

Request for Quotation

For

Backhoe Loader

Request of Quotation No.: RFQ-2025-01-EQ

Issued by: The Town of Crossfield

Issued Date: June 3, 2025

Submission Deadline: **June 19, 2025, 4:00 p.m. Alberta Time**

RFQ Contact: Steve Altena

Telephone: 403-946-5565 ext. 223

Email: stevea@crossfieldalberta.com

Posted to: Alberta Purchasing Connection at <https://purchasing.alberta.ca/>
Town of Crossfield website at <https://crossfieldalberta.com/p/opportunities>

1005 Ross Street | P.O. Box 500 | Crossfield, AB. T0M 0S0 | (403) 946-5565



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1. INTRODUCTION

The Town of Crossfield, Alberta ("the Town") is requesting quotations from qualified suppliers for the supply and delivery of one (1) new diesel-powered Backhoe Loader. The equipment will be used by the Operations department for general construction and maintenance activities.

2. REQUIREMENTS

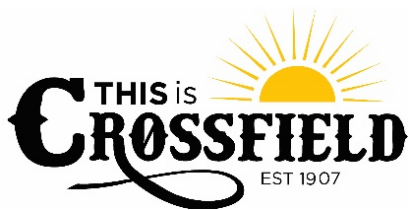
2.1. Mandatory Requirements:

By submitting a quotation, the supplier warrants that all mandatory requirements are met. If upon award or at delivery, the successful supplier does not meet the mandatory requirements, the supplier will be considered in breach of contract terms and conditions, and the Town may exercise the right to cancel the contract.

- i. The supplied equipment must meet the latest requirements of the Alberta Highway Traffic Act, the Worker's Compensation Act of Alberta, the Occupational Health and Safety Act of Alberta, the Canadian Motor Vehicle Safety Act, and any other applicable federal and provincial regulation.
- ii. The supplied equipment must come with all valid industry standard documentation and/or engineering certificates (as applicable).
- iii. The supplied equipment must come with all current emission control devices, any environmental protection devices, and any environmental protection devices, to meet the current standards of the Environmental Protection Agency and Environment Canada (as applicable).
- iv. The supplied equipment must be capable of normal operation under adverse weather conditions. The supplied equipment shall be able to operate in conditions ranging from - 35°C to +35°C.
- v. The materials and workmanship of the supplied equipment shall be of the highest quality and in accordance with modern engineering practices.

2.2. Additional Requirements:

- i. The Town may require the supplier to provide a demonstration before the award is issued, of the exact or similar equipment that has been quoted.
- ii. The successful supplier must be able to supply the Town with consumable or minor parts within 24 hours of receipt of a purchase order.
- iii. The successful supplier must be able to supply the Town with major parts within five (5) business days.
- iv. The successful supplier will inform the Town of any additional discounts on volume purchases, or government standing offer pricing.



3. SCOPE OF SUPPLY

- 3.1. The successful vendor shall provide the following to the Town:
- i. One (1) new, unused Backhoe Loader.
 - ii. Delivery of Backhoe Loader to the Town's Workshop located at 1218 Laut Ave, Crossfield, AB.
 - iii. Operator and service manuals (digital and print).
 - iv. On-site training and familiarization for Town staff.
 - v. Warranty details and service support information.

4. MINIMUM SPECIFICATIONS

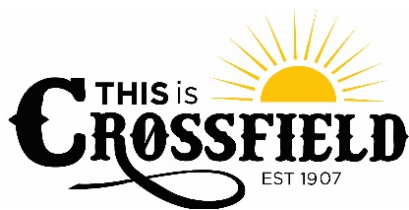
- 4.1. Quotations for Backhoe Loader must be for NEW equipment, and not previously owned, leased, or used.
- 4.2. Equipment quoted is expected to meet the minimum specifications as stipulated in Appendix C.
- 4.3. Specifications are based on performance, functional requirements, safety and compatibility with existing systems.
- 4.4. The Town may consider equipment specifications that are equivalent to the specifications listed, except for specifications that are mandatory or identified as no substitutions accepted.
- 4.5. Suppliers are requested to provide equipment and warranty information.
- 4.6. The Town reserves the right, at its sole discretion, to waive minor deviations, and determine which unit best meets the specifications and is the best value for the Town.

5. SUBMISSION INSTRUCTIONS

- 5.1. Complete the attached forms:
- i. Supplier Information (Appendix A)
 - ii. Price and Bid Questions (Appendix B)
 - iii. Specifications (Appendix C)
 - iv. References (Appendix D)
- 5.2. All quotations specifically marked **"2025 Backhoe Loader Quotation"** shall be received by the following:

Town of Crossfield, Attention Steve Altena,
1005 Ross Street, P.O. Box 500, Crossfield, Alberta, T0M 0S0

- 5.3. Quotations for Backhoe Loader must be for NEW equipment, and not previously owned, leased, or used.



- 5.4. Quotation submittal must be:
- i. Received electronically by Town of Crossfield by the stated closing time at town@crossfieldalberta.com.
 - ii. Or received electronically by submitting a USB Flash Drive within a clearly marked envelope to the Town Office by the stated closing time.
 - iii. E-mailed submissions must be under 20 MB to be received.
 - iv. Late, faxed or hardcopy quotation packages will not be accepted.
 - v. Submission Deadline: **June 19, 2025, at 4:00 p.m. Alberta Time.**
- 5.5. Submit all information as requested. Suppliers are asked to provide as much information as possible.
- 5.6. Quotation prices must include all costs including delivery to the Town of Crossfield, provincial and federal tariffs (i.e. tire tax), freight charges, import duties, custom charges and brokerage fees if applicable.
- 5.7. Quoted prices are to be in Canadian dollars and should not include GST.
- 5.8. Submit any additional relevant information if available (i.e. equipment brochures, pictures, drawings, etc.).
- 5.9. Each supplier may only submit one quotation.

6. QUESTIONS AND CLARIFICATION

- 6.1. All inquiries pertaining to this RFQ shall be directed in writing to Steve Altena at stevea@crossfieldalberta.com by **2:00 p.m. Alberta Time June 13, 2025**. Responses will be posted as addenda by 4:00 pm Alberta Time June 16, 2025.
- 6.2. It is the responsibility of the respondent to examine all the documents comprising this RFQ and seek clarification or additional information on any matter it considers to be unclear. The Town will not be responsible for any misunderstanding on the part of the respondent concerning this RFQ.
- 6.3. Amendments
- i. This RFQ may be amended only by an addendum.
 - ii. If the Town, for any reason, determines that it is necessary to provide additional information relating to this RFQ, such information will be communicated to all respondents by addenda.
 - iii. If, in the Town's sole discretion, determined that responses to questions require an amendment to this RFQ, the amendment will be posted on the Alberta Purchasing Connection website and the Town's website.
 - iv. Each addendum will form an integral part of this RFQ, and such addenda may contain important information, including significant changes to this RFQ.
 - v. No addenda will be issued less than 2 business days prior to the closing; if an addendum is required beyond 2 business days prior to the closing date, the Town will extend the closing date by the same addendum by a few days, as determined solely by the Town.
 - vi. It is the responsibility of the respondent to ensure they have received and acknowledged all addenda issued.



7. EVALUATION AND SELECTION

The evaluation process will involve both qualitative and quantitative elements. All quotations presented will be evaluated in the context of the overall value they bring to the Town of Crossfield and shall be reviewed a team of Town personnel, who shall use the Evaluation Criteria listed in the table below as the basis for its evaluation of submitted quotations.

When evaluating quotations, the Town may request further information from the supplier and/or third parties to verify, clarify or supplement the information provided in the quotation. The Town may revisit and re-evaluate the supplier's submission based on any such information.

There are six (6) criterion that all quotations from qualified suppliers will be scored on (Evaluation Criteria), and each criterion has been assigned a weighting. Quotations will be rated on each criterion and assigned a score from 0 to 10 for each. Each criterion score will then be multiplied by the weight listed. The sum of all criteria scores will be the final ranking for a quotation.

Subject to the requirements of FOIP, all such ratings shall be confidential, and no totals or scores of such ratings shall be released to any party.

The Town reserves the right to award this opportunity to the highest evaluated supplier.

Quotations that do not contain sufficient information for the Town to evaluate, may be rejected without further consideration.

Evaluation Criteria	Weighting	Score
1. Meets minimum specifications	25%	0-10
2. Warranty	20%	0-10
3. Safety Features	15%	0-10
4. Customer service and support	10%	0-10
5. Pricing	20%	0-10
6. Delivery Date	10%	0-10



Points will be assigned for each applicable criteria based on the information provided in the response. Points can be modified, depending upon reference checks and other independent information received and confirmed. Scoring shall be awarded on a scale of 0 to 10, and the range is defined below for non-monetary categories. For the Pricing category, the score will be based on a relative pricing formula based on the lowest quoted price.

Non-Monetary Scoring Points	Description
9 – 10	Fully exceeds requirements.
7 – 8	Somewhat exceeds requirements.
5 – 6	Meets requirement.
3 – 4	Somewhat meets requirements.
1 - 2	Minimally meets requirements.
0	Does not meet requirements.

8. OTHER TERMS AND CONDITIONS

- 8.1. By submitting a quotation in response to this RFQ, the respondent acknowledges and agrees that they have carefully examined the RFQ documents including all Addendum/Addenda and have a clear and comprehensive knowledge of the deliverables required. In addition, the respondent represents and warrants its ability to provide the deliverables in accordance with the requirements of the RFQ and the rates set out in its quotation.
- 8.2. Respondents shall also be aware that Municipal procurement is subject to the following trade agreements:
 - i. New West Partnership Trade Agreement (NWPTA)
 - ii. Canadian Free Trade Agreement (CFTA)
 - iii. Trade Continuity Agreement (TCA)
 - iv. Comprehensive Economic and Trade Agreement (CETA)
- 8.3. All quotations submitted are subject to the Freedom of Information and Protection of Privacy Act (FOIP).
- 8.4. Changes in quotations will not be permitted after the quotation closing date. Quotations are open for acceptance by the Town for 60 days following the Closing Date.
- 8.5. An error in preparing the quotation does not give the right to alter, amend or withdraw the quotation after quotation closing date.
- 8.6. By submitting a quotation, the supplier accepts all conditions of this RFQ and waives all claims, rights, demands and the benefit of any statute, rule of law or regulation that might affect the rights of the Town under this RFQ.

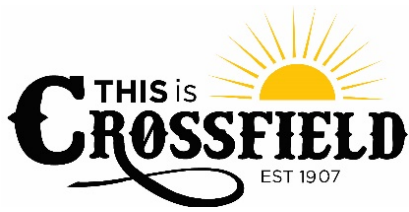


- 8.7. Suppliers are responsible for all costs associated with or incurred in the preparation and presentation of its submission, including, if applicable, costs incurred for interviews, demonstrations, or other associated costs.
- 8.8. A quotation that is informal, incomplete, obscure, irregular, unrealistic, non-compliant or conditional may be declared invalid and rejected.
- 8.9. A quotation that omits a price or fails to complete or supply the information required may be declared invalid and rejected.
- 8.10. “Must” and/or “shall” indicates mandatory requirements. If not satisfied, the quotation will be considered non-compliant.
- 8.11. For quotation closing purposes, the official time of receipt of quotations shall be determined by the corresponding e-mail timestamp for Alberta Time.
- 8.12. All suppliers must be recognized dealers in the materials or equipment specified and be qualified to advise in their application or use. A supplier, at any time requested, must satisfy purchasing that the supplier has the requisite organization, capital, plant, stock, ability, and experience to satisfactorily execute the contract in accordance with the provisions of the contract in which the supplier is interested.
- 8.13. When requested, samples or demo units will be furnished free of expense, properly marked for identification, and accompanied by a list when there is more than one sample. Descriptive and illustrated literature must be immediately available upon request.
- 8.14. The Town has the right to reject any quotation, materials, supplies and equipment listed in the quotation that do not meet the specifications.
- 8.15. All materials, equipment and supplies are subject to inspection when they are delivered.
- 8.16. Where more than one item is requested, the Town reserves the right to split the award to various suppliers or to award based on total lowest value of all items on the quotation request.
- 8.17. Products subject to shelf life or obsolescence must be marked with expiry dates and must be supplied sufficiently in advance of their expiry date to permit reasonable use.
- 8.18. The lowest quotation will not necessarily be accepted. The Town reserves the right to reject any and all quotations.
- 8.19. The fee will be only one of the determinants for acceptance of a quotation by the Town. The fee quotation will not necessarily be accepted, and the Town reserves the right to reject any or all quotations at its sole and unfettered discretion. Quotations will be evaluated based on the criteria identified in the RFQ and the overall value they bring to the Town. The Town reserves the right to award this opportunity to the highest evaluated supplier.
- 8.20. This selection process is NOT a tendering process. It is part of an overall selection process intended to enable the Town to identify a potential supplier. The submission of a quotation does not constitute a legally binding agreement between the Town and any supplier. For greater certainty, by submission of its quotation, the supplier acknowledges and agrees that there will be no initiation of contractual



obligations or the creation of contractual obligations as between the Town and the supplier arising from this RFQ or the submission of a quotation.

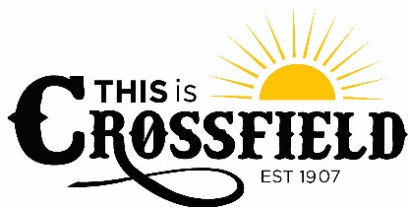
- 8.21. A quotation may be rescinded by a supplier at any time prior to the closing date.
- 8.22. Suppliers are advised that only the Town of Crossfield Purchasing Representative has authority to receive communications in respect to this RFQ, or to make binding representation on behalf of the Town with respect to the contracting process.
- 8.23. The Town may accept or waive a minor and inconsequential irregularity, or where practicable to do so, the Town may, as a condition of quotation acceptance, request a supplier to correct a minor and inconsequential irregularity with no change in quotation price. The determination of what is, or is not, a minor and inconsequential irregularity, and the determination of whether to accept, waive, or require correction of an irregularity, and the final determination of the validity of a quotation, shall be at the Town's sole discretion.
- 8.24. The supplier must confirm the delivery date and stipulate the lead time required after placement of order. Orders may be cancelled if not delivered on time. Final inspection and acceptance/rejection will be made at the delivery destination. The supplier will, at no extra cost to the Town, make good any shortages and replace any items with concealed defects or damage not readily apparent or detected at the time of delivery. The supplier shall advise the Town immediately of any shortage or delay in shipment. If the supplier is unable to supply any item in time to meet the Town's requirements, the Town reserves the right to purchase such items from the first available alternate source without jeopardy to this contract, at the supplier's cost.
- 8.25. The Town of Crossfield Procurement policy outlines that the Town is to refuse to do business with parties who do not act in good faith towards the Town, whether by failing to live up to the terms of their agreements, or by entering into litigation with the Town without valid justification.
- 8.26. The Town may make public the names of any or all suppliers.
- 8.27. The award notice, including the value, will be posted to the Alberta Purchasing Connection website.
- 8.28. Respondents may request a debriefing after receipt of a notification of award. All requests must be in writing to the Town Contact listed for this RFQ and must be made within 30 days of notification of award. The intent of the debriefing information session is to aid the respondent in presenting a better submission in subsequent procurement opportunities. Any debriefing provided is not for the purpose of providing an opportunity to challenge the procurement process.



APPENDIX A- SUPPLIER INFORMATION FORM

Please complete the following Supplier Information:

Description	Response
Legal Name of Supplier:	
Additional names under which Supplier carries on business:	
Core Business(es) / Company Profile:	
GST Registration Number:	
Business Phone Number:	
Year Established / Number of Years in Business:	
Business Website:	
Number of Employees:	
Specialized Qualifications:	
Street Address:	
City, Province:	
Postal Code:	
Contact Name:	
Title:	
Contact Phone Number:	
Contact Email:	



APPENDIX B – PRICE AND BID QUESTIONS

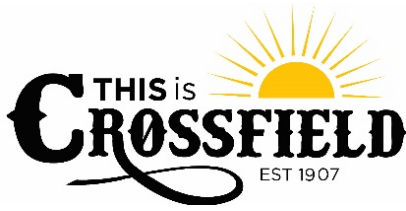
Pricing

- Pricing is to be quoted in Canadian dollars
- Total quoted must be inclusive of all applicable costs except GST.
- Attach detailed quote with price breakdown as supporting documentation.
- Quoted pricing is to be best price offered based on applicable pricing arrangements available to the Town of Crossfield, including but not limited to government preferred pricing/buying agreements and whichever discount structure available offers the best pricing.

Item/Service Description	Total (GST not included)	Supplier Comment
Total Cost Delivered	\$	

Bid Questions

Question	Supplier's Response
Provide the estimated production and delivery lead time on the quoted unit.	
Provide the location where the unit will be built or supplied from.	
Respondents must be able to provide on-site service and maintain warranty approved service facility. Confirm that on-site service is available.	
Equipment parts and service locations are readily available with the Calgary region, including mobile (on-site) equipment services.	
Size and locations of dealer network.	
Provide dealer history and background.	
Provide size and location information of dealer network.	



APPENDIX C- SPECIFICATIONS

The following specifications are for one (1) diesel-powered Backhoe Loader. Unit quoted is expected to meet the minimum specifications. The Town of Crossfield reserves the right to waive minor deviations and determine which unit best meets the specifications and best value for the Town. These specifications should be considered as minimum requirements.

The delivered unit shall be new. (Used, refurbished, or prototype equipment will not be considered.

The delivered unit shall be to the manufacturer's standard, equipped with manufacturer's equipment and accessories. No such item or accessories shall be removed or omitted for the reason it was not specified in the RFQ.

Materials and workmanship is to be of the highest grade, free of all defects or imperfections affecting performance.

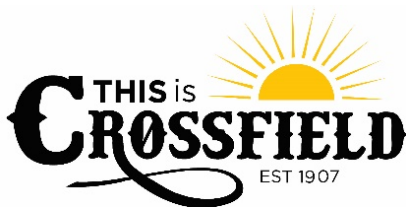
For each item in the specifications, the "Meets / Exceeds / Does Not Meet" column must be completed.

Where minimums are called for, equipment must meet or exceed the capacity, size, or performance specified. Safety is important in the equipment the Town purchases.

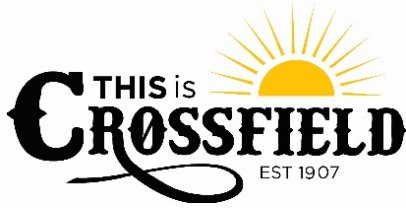
Suppliers are encouraged to include as many safety features as possible, that are available for the piece of equipment at the time of quote submission. Include a description of the safety features incorporated and designed in the proposed unit.

The "Supplier Notes" column is to be completed:

- Provide information as requested.
- Where the supplier is quoting an alternative, provided it meets or exceeds the minimum specifications.
- Where the supplier is providing particulars of the unit being quoted.
- If the quoted unit does not meet the specification, provide the particulars of what is being offered.



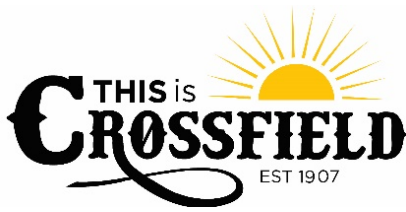
Specification	Description	Meets / Exceeds / Does not Meet	Supplier Notes (quoted in unit details)
General	Provide make and model.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Engine and Engine Equipment	Electronic diesel engine.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Gross power rating of not less than 110 hp (ISO 9249).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Net power rating of not less than 108 hp (ISO 9249).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide rpm at net peak power.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Net peak torque of not less than 339 lb/ft (ISO 9249).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide rpm at net peak torque.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Net torque rise of not less than 26%.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Extended life coolant.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Two stage engine air filtration.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Black exhaust stack.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Automatic engine protection shutdown.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	The engine is to be equipped with an immersion block heater with an amperage draw of 15 amps or lower.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Fuel System	Fuel tank capacity of not less than 34 US gallons.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Fuel / water separator.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Electric fuel primer pump if recommended by the engine manufacturer.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Fuel fill must be from ground level.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Power Train	Auto shifting powershift transmission featuring no less than 4 forward gears and 3 reverse gears.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	State maximum travel speed in top gear with standard tires.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Electric forward / reverse shuttle shift.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	



Specification	Description	Meets / Exceeds / Does not Meet	Supplier Notes (quoted in unit details)
	Clutch disconnect function.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Front and rear axles with outboard planetary final drives.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Mechanical-Front-Wheel-Drive (MFWD) Axle.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	MFWD driveshaft guard.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Shift-on-the-fly four-wheel drive engagement.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Rear differential lock.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide front axle maximum static load rating.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide rear axle maximum static load rating.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide front axle dynamic operating load rating.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide rear axle dynamic operating load rating.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide front axle static operating load rating.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Static rear axle static operating load rating.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Brakes	Foot controlled.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Hydraulically operated.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Power assisted.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Maintenance-free, self-adjusting wet disc brakes.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Parking brake to be spring applied and hydraulically released.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Parking brake to be independent of service brakes.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Steering	Hydrostatic power steering.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Emergency / secondary steering function.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	State curb turning radius (with brakes).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Hydraulic System	Variable displacement piston pump.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Closed centre hydraulic system.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	



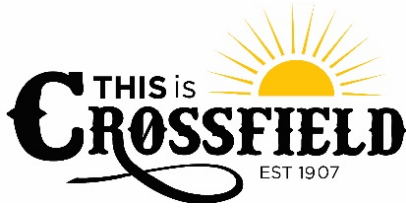
Specification	Description	Meets / Exceeds / Does not Meet			Supplier Notes (quoted in unit details)
	Maximum pump output no less than 43 gpm.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Maximum system pressure no less than 2300 psi.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Electrohydraulic valves.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Ride control.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
Electrical System	12-volt electrical system.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	All electrical components and connections to be weather-resistant.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Master disconnect switch to isolate the batteries.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Dual heavy duty batteries featuring a combined capacity of no less than 1700 CCA.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Remote jump start terminals.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Heavy duty alternator rated at no less than 145 amps.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Back up alarm..	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Electric horn.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Front and rear intermittent windshield wipers and washers.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Beacon light.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	All lights to be LED type.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Maximum amount of OEM lighting as possible. State number of lights being offered.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Brake and turn indicator lights.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Power heated mirrors.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	AM/FM radio with Bluetooth capability.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	12-volt (25 amp continuous/30-amp peak) power port(s) in cab.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	



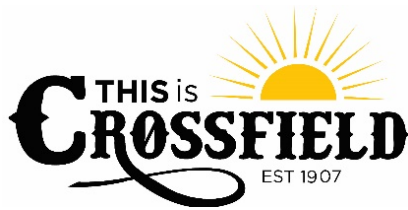
Specification	Description	Meets / Exceeds / Does not Meet	Supplier Notes (quoted in unit details)
	Wiring for communications radio in cab, consisting of 12-volt (25 amp) power and ground. Location of wiring to be verified at time of order.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Controls / Operator Environment	Steering wheel for steering functions.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Dual tilt steering column.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Keyless start (if offered).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Heater and air conditioning.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Cabin air filtration system.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Heated, air suspension seat (fabric).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Cup holder.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Coat hook.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Laminated glass.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Sun visor.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Suspended brake and accelerator pedals.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Interior dome light.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Interior and exterior rear-view mirrors.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Machine Requirements	Full width front and rear fenders.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Premium tires that are rated for hard surface roading, mud, and snow.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Aggressive stabilizer pads.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Include OEM cold weather package if offered (please state details).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Ground level fluid checks.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Ground level remote greasing manifolds.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Alberta #2 first aid kit.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	



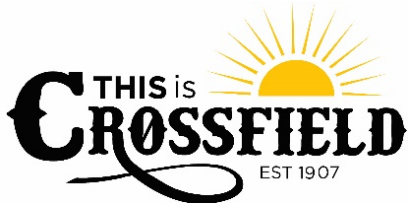
Specification	Description	Meets / Exceeds / Does not Meet			Supplier Notes (quoted in unit details)
	Fire extinguisher.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Storage compartment on machine.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Sampling ports for all fluids.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Cooling package cleanout access.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Heavy duty cooling package screen (if offered).	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Loader boom service locking bar.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Boom protection plate (if offered).	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Extendable dipper stick.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Serrated teeth on dipper arm.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Hydraulic thumb for backhoe.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Thumb lock.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Bucket position indicator.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Automatic bucket self-leveling.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Automatic return-to-dig.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Boom height kick-out / return-to-carry.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
Operating Requirements	Loader bucket breakout force of no less than 10,500 lbs.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Loader bucket lift capacity (at full height) of no less than 7,200 lbs.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Backhoe bucket force of no less than 15,500 lbs.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Bucket boom lift capacity (at groundline) of no less than 4,000 lbs.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Provide wheelbase.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Provide transport height.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	
	Provide transport width.	<input type="checkbox"/> Exceeds	<input type="checkbox"/> Meets	<input type="checkbox"/> Does Not Meet	



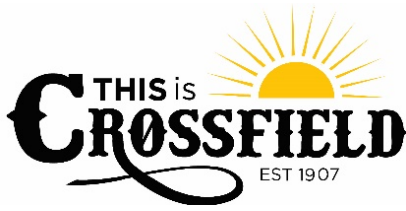
Specification	Description	Meets / Exceeds / Does not Meet	Supplier Notes (quoted in unit details)
	Provide transport length (with general purpose front bucket).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide Backhoe dig depth.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Operating weight range of 19,000 lbs - 22,000 lbs typically equipped (with counterweight, extendable dipperstick, cab, full fuel tank, and operator).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Quick Attach Coupler	Hydraulic front quick attach coupler.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Hydraulic rear quick attach coupler.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Attachments	Forks	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	General purpose front bucket (93").	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Cemetery bucket (40").	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Standard dig bucket (24").	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Ripper	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Manuals	Electronic copies of the following manuals will be required upon delivery:		
	• Operator's manual	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Complete service manual	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Electrical schematics	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Hydraulic schematics	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Complete parts manual	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Any other additional manuals for components installed in this unit.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	A list of common parts including part numbers will be required upon delivery.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	



Specification	Description	Meets / Exceeds / Does not Meet	Supplier Notes (quoted in unit details)
Training	One (1) half-day (1/2) of dealer led training for selected Town employees, will be required prior to unit going in service.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Warranty	A copy of all manufacturers' warranty is to be provided upon delivery.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Specify warranty details for:	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Full Coverage	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Engine	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	• Include additional warranties not listed above	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide details of any extended warranties that might be offered by the manufacturer.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Please specify details of any hydraulic hose warranty that might be offered by the manufacturer.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Respondents must be able to provide on-site service and maintain a warranty-approved service facility. The Town's preference is to have warranty work provided on-site (FOB machine).	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Provide location of service facility.		
Loose Items	Provide one complete set of filters.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
Delivery	Delivery of the unit will be to the Town of Crossfield, Town Workshop building, located at 1218 Laut Ave, Crossfield, Alberta.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	
	Delivery appointment must be made with Town Operations Foreman, Murray Pollock, before delivery: 403-946-5565 ext. 235.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	



Specification	Description	Meets / Exceeds / Does not Meet	Supplier Notes (quoted in unit details)
Delivery Estimate(s)	Provide lead time / expected delivery date after receipt of order.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Does Not Meet	



APPENDIX D- REFERENCES

Please provide three (3) references from customers who have contracted with the Vendor for similar equipment and services in the past three (3) years. At least one (1) reference from a publicly operated organization is desirable. Vendors are requested NOT to provide references from the Town of Crossfield. All references should be for the same or similar scope as the one described in this RFQ.

Reference Information	Reference 1	Reference 2	Reference 3
Business Name:			
Address:			
Contact Name:			
Contact Phone Number:			
Contact Email Address:			
Project Description:			
Project Value:			
Schedule Completion Date:			
Actual Completion Date:			
Additional relevant reference information			