



EMPLOYMENT OPPORTUNITY

Seasonal Operations Operator (Competition Number: 2025-04)

Who WE Are

The Town of Crossfield, located just 30 minutes north of Calgary and 15 minutes from Airdrie, is a fast-growing, vibrant community with a population of over 4,200 residents. As a mid-sized town, Crossfield offers the perfect blend of small-town charm and access to big-city amenities, making it an ideal place to live and work. Our progressive, collaborative work environment is built on teamwork, innovation, and a shared commitment to enhancing the quality of life for our residents. Join us in helping shape the future of Crossfield as we continue to grow and thrive.

YOUR Opportunity

The Town of Crossfield is dedicated to maintaining the safe and efficient operations of the Town's systems, facilities and infrastructure. Reporting to the Operations Foreman, our Operations department is seeking a motivated and hardworking individual to join us as a Seasonal Operator (May to August 2025). This position offers an opportunity to work outdoors with equipment to maintain road, water and wastewater infrastructure.

YOUR Essential Functions

- Summer street maintenance, including street sweeping, pothole patching, street sign replacement, sidewalk and catch basins repairs.
- Assist with cemetery operations including the marking of headstone locations, excavations, internment, landscaping and other duties.
- Routine maintenance for equipment and vehicles including washing, checking and adding grease, oil and fuel.
- Carry out general housekeeping duties at the Town shop and yard.
- Assist with water system maintenance including water main breaks, hydrant flushing, valve and curb stop checks, installing and repairing water meters, conducting meter readings and water sampling.
- Assist with sewer system maintenance including sewer flushing, inspections and repairs.
- Perform other duties as requested by the Operations Foreman, the Lead Hand, and/or the Director of Infrastructure and Community Growth.

What YOU Bring

Education & Experience:

- Must be 18 years of age or older, have a grade 12 diploma or equivalent, a valid Class 5 Drivers' License, and a willingness to learn.
- Preference may be given to individuals with post-secondary education, or currently attending post-secondary education, in a related field.
- Standard First Aid, CPR, and AED certification is considered an asset.
- The successful candidate will be required to provide a current criminal background with a vulnerable sector check, as well as a current 3-year driver's abstract.

Skills & Abilities:

- Proficient in operating a diverse range of equipment, hand tools, and power tools with a high level of competence and safety.
- Strong ability to interpret and follow both written and oral instructions accurately.
- Exceptional organizational skills, with the ability to prioritize tasks efficiently and manage workloads effectively.
- Flexible and reliable, with the ability to work irregular hours, including evenings and weekends, as required.
- Ability to work outdoors in varying weather conditions while standing, walking or moving for extended periods of time.
- Ability to maintain confidentiality in dealing with internal and external information.
- Commitment to fostering a safe and inclusive workplace.

What WE Provide

This is a seasonal full-time position (40-hour work week) Monday to Friday; some evenings and weekends may be required. The Town of Crossfield offers a competitive wage and a supportive team environment.

Join the Town of Crossfield and be an integral part of a dedicated and community-focused team!

How to Apply:

Interested candidates are invited to submit their resume and cover letter quoting **Competition Number: 2025-04** to:

Human Resources
Town of Crossfield
Box 500, Crossfield, Alberta T0M 0S0

Email: HR@crossfieldalberta.com

The position will remain open until **February 28, 2025**. Please note that all applicants must be legally entitled to work in Canada. We thank all applicants for their interest; however, only those selected for an interview will be contacted.