

**TOWN OF CROSSFIELD  
FEES AND RATES BYLAW  
BYLAW NO. 2023-12**

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Being a bylaw of the Town of Crossfield, in the Province of Alberta, for the purpose of setting fees for services provided by the Town in accordance with the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto:

**WHEREAS**, in accordance with the Municipal Government Act, and amendments thereto, a municipality may pass a bylaw establishing fees to charge for providing goods and services.

**NOW, THEREFORE**, the Council of the Town of Crossfield in the Province of Alberta, duly assembled, hereby enacts as follows:

**1.0 TITLE**

- 1.1 That bylaw shall be known as the “**Fees and Rates Bylaw 2023-12**”

**2.0 DEFINITIONS**

- a) “**Chief Administrative Officer**”: shall mean a person appointed as Chief Administrative Officer under the Municipal Government Act, 2000, Chapter M-26 and amendments thereto.
- b) “**Council**”: shall mean the Council of the Town of Crossfield.
- c) “**Town**”: the Municipality Corporation of the Town of Crossfield.

**3.0 APPLICATION**

Unless prior written approval is obtained from the Chief Administrative Officer, when information is released or services performed, or goods sold by the Town, the Town shall charge fees as established in Schedule A, attached hereto.

The fees and rates are effective January 1, 2024.

Water and Sewer Utility and Residential Garbage & Recycling rates will be effective for the March 25, 2024, billing.

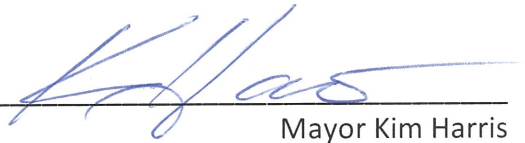
**4.0 REPEAL**

Bylaw No. 2023-08 is hereby repealed in its entirety.

Given first reading this 5 day of December, 2023

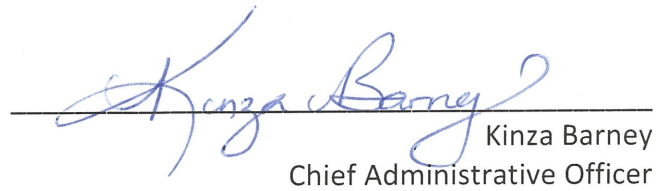
Given a second reading this 5 day of December, 2023

Read a third and passed with unanimous consent of Council this 5 day of December 2023.



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Mayor Kim Harris



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Kinza Barney  
Chief Administrative Officer

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## Schedule A Fees & Rates

### Administrative

GST	Service Description	Fee
T	A copy of any bylaw or resolution or a part thereof written or printed or otherwise reproduced and used the seal of the Municipality certified to be a true copy by the Chief Administrative Officer.	\$2.00/ Page
T	Administrative Personnel	\$26.00/hr
E	Certificate of Compliance – non-residential property (within 14 business days)	\$165.00 /property
E	RUSH Certificate of Compliance - non-residential property (within 3 business days)	\$250.00/property
E	Certificate of Compliance – Residential property (within 14 business days)	\$108.00/property
E	RUSH Certificate of Compliance - Residential property (within 3 business days)	\$160.00/property
T	Computer printed sheets	\$1.00/page
	Inspection of the Assessment Roll	No Charge
E	NSF Charges	\$38.00
E	Property Tax Assessment Complaint (Local Assessment Review Board)	\$100.00/property
E	Composite Assessment Complaint	\$250.00/property
T	Public Request of Photocopies	\$1.00/copy
E	Request for removal of registered instruments from Title	\$26.00/title
	Tax Certificates	\$43.00/property
	RUSH Tax Certificates (within 3 business days)	\$65.00 /property
T	Tax records (photocopy/emailed)	\$1.00/page
T	Town of Crossfield Land Use Bylaw – Hard Copy	\$55.00

### Miscellaneous Applications & Fees

GST	Service Description	Fee
E	Zoning Confirmations Letter	\$100.00
E	Environmental & Tax Roll File Search	\$100.00
E	Condominium Certificate	\$55.00/unit
E	Encroachment Agreement	\$500.00
E	Road Closure (permanent)	\$1,075.00
E	Discharge of Caveat	\$50.00
E	Grading Slip Deposit ( <i>for new residential development per current grade slip bylaw</i> )	\$1,000.00
T	Residential Grade Re-Inspection Fee	\$500.00

## Freedom of Information and Protection of Privacy (FOIP) requests

**NOTE:** Alberta's FOIP legislation and regulations set out the services that a public body may charge when processing a request for access and the maximum fees that may be charged for each service. The Town of Crossfield's schedule is in accordance with section 10 - Fees of the FOIP Regulation.

GST	Service Description	Fee
	<b><i>Non-Personal Information</i></b>	
E	Request for access to a record other than the applicant's own personal information	\$25.00 – non-continuing request
E	Continuing request for access to a record other than the applicant's own personal information	\$50.00 for a continuing request
E	In addition to the initial fee, fees in accordance with Schedule 2 of the FOIP Regulations may be charged if the amount of the fees, as estimated by the Town to which the request has been made, exceeds \$150.00.	
E	Where the amount estimated exceeds \$150.00 for general request. The total amount is charged	
E	<b><i>Personal Information</i></b>	
E	Request for access to a record for an applicant's information	Free
E	Where estimated fees exceed \$10, for personal information request.	The total amount is charged.
E	Only fees for producing a copy of a record in accordance with items 3 to 6 of Schedule 2 of the FOIP Regulations may be charged if the amount of the fees as estimated by the Town to which the request has been made exceeds \$10.	

## Water & Wastewater Utility

GST	Service Description	Fee
<b>Residential &amp; Commercial</b>		
E	Bi-Monthly minimum Service Charges – Residential & Commercial	\$53.75 for 22.7 m <sup>3</sup> (5,000 gallons)
	Over the minimum 22.7 m <sup>3</sup> (5000 gallons)	\$3.80 per cubic meter (m <sup>3</sup> ) (220 gallons)
E	Wastewater Services	75% of water charges levied
<b>Industrial</b>		
E	Bi-Monthly minimum Service Charges – Industrial	\$67.19 for 22.7 m <sup>3</sup> (5,000 gallons)
	Over the minimum 22.7 m <sup>3</sup> (5000 gallons)	\$4.25 per cubic meter (m <sup>3</sup> )
E	Wastewater Services	95% of water charges levied
E	Paper Utility Bill - residents 60 years of age & over are exempt	\$2.00/bill
E	Meter Accuracy Test	\$500.00
E	Reconnection Fee (water shut off)	\$50.00
E	Administration Fee ( <i>new utility account utility services, off-cycle meter read, transferring of outstanding utility accounts to tax roll accounts</i> )	\$55.00
E	Minimum utility charge - where there is no inside water meter, outside meter, remote read,	90.08 m <sup>3</sup> (20,000 gallons)
	Penalties on all amounts in arrears	7% per Bi-monthly bill

**Water Meters:** Purchasing of a Remote Water Read System must be completed at the Town Office. Fees for Remote Water read systems are subject to change due to fluctuations in market prices. Information regarding meter prices is available at the Town Operational Services Department or the Town Administration Office.

## Bulk Water

GST	Service Description	Fee
E	Resident	\$4.50/m <sup>3</sup>
	Administration Set up Fee	\$55.00
	Re-connection fee	\$50.00

## Recycling

GST	Service Description	Fee
E	Curbside Recycling - Residential	\$20.00 bi-monthly
E	Recycling Fee Commercial/Industrial	\$10.65 bi-monthly
	Blue Bin Contamination Charge	As outlined within the monthly service contract invoice
	Lost or Stolen Recycling Cart – 1 <sup>st</sup> Incident	No Charge
	Lost or Stolen Recycling Cart – 2 <sup>nd</sup> Incident	\$40.00
	Lost or Stolen Recycling Cart Replacement thereafter	\$76.00
	Damaged Recycling Cart Replacement caused by the services provider	At cart replacement cost
	Damaged Recycling Cart Replacement caused by property owner - 1 <sup>st</sup> incident	No Charge
	Damaged Recycling Cart Replacement caused by property owner 2 <sup>nd</sup> incident	\$40.00
	Damaged Recycling Cart Replacement caused by Property owner thereafter	\$76.00

## Residential Garbage

GST	Service Description	Fee
E	Residential & Commercial weekly garbage pick-up**	\$31.75 bi-monthly
	Lost or Stolen Recycling Cart – 1 <sup>st</sup> Incident	No Charge
	Lost or Stolen Recycling Cart – 2 <sup>nd</sup> Incident	\$40.00
	Lost or Stolen Recycling Cart Replacement thereafter	\$76.00
	Damaged Recycling Cart Replacement caused by the services provider	At cart replacement cost
	Damaged Recycling Cart Replacement caused by the property owner - 1 <sup>st</sup> incident	No Charge
	Damaged Recycling Cart Replacement caused by the property owner 2 <sup>nd</sup> incident	\$40.00
	Damaged Recycling Cart Replacement caused by the Property owner thereafter	\$76.00
E	Rocky View Garbage Bag Tags Books (Purchased at the Town Office)	\$15.00 (Book of 5 tags) \$65.00 (Book of 25 tags)
E	Transfer Site users	\$3.00/bag to a max of five (5) bags, thereafter \$25.00 for a ½ ton truck \$40.00 for over a ½ ton truck load. \$40.00 for large furniture, appliances.

\*\* Weekly garbage pick-up may be waived for commercial and Industrial businesses if the businesses provide to the Town Administration Office a copy of their written contract with an alternate service provider confirming that garbage pick-up services will be provided by a private firm.

## Cemetery

GST	Service Description	Fee
T	<b>Plot Purchase</b>	
	In Town Residents Plot Purchases	\$800.00
	Out of Town Residents Plot Purchase	\$1,100.00
	Military Veterans Plot Purchases	Half of the stated price
T	<b>Columbarium Niches</b>	
	Columbarium Niches <i>(Includes Niche for 2 people, Niche Plate Wreath, engraving, 1<sup>st</sup> Opening and Closing of Niche and perpetual care)</i>	\$2,210.00
T	Columbarium Niche for Military Veterans	Half of the stated price
T	2 <sup>nd</sup> Open & Close of Niche	\$120.00
T	<b>Internment</b>	
	<b>Summer (April 1 to October 31)</b>	
	Open and Close Plot (Full Casket)	\$500.00
	Open and Close Plot (Cremations)	\$300.00
	<b>Winter (Nov 1 to March 31)</b>	
	Open and Close Plot (Full Casket)	\$750.00
	Open and Close Plot (Cremations)	\$400.00
T	<b>Disinterment</b>	
	Casket	\$1,000.00
	Cremation (Urn)	\$500.00
T	<b>Additional Charge for funerals held on a weekend, statutory holiday or afterhours</b>	\$350.00
T	<b>Monument Placement Permit</b>	\$40.00



## Operational Services

GST	Service Description	Fee
T	#6 Kenworth Tandem Gravel Truck	\$260.00 /hr
T	#7 Street Sweeper	\$250.00/hr
T	#8 Truck and Operator	\$135.00/hr
T	#9 Ford ½ Ton	\$145.00/hr
T	#12 Truck and Foreman	\$165.00/hr
T	#13 1 Ton truck w/dump box	\$200.00/hr
T	# 18 JCB 2145 Backhoe	\$270.00 /hr
T	#23 18 Flat Deck trailer	\$76.00/hr
T	#40 Portable Steamer	\$130.00/hr
T	#101 140H Cat Grader	\$360.00/hr
T	#102 International 5 Ton chips (full load 4 tons)	\$260.00/hr \$61.00/ton
T	#103 Sewer Flushing	\$262.00/hr
T	#104 Skid Steer	\$200.00/hr
T	#109 Line Painter	\$150.00/hr
T	#110/111 22" Weed Trimmer	\$96.00 each/yr
T	Barricades (max 10)	\$54.00/day
T	2" 110 Volt Pump	\$66.00/hr
T	Sewer Camera	\$240.00/usage
		Evening/Weekends \$360.00/usage
T	Skid Steer with powered attachments	\$230.00/hr
T	Cat Wheel Loader	\$250.00/hr
T	Cat Snow Blower	\$230.00/hr
T	Walk behind gas power broom	\$85.00/hr
T	Backpack blower	\$65.00/hr
T	Personnel Rates	\$40.00 /hr

**All equipment will be charged per hour and at a 1-hour minimum.**

## Parks Equipment

GST	Service Description	Fee
T	#200 John Deere 110 Tractor	\$170.00 /hr
T	Kubota ZD 331 Zero Turn Mower	\$160.00 hr
T	John Deere Rough Cut Mower	\$210.00/hr
T	Kubota RTV x 1100c	\$120.00/hr
T	Toro Self-Propelled Push Mower	\$96.00/mower/hr
T	Weed Whipper, Gas Powered	\$96.00/weed whipper/hr
T	Walk behind snow blower	\$85.00/hr
T	Echo Rototiller	\$121.00/hr
T	Parks Truck	\$145.00/hr
T	Personnel Rates	\$40.00/hr

All equipment will be charged per hour and at a 1-hour minimum.

## Sports Field User Fees (Ball Diamonds)

GST	Service Description	Fee
	<b>Ball Diamonds</b>	
	<b>Minor Baseball</b>	
T	Local Minor Baseball	\$24.20/game
T	Non-local minor Baseball	\$33.00/game
	<b>Slo-Pitch</b>	
T	Local Slo-Pitch Teams	\$244.20/team/year
T	Non-local Slo-pitch	\$66.00/game
	<b>Hardball/Fastball</b>	
T	Local Men's Hardball & Ladies Fastball	\$38.50/game
	Non-local Men's Hardball & Ladies Fastball	\$66.00/game
	<b>Tournaments:</b>	
T	Local Youth	\$93.50/day/diamond
T	Non-local Youth	\$110.00/day/diamond
T	Local Adult	\$132.00/day/diamond
T	Non-local Adult	\$220.00/day/diamond
	<b>One Time Rentals</b>	
T	One Time Rentals (local)	\$38.50/game
T	One Time Rentals (non-local)	\$66.00/game

**Pete Knight Arena**

GST	Service Description	Fee
		<b>Rental Rate</b>
	<b>Ice Surface</b>	
T	Local Minor Hockey and Figure Skating	\$131.50 /hour
T	Men's and Ladies Hockey	\$171.00 /hour
T	Non-Prime Time Ice	\$102.50 /hour
T	Out of Town Users	\$217.50 /hour
	<b>Other Rates</b>	
T	Dry pad floor rate (e.g., Lacrosse, floor hockey)	\$88.00 /hour
	Dry pad floor rate – Daily Rate	\$756.00
T	(e.g., non – recreational activities, fundraisers, tradeshow, etc.) Max 8 hours (over 8 hours will be charged the hourly rate)	
T	Lions Loft	\$95.00/day
T	Lions Loft Hourly Rate	\$32.00/hour
T	Lions Loft Damage Deposit – Full Day	\$300.00
T	Ag Room (non-user group)	\$32.00/meeting

*Arena Rates will be effective for the 2024-2025 season, starting September 1, 2024.*

## Crossfield Community Centre

GST	Service Description	Fee
		<b>Rental Rate</b>
	<b>Main Hall (includes Kitchen)</b>	
T	Local Users	\$795.00
T	Local Weekend Rate (Friday 3 p.m. to Sunday 12:00p.m.)	\$1,117.00
T	Out-of-Town Users	\$1,500.00
T	Out-of-Town Weekend Rate (Friday p.m. to Sunday 12:00 p.m.)	\$1,850.00
T	Early Set-Up (Day before event at 3 p.m. includes kitchen)	\$215.00
T	Late Clean-Up (Day after event until 12:00 p.m. includes kitchen)	\$215.00
	<b>Damage Deposits</b>	
E	Local Damage Deposit	\$1,000.00
E	Out-of-Town Damage Deposit	\$5,000.00
	<b>Multi-Purpose Room</b>	
T	Local Users	\$200.00
T	Out of Town Users	\$375.00
T	Add Kitchen with Room Rental	\$110.00
T	Early Set-Up (Day before the event at 3 p.m.)	\$80.00
T	Late Clean-Up (Day after the event until 12:00 p.m.)	\$80.00
	<b>Damage Deposits</b>	
	Local Damage Deposit:	\$500.00
	Out-of-Town Damage Deposit:	\$2,000.00
	<b>Arts &amp; Crafts Room</b>	
T	Local Users	\$75.00
T	Out of Town Users	\$225.00
T	Early Set-Up (Day before the event at 3 p.m.)	\$38.00
T	Late Clean-Up (Day after the event until 12:00 p.m.)	\$38.00
	<b>Damage Deposits</b>	
	Local Damage Deposit	\$250.00
	Out of Town Damage Deposit	\$1,000.00
	<b>Funeral (Main Hall &amp; Kitchen)</b>	
T	Local User	\$500.00
T	Out-of-Town User	\$750.00
	<b>Other Rates</b>	
T	Kitchen Use Only Hourly Rate Max = 3 hours(weekly programming) Over 3 hours = charged daily rate for that room)	\$215.00
T	Local	\$26.00/hr
	Out of Town	\$32.00/hr
T	Security for Out-of-Town Rentals (2 guards)	\$75.00/hr
T	Security for Out-of-Town Rentals (2 guards) – STAT Holiday	\$105.00/hr
T	Cleaning Surcharge (withdrawn from Damage Deposits)	\$250.00/hr
	Lost Hall Keys (per set – front door key & room key)	\$60.00

## Fire Services and Personnel

GST	Service Description	Fee	Alberta Transportation Fees Fees are charged for first full hour then by ¼ hours
E	154 Aerial	\$955.00/hr	
E	154 Bush Buggy	\$415.00/hr	
E	154 Engine	\$955.00/hr	
E	154 ERU	\$415.00/hr	As outlined from Alberta Transportation and subject to change from time to time.
E	154 Fire Engine Primary	\$955.00/hr	
E	154 Rescue	\$955.00/hr	
E	154 Tender (Water Tanker)	\$955.00/hr	
E	155 Engine	\$955.00/hr	
E	155 Bush Buggy	\$415.00/hr	
E	Fire Personnel – Volunteer	\$85.00 /hr	
T	Fire Hall Rental for Training Room	\$85.00 /day \$58.00/half day	
E	Fire Permit	\$80.00	

## Animal Control

GST	Service Description	Fee
E	Spayed or Neutered Dogs	\$25.00 /dog –Annually Jan- Dec
E	Other	\$40.00 /dog –Annually Jan – Dec
E	Replacement Tag	\$2.00/tag
E	Restricted Dog License	\$105.00/dog
E	Hobby License -	\$50.00
	For Fines & Definitions, please refer to the most recent Dog Control Bylaw	

## Business Licenses

GST	Service Description	Fee
E	In Town Business and Out of Town Business	\$55.00
E	After July 1 of the calendar year (Pro-rated licensing fee for new businesses only)	\$35.00
E	Temporary Business License (72 hrs)	\$45.00

## Sign Permits

GST	Service Description	Fee
E	Sign Permits	\$110.00/sign

## Development Permits

GST	Service Description	Fee
<b>Residential</b>		
	New Single Detached/Duplexes/Semi- Detached	\$50.00
	Construction Single Detached (with Secondary Suites)	\$400.00
	Modular Home/Manufactured homes/Pre-Fabricated homes	\$200.00
	Triplex/Fourplex	\$300.00
	Apartments/Attached Housing/Dwelling Groups	\$480.00
	Discretionary Uses/Variances (except on existing development where a variance is granted to a non-conforming building in which case there is no charge)	\$300.00
	Addition Includes: Addition to home, mobile home, deck expansion, run room, deck enclosure	\$300.00
	Accessory Building	\$100.00
	Secondary Suite to an existing residential building	\$500.00
	Residential Move On – In-Fill	\$350.00
	Fence Construction/Misc. (i.e. new driveway)	\$50.00
	Home Occupations/Home Offices	\$120.00
<b>Non-Residential</b>		
	New Construction Industrial/Commercial/Mixed Use	\$1,500.00
	Addition and Renovations	\$320.00
	Accessory Building	\$100.00
	Variances (except on existing development where a variance is granted to a non-conforming building in which case there is no charge)	\$300.00/variance
	Mobile and temporary food vendors/trucks & mobile and temporary sales and services	\$120.00
<b>Change of Use</b>		
	Change of Use – Commercial	\$750.00
	Change of Use – Industrial	\$850.00
<b>Misc.</b>		
	Development Permit (Pre-submission Review with Planners/Engineers)	\$225.00

## Statutory Plans

GST	Service Description	Fee
E	Area Structure Plan Review	\$7,500.00
E	Amendments (MDP, ASP, LUB)	
	Minor (no changes in use or density)	\$3,000.00
	Major (new districts, change in use, change in density,)	\$5,000.00

## Amendment (Land Use Bylaw Redesignation)

GST	Service Description	Fee
E	Flat fee for the first 5 lots	\$2,000.00
E	<b>Plus, per lot</b> fee for each additional up to 100 lots	\$100.00
E	<b>Plus, per lot</b> fee for each additional lot thereafter	\$50.00
E	Municipal and Institutional District/Urban Reserve	\$1,085.00/district
E	Direct Control District	\$2,000.00 /district

## Subdivision

GST	Service Description	Fee
E	Subdivision Application	\$2,500.00 + \$170.00 /lot
E	Subdivision – Instrument (subdivision of existing lots)	\$2,500.00
E	Subdivision Approval Time Extension	\$200.00
E	Subdivision Appeal Fee	\$1,000.00
E	Subdivision Endorsements	
E		Per lot fee, first 10 lots \$500.00
E		Per lot fee for each additional lot \$75.00
E		Per unit fee for Building Condominium Plan \$50.00

## Stripping and Grading Permits

GST	Service Description	Fee
E	Stripping and Grading Permits- if separate from Development Agreement (less than 20 acres)	\$1,000.00
E	Stripping and Grading Permit- if separate from Development Agreement (more than 20 acres)	\$2,500.00

## Building/Demolition Permits

GST	Service Description	Fee
	<b>Building Permit Fee – Residential – New Construction</b>	\$ per sq ft
E	Main Floor	\$0.95
E	Finished Basement	\$0.55
E	Unfinished Basement	\$0.35
E	Additional Floors	\$0.65
E	Garage/Shed/Accessory	\$0.65
E	Deck - uncovered	\$0.40
E	Deck - covered	\$0.50
E	Fireplace/Woodstove	\$165
E	Minimum Fee	\$165
	<b>Renovations</b>	
E	Basement Development	\$0.40
E	General/ Interior Renovations	\$0.50
	<b>Other</b>	
E	Mobile Home/ Ready to Move	\$0.35
	<b>Building Permit Fee Schedule - Commercial</b>	
	New work and renovations	\$8/\$1,000 of project value*
	Minimum Fee	\$200

*Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560*

*\*Project value to be verified by industry calculator as included in this bylaw as a minimum project cost.*



## Electrical Permits

GST	Service Description	Fee
<b>Electrical Permit Fee – Residential</b>		
E	New work/Renovations	\$0.15/sq ft of wired space
E	Service Connection	\$115
E	Panel Change	\$115
E	Temporary Service	\$115
E	Minimum Fee	\$115
<b>Electrical Permit Fee – Commercial/Public / Industrial</b>		
Value of Material & Labor		
E	Minimum Fee	\$125
E	0-1,000	\$125
E	1,001-2,500	\$130
E	2,501-5,000	\$150
E	5,001-10,000	\$190
E	10,001-15,000	\$275
E	15,001-20,000	\$335
E	20,001-30,000	\$395
E	30,001-40,000	\$455
E	40,001-50,000	\$525
E	50,001-75,000	\$825
E	75,001-100,000	\$1,000
E	100,001-125,000	\$1,250
E	125,001-150,000	\$1,500
E	150,001-200,000	\$1,700
E	200,001-250,000	\$2,000
E	250,001-300,000	\$2,200
E	300,001-400,000	\$2,500
E	400,001-500,000	\$3,000
E	Over 500,000	\$3,000 + \$5/\$1,000

*Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560*

## Gas Permits

GST	Service Description	Fee
E	Gas Permit - Residential	\$90 + \$10/ outlet
	Gas Permit – Commercial/Public/Industrial	
	Total BTU's	
E	0-100,000	\$110
E	100,001-200,000	\$135
E	200,001-400,000	\$165
E	400,001-600,000	\$200
E	600,001-800,000	\$230
E	800,001-1,000,000	\$265
E	1,000,001 and over	\$265+ \$15/100,000 BTU's over 1 million
	Misc.	
E	Propane Tank Set	\$110
E	Temporary Heat	\$130
E	Air Test	\$110

*Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560*

## Plumbing Permits

GST	Service Description	Fee
E	Plumbing Permit	\$100 + \$10 / fixture

*Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560*

## Private Sewage Permits

GST	Service Description	Fee
E	Holding Tank	\$235
E	Septic Field, Mound, Packaged Treatment Plant	\$450

*Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560*

## Misc. Inspection Permits

GST	Service Description	Fee
		Prior to Plans review: 80% refunded, Minimum of \$100
E	Cancellation Fee: Building Permits/Applications	Review Complete or Permit Issued: 50% Refunded, minimum of \$100
		Any inspections conducted: 20% refund, minimum of \$100
		Prior to Plans review: 80% refunded, Minimum of \$100
E	Cancellation Fee: Utility Permits/Applications	Review Complete or Permit Issued: 50% Refunded, minimum of \$100
		Any inspections conducted: 20% refund, minimum of \$100
E	Expiry	\$0 refund
E	Extension – 1 year (as per the timeframe noted within Muni QMP and Permit Conditions)	\$150
E	Re-opening File to add VOC (after 90 days from closure or after permit expiry date noted on permit)	\$100
E	Work started before permit	Double permit fee

*Safety Code Council Fee (SCC) to be applied to all permit fees at a value of 4%. Min fee of \$4.50 and max fee of \$560*

## Minimum Project Value Calculator (Commercial – Building)

GST	Service Description	Fee
E	Alterations, Additions, renovations - All	\$80
E	Commercial Buildings (Offices, restaurants, strip malls warehouses)	\$135
E	Institutional Buildings (Churches, hotels, schools, high rise apartments)	\$185
E	Hospitals	\$220
E	Parkades - above or below ground	\$125
E	Shops (Insulated/engineered) / industrial storage units	\$55
E	Pole sheds, Shops (Insulated, not engineered)	\$28
E	Shops (Not insulated)	\$18