	SERVICES
13.2.1 Motor Vehicle Incidents (MVIs)	<ul style="list-style-type: none"> • Fire suppression • Vehicle stabilization • Extrication • Traffic control • Debris removal • Hazardous fluid containment
13.2.2 Structure Fires / Fire Suppression	<ul style="list-style-type: none"> • Residential, commercial, industrial, or agricultural structure fire response • Chimney, appliance, or exterior fire response • Fire watch
13.2.3 Medical Co-response (if applicable)	<ul style="list-style-type: none"> • Fees apply only where medical response exceeds standard assistance or involves additional equipment deployment.
13.2.4 Hazardous Materials Incidents	<ul style="list-style-type: none"> • Fuel spills, chemical leaks, unknown substances, cleanup, and containment.
13.2.5 Technical Rescue	<ul style="list-style-type: none"> • Rope rescue • Water/ice rescue

	<ul style="list-style-type: none"> • Confined space incidents • Trench rescue
13.2.6 Inspections and Fire Prevention Services	<ul style="list-style-type: none"> • Occupancy load calculations • Commercial fire inspections • Plan reviews
13.2.7 Standby Services	<ul style="list-style-type: none"> • Fire watch for events, industrial operations, or high-risk activities
13.2.8 Contracted / Mutual Aid Partners	<ul style="list-style-type: none"> • If contracted services / mutual aid resources are requested or used for an incident.

Cost Recovery for Contracted Partner Agencies

- 13.3 When the Department provides support to Airdrie Fire or Rocky View Fire or any other partner agencies, the Department will bill according to the rates outlined in the Town's current Fees & Rates Bylaw unless superseded by mutual aid / contracted agreements.
- 13.4 When Airdrie Fire or Rocky View Fire responds into the Town under contract or mutual aid, the Town agrees to honor:
- a. Pre-established billing agreements
 - b. Applicable mutual aid reimbursement processes

SECITON 14: INVOICE PROCEDURES

- 14.1 The Fire Chief or designate will review all billable incidents.
- 14.2 Invoices will be issued within 30 days of incident conclusion and document.
- 14.3 Payments are due within 30 days of invoice date.
- 14.4 In accordance with the Town's current Account Receivable Policy, unpaid accounts may be transferred to:
- a. Property taxes
 - b. Collections
 - c. Legal recovery processes

SECTION 15: OFFENCES

15.1 No person shall:

- a. contravene any provision of this Bylaw.
- b. damage or destroy Fire Department Property.
- c. falsely represent himself as a Member.
 - i. obstruct or otherwise interfere with access by the Department Property to:
 - ii. the scene of an Incident;
 - iii. a fire hydrant, cistern or other body of water designated for firefighting purposes; or
- d. to connections to fire mains, stand pipes, or sprinkler systems.
- e. cross any boundaries or limits established by the Fire Department in accordance with this Bylaw, without the express authorization of the Member in Charge.
- f. cause or permit a Burning Hazard or fire hazard to exist on a parcel of land.
- g. deposit, discard or abandon any burning matter or substance so as to create a burning Hazard.
- h. light a fire or cause a fire to be lit during a Fire Ban.
- i. light a fire unless they are the holder of a valid Fire Permit if required under this Bylaw.
- j. provide false, incomplete or misleading information to the Fire Chief, a Member or an Enforcement Officer with respect to a fire or a Fire Permit application.
- k. light a fire on any land not their own without the written consent of the Owner of the land.
- l. permit a fire lit by that person to pass from his own land to the land of another person.
- m. light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.
- n. conduct any activity that might reasonably be expected to cause a fire unless that person exercises reasonable care to prevent a fire from occurring.
- o. conduct any activity that involves the use of a fire, where smoke produced by the fire may impede the visibility of vehicular and pedestrian traffic on any road or highway.

- p. light a fire on lands owned or controlled by the Town except with the Town's express written consent.
- q. use a fire to burn Prohibited Debris.
- r. impede, obstruct, or otherwise hinder a Member of the Department or Enforcement Officer in carrying out their duties under this Bylaw or related legislation.
- s. impede, obstruct, or otherwise hinder access to property or equipment required for use by a member of the Department or Enforcement Officer in carrying out their duties under this Bylaw or related legislation.
- t. discharge, fire, or set off Fireworks on any land not their own without the written consent of the Owner of the land.

SECTION 16: APPEAL PROCESS

- 16.1 Any decision of a Peace Officer pursuant to this Bylaw may be appealed to the CAO or their delegate in writing within thirty (30) days of the date of invoice.

SECTION 17: VIOLATION TICKETS

- 17.1 An Enforcement Officer is authorized and empowered to immediately issue a violation ticket pursuant to the Provincial Offences Procedure Act to any person that the Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.
- 17.2 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- a. specify the fine amount established by this Bylaw for the offence as set out in Schedule "B"; or
 - b. require a person to appear in court without the alternative of making a voluntary payment.

SECTION 18: SEVERABILITY

- 18.1 Each provision of this bylaw is independent of all other provisions. If any provision of this bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this bylaw will remain valid and enforceable.

SECTION 19: REPEAL AND EFFECTIVE DATE

19.1 That the following Bylaws be rescinded in their entirety:

- 2016-03 – False Alarm Bylaw
- 2023-04 – Fire Services Bylaw
- 2022-12 – Fire Permit Bylaw
- 2018-18 – Fire Permit Bylaw
- 2009-04 – Establishing a Fire Chief Bylaw

Given first reading this 17 day of February 2026

Given second reading this 17 day of February 2026

Given unanimous consent to go to third and final reading this 17 day of February 2026

Given third and final reading this 17 day of February 2026



Mayor Harris



Kinza Barney
Chief Administrative Officer



SCHEDULE A

Town of Crossfield Fire Permit

First Name _____ Last Name _____

Company Name (if Applicable) _____

Phone Number: _____

Email Address: _____

Location of burn

(Civic Address or Emergency locator No.) _____

Physical Address of burn site or fireworks location	Lot	<input type="text"/>	Block	<input type="text"/>	Plan	<input type="text"/>	
	Quad	<input type="text"/>	Sec	<input type="text"/>	Twp	<input type="text"/>	RGE <input type="checkbox"/>

Select the material(s) you are burning, check all that apply.

- | | | |
|--|--|---|
| <input type="checkbox"/> Standing crops, grasses | <input type="checkbox"/> Grain bins, feed lots, pits,
bales | <input type="checkbox"/> Machine-piled brush
___ Number of Piles to burn |
| <input type="checkbox"/> Clippings and pruning's,
garden material | <input type="checkbox"/> Clean lumber waste | <input type="checkbox"/> Hand-piled brush
___ Number of Piles to burn |
| <input type="checkbox"/> Clean paper, cardboard | <input type="checkbox"/> Purge and flare | <input type="checkbox"/> Training |

Other types or burnable debris

Purpose of burn	
------------------------	--

Date of Permit From _____ To _____

Time From _____ To _____

Crossfield Fire Department

Fire Dispatch 403-264-1022 | Phone: 403-946-5565 | After Hours 403-946-4285

Terms and Conditions:

The undersigned Permit holder covenants and agrees with The Town that it is a term and condition of this permit that:

- a. All fire permits, sites and materials MUST be inspected prior to the permit being issued by either, the Fire Chief, Deputy Fire Chief or a Captain of the Department.
- b. The Permit holder is responsible for the safe control of the burn and ensure the fire does not create a hazard to persons or to other properties.
- c. The Permit holder keep the Permit at the site of the fire; produce and show the Permit to a Member or an Enforcement Officer upon request.
- d. The Permit holder, or a minimum of one (1) competent adult per burn pile capable of extinguishing the fire, must remain in attendance and in charge at all times and ensure the area is barricaded or otherwise secured to limit access by unauthorized persons.
- e. The Permit holder is responsible for all above and below ground utilities.
- f. Sufficient tools, equipment or quantities of water must be readily available for the size of burn being conducted.
- g. Post smoke signs if burning within 1/2 kilometer of a primary or secondary highway.
- h. the Permit cannot be carried out if the winds are over 10 kilometers per hour;
- i. Consideration must be given to neighbours. Burning may not be conducted when wind blows smoke towards residential or commercial structures within 1,000 meters of the burn site.
- j. Site of burn must be 30 Meters (100 feet) away from any structures or standing timbers.
- k. one half hour prior to the lighting of the fire, Fire Dispatch must be notified of the pending burn with required information at (403) 264-1022.
- l. The fire shall be completely extinguished before dark and prior to the expiration or cancellation of the Permit unless otherwise approved by the Department.
- m. You may be requested to provide proof of liability insurance for any burn for which a permit has been issued.
- n. The permit holder shall, be responsible for any costs incurred by the Department when called upon to extinguish such fire if, in the opinion of the Fire Chief or his designate, the fire is a hazard to persons or property.
- o. The permit holder shall indemnify and save harmless the Town from, of, and against all loss or damage to persons (including death) or property that may arise directly or indirectly from the fire.
- p. In case of an Emergency or to report a wildfire call 911.

Signature of Applicant

Date

PERMIT APPROVAL

 Name

 Signature

 Date

Comments:

**SCHEDULE B
 FIRE SERVICES BYLAW
 OFFENCE AND PENALTY**

SECTION	OFFENCE	FIRST OFFENCE	SECOND & SUBSEQUENT OFFENCES
7.2	Burning of prohibited materials	\$500.00	\$1,000.00
8.2	No person shall sell, purchase, possess, handle, discharge, ignite, or set off fireworks of pyrotechnic devices within the Town unless the person has been issued a Fire Permit in accordance with this bylaw	\$500.00	\$1,000.00
9.3 (a)	Conducting a burn contrary to the conditions of a Fire Permit	\$500.00	\$1,000.00
10.10	Burning during fire ban	\$1,000.00	\$1,500.00
12.0	Lighting an outdoor fire without a Fire Permit	\$500.00	\$1,000.00
15 (g)	Deposit, discard, or leave any burning matter or substance that may cause a fire	\$1,000.00	
15 (i)	Lighting an outdoor fire without a Fire Permit	\$500.00	\$1,000.00
15 (j)	Providing false or misleading information when applying for Fire Permit	\$500.00	\$1,000.00
15 (m)	Failure to take necessary precautions when burning	\$500.00	\$1,000.00
15 (p)	Lightening an outdoor fire on municipal land without a permit	\$500.00	\$1,000.00
15 (r)	Impeding, obstructing, or otherwise hindering a member of the Department or Enforcement Officer in carrying out their duties.	\$1,000.00	\$1,500.00
15 (s)	Impeding, obstructing, or otherwise hindering access to property or equipment required by a member of the fire Department or Enforcement Officer in carrying out their duties.	\$1,000.00	\$1,500.00